
SUMMARY OF AMENDMENTS TO THE AGENDA
Monroe County Planning Commission – June 10, 2015

10. Budget and Finance

B. Planning Commission Financial Report June 30, 2015

C. Proposed Operating Budget 2016-2017

** 101 GENERAL FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
72100 PLANNING COMMISSION								
101-72100-705000	SALARIES AND WAGES	97,471.00	0.00	0.00	7,420.80	50,235.28	47,235.72	51.54
101-72100-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-72100-707100	PART TIME EMPLOYEES	55,375.00	0.00	0.00	4,228.39	28,598.51	26,776.49	51.65
101-72100-709000	LONGEVITY	700.00	0.00	0.00	0.00	0.00	700.00	0.00
101-72100-711000	OVERTIME PAY-STRAIGHT	0.00	0.00	0.00	10.77	53.83	-53.83	0.00
101-72100-711000	OVERTIME-TIME AND 1/2	1,000.00	0.00	0.00	0.00	488.29	511.71	48.83
101-72100-715000	SOCIAL SECURITY	11,824.00	0.00	0.00	854.99	5,755.18	6,068.82	48.67
101-72100-716000	EMPLOYERS-RETIREMENT	22,766.00	0.00	0.00	1,723.38	11,257.46	11,508.54	49.45
101-72100-716010	EMPLOYERS-RET HEALTH C	21,866.00	0.00	0.00	1,651.07	10,770.54	11,095.46	49.26
101-72100-716011	EMPLOYER RHC-CONTRA EX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-72100-717000	UNEMPLOYMENT INSURANCE	153.00	0.00	0.00	11.67	77.36	75.64	50.56
101-72100-718000	WORKERS COMPENSATION I	50.00	0.00	0.00	6.71	44.48	45.52	49.42
101-72100-719000	HEALTH INSURANCE	27,836.00	0.00	0.00	2,319.58	13,917.48	13,918.52	50.00
101-72100-720000	LIFE INSURANCE	173.00	0.00	0.00	14.35	86.10	86.90	49.77
101-72100-721000	OPTICAL INSURANCE	241.00	0.00	0.00	20.07	120.42	120.58	49.97
101-72100-722000	OPTICAL INSURANCE	1,310.00	0.00	0.00	109.12	654.72	655.28	49.98
101-72100-723000	DISABILITY INSURANCE	1,326.00	0.00	0.00	101.07	663.37	662.63	50.03
101-72100-725000	ACCRUED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-72100-728000	OFFICE SUPPLIES	1,500.00	0.00	-25.90	0.00	333.62	1,192.28	20.51
101-72100-729000	PRINTING AND IMAGING	2,500.00	0.00	0.00	580.96	872.41	1,627.59	34.90
101-72100-729020	AERIAL MAPS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
101-72100-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	49.01	454.63	1,045.37	30.31
101-72100-731000	COMPUTER & DATA PROC S	0.00	0.00	0.00	0.00	0.00	48.00	0.00
101-72100-732000	SUBSCRIPTIONS & PERIOD	1,130.00	0.00	0.00	0.00	990.00	140.00	87.61
101-72100-747000	BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-72100-806000	CONTRACTUAL AND TEMP P	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-72100-810000	BOARD PER DIEM	4,075.00	0.00	0.00	300.00	1,300.00	2,775.00	31.90
101-72100-810020	BOARD MEMBERS TRAVEL	1,500.00	0.00	0.00	105.07	474.29	1,025.71	31.62
101-72100-814015	SOFTWARE LICENSE FEE	11,400.00	0.00	0.00	0.00	10,700.00	700.00	93.86
101-72100-820000	ASSOCIATION & MEMBERSH	4,023.00	0.00	0.00	0.00	3,657.00	366.00	90.90
101-72100-851000	TELEPHONE	2,220.00	0.00	0.00	264.70	844.31	1,375.69	38.03
101-72100-852000	INTERNET SERVICES	240.00	0.00	0.00	0.00	0.00	240.00	0.00
101-72100-861000	TRAVEL	2,200.00	0.00	0.00	49.68	534.75	1,665.25	24.31
101-72100-864000	CONFERENCE AND CONVENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
101-72100-911000	GENERAL LIABILITY INSU	2,054.00	0.00	0.00	0.00	2,054.00	0.00	100.00
101-72100-933000	MAINT-OFFICE EQUIP AND	1,500.00	0.00	0.00	0.00	20.00	1,410.00	6.00
101-72100-942000	COPIER EXPENSE/LEASE	1,100.00	0.00	0.00	166.96	360.58	739.42	32.78
101-72100-958000	TRAINING AND SEMINARS	2,000.00	0.00	0.00	200.00	849.98	1,150.02	42.50
101-72100-980500	C.O.-COMPUTERS & RELAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PLANNING COMMISSION		283,131.00	0.00	-25.90	20,188.35	146,248.59	136,908.31	51.64



**Proposed Operating Budget
2016-2017
Monroe County
Planning Commission and
Department**

Monroe County Planning Commission
(10172100-000000)
Proposed FY 2016 & FY 2017 Operating Expenses

LINE ITEM – Discretionary Budget

707100 Part Time Employees – This line item is primarily intended to pay for the wages of Planner Lee Markham, who retired in June 2009 and Planning Director Robert Peven who retired in December 2010, both of whom are continuing to work on a part-time basis (no more than 999 hours per year).

This line item was \$55,375 in 2015 but needs to be increased in 2016 to \$56,472.

711000 Overtime Pay-Straight Time

711100 Overtime-Time and 1/2 – These line items cover the overtime pay for hourly employees as the need arises. This primarily covers costs involved in holding regular monthly Planning Commission meetings, special meetings, Remonumentation Peer Group meetings, emergency management activities and special projects requiring additional efforts or weekend work. In addition, the GIS Specialist is willing to put in additional hours, as needed, in order to make further progress on the property mapping initiative.

These line items are proposed to be increased to \$500 for overtime- straight time and \$2,000 for overtime- time-and-a-half. This is an increase from the 2015 budget, which had \$1,000 for overtime- time-and-a-half.

728000 Office Supplies – This line item is for the purchase of general office supplies. In the past computer supplies/upgrades came from this account, but currently these items are purchased through a capital outlay line item.

This line item was \$1,500 in 2015, and is proposed to be kept at this level for 2016-7.

729000 Printing and Imaging – This line item includes all purchases and supplies used for printing and reproduction, which includes blueprint paper, reproducible mylar, software for graphic presentations, ozalid supplies, and laser/inkjet/plotter supplies. Through the “Mapping, Aerial Photography and Geographic Information Systems” section of the Planning Department, assistance is also provided to County departments for the preparation of geographic information systems maps, and data overlays.

Also, County Board referrals, such as serving as liaison to various committees and preparation of the Comprehensive Economic Development Strategy, the Remonumentation Peer Group, the Monroe County Federal Aid Committee and special projects such as grant preparation, development of economic marketing materials, the Capital Improvements Program, and dissemination of US Census

data, requires numerous reproduction supplies. The re-introduction of the "County Planner" newsletter will also entail significant expenditures in this line item.

This line item is proposed to be kept at \$2,500 for 2016-17.

729020

Aerial Maps – The digital orthophotos are a key component in the development of digital base maps used with the Geographic Information System. This line item allows for the purchase of digital orthoimagery. Photos are used in the preparation of grant applications and also play a key role in economic development and in attracting business and industry to the County. The library of digital aerial photography, as well as archival photography, is maintained to assist with industrial attraction and site assessments and is available for public viewing or for purchase. Coverage of coastal and river areas will be available for zoning, land use, economic development, public safety, 911/Law Enforcement and Fire/Rescue as well as emergency management/damage assessment purposes.

The department is in the process of reviewing and acquiring the photography from the 2015 flight, which will update our 2010 photography. The 2010 photography will be an addition to our Historic Aerial Photography Library that dates back to 1940. The 2015 flight will mark our third collaborative effort with SEMCOG and other counties within the SEMCOG region, for the acquisition of Digital Orthoimagery. Partners committed to this project already include Southeast Michigan Council of Governments (SEMCOG), Detroit Water and Sewerage Department, State of Michigan, United States Geological Survey, Washtenaw County, Oakland County, Wayne County, St. Clair County and Livingston County, Monroe County. A considerable cost savings is experience by including more partners, so the group is actively seeking to include other partners, such as utilities or other counties. If other partners agree to participate the cost for the entire project would decrease.

This project has been submitted to County's Capital Improvements Program and is not being funded through the Departmental budget. However, a budget for this program activity is required for maintenance, storage, printing and reproduction, data processing, and supplies required for both the new photography and the historic collection.

It is proposed that this line item, which was \$1,000 in 2015 remain at this level for 2016-17.

730000

Postage and Mailing Fees – This line item is a result of the adopted charge-back policy on departmental postage costs. The use of email has allowed for some savings in this line item, although postage and mailing of official forms, correspondence, meeting agendas, reports, and publications are still a significant expense.

The Department has consistently kept this line item under budget, but in light of potential rate increases this line item is proposed be kept at its 2016 level of \$1,500.

732000 Computer and Data Processing Supplies – This account was created by the Finance Department in 2013 to keep better track of computer purchases, particularly Dell equipment. As staff has upgraded computers fairly recently, it is not anticipated that this account needs to be fully funded in the 2016.

It is recommended that this line item remain at its 2015 level of \$48.

732000 Subscriptions and Periodicals – This account provides materials primarily used for assessing federal programs, new legislation, and technical support information for community planning, zoning, and economic development. The Planning Advisory Service is especially important to the Planning Commission’s function, as it not only includes several publications; it also includes a custom research and data retrieval service. All subscriptions are filed and indexed in the Planning library.

PUBLICATION	2016 cost
Planning Advisory Service Fee	\$945
Zoning Practice	---
Planning Commissioners Journal	---
Governing	---
Planning and Zoning News	\$185
Great Lakes United	---
Better Cities and Towns (<i>formerly New Urban News</i>)	---
National Wetlands	---
Miscellaneous	---
TOTAL	\$1,130

We have continued to eliminate subscriptions, and the 2016 recommended line item of \$1,130 remains the same as 2015.

747000 Capital Outlay-Books – This line item also aids the staff in fulfilling any local assistance requests from community officials and other departments by purchasing the most up-to-date materials, which are not available from the County Library. By keeping current, the staff is able to help other departments and communities avoid possible legal problems and are quickly able to provide requested information.

This line item was eliminated in 2015. Books are now purchased, as needed, through the office supplies line item.

810000 Board Per Diem – Each Planning Commissioner receives a \$30.00 per diem for each planning meeting attended, a rate set by the Board of Commissioners. The budgeted amount will allow for 12 regular meetings of the 11-member Planning

Commission during the year, plus 3-5 special meetings and sub-committee meetings as may be required.

The Monroe County Land Preservation Board, which was formed in late 2009, is also paid per diems out of this line item.

Although recent appointments to the Planning Commission have brought it back to its full membership, this line item is proposed to remain the same at \$4,075 for 2016-17.

810020 Board Members Travel – Each Planning Commissioner receives reimbursement for travel expenses for travel to and from Planning Commission meetings, committee meetings, and other official business. The reimbursement rate is set by the County Board of Commissioners.

The Monroe County Land Preservation Board, which was formed in late 2009, is also reimbursed for travel out of this line item.

Although recent appointments to the Planning Commission have brought it back to its full membership, this line item is proposed to remain the same at \$1,500 for 2016-17.

814015 Software Licensing Fee – ESRI Software/Yearly Software Maintenance. This item keeps the Planning Department supplied with the most up-to-date GIS software which is essential to all our mapping and aerial photography programs. This yearly maintenance covers the following licensed GIS Programs: Current License count: 1ArcInfo; 1ArcEditor; 3 ArcView; 1 ArcIMS; 1 ArcSDE; and 1 3D Analyst Extension. Maintenance entitles us to the following for all version 10.1 licenses: no cost software upgrades and updates; technical support and developer support; limited registrations to the ESRI International User Conference; beta program eligibility; and subscriptions to ArcNews and ArcUser.

This line item is anticipated to remain the same for 2016 at \$11,400.

830000 Association and Membership Fees – This item covers professional association dues for various organizations in which the Commission and staff hold memberships. These include the American Planning Association, Michigan Society of Planning, American Institute of Certified Planners, Southeast Michigan Census Council, and Improving Michigan Access to Geographic Information Systems (IMAGIN). These memberships allow the staff to keep up with court decisions and legislation, review the latest zoning literature, examine new ways to approach old problems, and provide the latest information on code amendments, development projects, regulatory systems, development incentives, and design standards. Attainment of professional certification gives staff an opportunity for professional development and also lends a degree of expertise and credibility to the professional, especially with regard to complex zoning and economic development issues. It should also be noted that the Michigan Chapter of the American Institute of Certified Planners is requiring continuing education credits

for license certification. The American Institute of Certified Planners Membership in these organizations entitles us to free subscriptions and free or reduced admission to workshops.

ORGANIZATION	2016 fee
Robert - APA & AICP	\$335.00
Ryan - APA & AICP	\$395.00
American Farmland Trust	\$20.00
Ohio Planning Conf.	\$45.00
Michigan Karst Conservancy	\$36.00
SE MI RC&D Council	---
MI Land Use Institute	\$50.00
Nat. Assoc. of County Planners	\$35.00
SE MI Census Council	\$120.00
MI Stormwater-Floodplain Assn.	\$35.00
IMAGIN	\$175.00
Stewardship Network	\$30.00
TMACOG Transportation Committee	\$2,497.00
Misc.	\$250.00
TOTAL	\$4,023.00

This line item is proposed to remain at the 2016 level of \$4,023.

- 851000 Telephone** – This line item covers equipment replacement charges for the Planning Department’s telephone system. In 2014 the system had 11 instruments including a fax machine. A new telephone system was installed in 2015 and unused instruments were not replaced, which may result in some savings. Two wireless devices were added in 2012 and were replaced in 2015.

This line item is proposed to remain at the 2015 level of \$2,200 for FY 2016 and 2017.

- 852000 Internet Services** – The Planning Department covers the cost of providing an internet connection to the CORS (Continuously Operating Reference Stations) tower in Dundee which aids in surveying and navigation. This fee used to be paid from the remonumentation budget, but that program stopped considering this an eligible expense for several years. However, currently this policy has been revised and this fee will once again be paid from the remonumentation budget.

This line item is proposed to be reduced from the 2015 level of \$240 to \$0 in FY 2016 and 2017.

861000 **Travel** – This item covers mileage reimbursement for travel while attending various County activities. They may be summarized as: 1) field checks for zoning and completing industrial property inventory, 2) attendance at SEMCOG and TMACOG technical committees and other regional planning meetings, 3) acting as alternates for County Board members at regional meetings, 4) attendance at local governmental meetings, 5) other specialized activities such as the Regional Clearinghouse (grant review) Committee, 6) other special meetings (Monroe County Industrial Development Corporation, Census meetings, etc.) Also, any related expenses such as meals and parking while attending these meetings outside the County are reimbursed. Staff uses the County car when it is available, but increased demands for its use and increases in petroleum-based products have impacted these costs significantly.

Despite increases in the reimbursable mileage rate, this line item is not proposed to be increased from the 2016 level of \$2,200.

864000 **Conference and Convention** – The recommendation would provide for payment of expenses for the Director to attend a convention of national or state significance. It is anticipated that the Director will attend the 2017 annual conference of the Michigan Association of Planning and/or American Planning Association. The conference usually features multiple tracks of workshops, which identify tools available to community planners to solve problems, keep planners current with changing legal frameworks and technologies, and provide specialized training in emerging tools and techniques. Planning conferences also provide the required AICP Continuing Education Credits for certification maintenance.

This account also covers necessary costs in for staff's attendance at the annual IMAGIN conference on geographic information systems in Michigan.

This line item is proposed to be kept at \$1,000 for 2016-17.

933000 **Maintenance: Office Equipment** – This account provides for contracts and service calls for the maintenance of office equipment such as service for our laser and ink jet printers, plotters, computer equipment and ozalid machine.

This line item is proposed to be kept at \$1,500 for 2016-17

942000 **Copier Expense and Lease** – The Planning Department leases a Ricoh Aficio MP 4001 PCL 5e from the "County Enterprise Account".

No increase is anticipated for this line item from the 2016 level of \$1,100, as the equipment has been fully paid for (although there are continuing charges due to per page costs which cover equipment maintenance).

958000 **Training and Seminars** – This account allows the staff and Commission members to attend training opportunities which directly relate to improving the capability to respond to the needs of the County Board of Commissioners and the County Planning Commission's overall work program and to keep current in

planning trends and issues. Training seminars which staff members and Planning Commissioners attended this past year included programs in economic development, placemaking, farmland preservation, trail planning, transportation issues, geographic information systems, and demographics.

This line item has been reduced significantly in recent years, but is proposed to be kept at \$2,000 for 2016-17.

**Proposed 2016 Operating Budget
Monroe County Planning Commission and Department**

Account	Account Description	2008	2009	2010	2011	2012	2013	2014	2015	Proposed 2016
707100	Part Time Employees	--	--	33,378	58,542	62,047	56,583	55,375	55,375	56,472
711000	Overtime Pay-Straight Time	600	600	5,600	750	750	750	1,000	0	500
711100	Overtime-Time and 1/2	517	517	5,517	2,000	2,000	1,500	1,250	1,000	2,000
728000	Office Supplies	4,697	4,327	3,827	2,500	2,500	2,452	1,500	1,500	1,500
729000	Printing and Imaging	8,101	9,000	4,490	2,500	2,500	2,500	2,500	2,500	2,500
729020	Aerial Maps	2,500	1,000	16,000	10,000	9,290	2,500	1,000	1,000	1,000
730000	Postage and Mailing Fees	1,270	1,800	1,800	1,800	1,500	1,500	1,500	1,500	1,500
731000	Computer & Data Proc. Supplies						48	48	48	48
732000	Subscriptions and Periodicals	1,620	1,750	1,750	1,750	1,585	1,300	1,130	1,130	1,130
747000	Books	581	600	400	400	400	350	200	0	0
810000	Board Members Per Diem	3,603	3,500	4,260	4,700	4,075	4,075	4,075	4,075	4,075
810020	Board Members Travel	851	750	1,500	1,860	1,860	1,500	1,500	1,500	1,500
814015	Software License Fee	10,900	11,920	11,400	11,400	11,970	11,970	11,400	11,400	11,400
830000	Association and Membership Dues	3,137	2,000	4,500	4,800	4,200	4,200	4,023	4,023	4,023
851000	Telephone	1,301	1,850	1,200	1,200	1,200	1,400	2,220	2,220	2,220
852000	Internet Services						240	240	240	0
861000	Travel Expense	4,870	4,500	4,500	3,000	3,000	2,600	2,200	2,200	2,200
864000	Conference and Convention	810	1,000	1,147	1,000	1,000	1,000	1,000	1,000	1,000
933000	Maint-Office Equip and Furnishings	-	950	5,200	3,500	3,500	3,000	1,500	1,500	1,500
942000	Copier Expense / Lease	3,012	4,500	4,500	4,100	4,100	4,100	1,100	1,100	1,100
958000	Training and Seminars	4,941	5,000	4,353	3,000	3,000	3,000	2,000	2,000	2,000
	TOTAL – Operating Budget	53,311	55,564	115,322	118,802	120,477	106,568	96,761	95,311	97,668
	Salaries, Wages, & Fringe Benefits	556,576	493,054	322,072	170,403	161,292	171,478	178,718	187,820	
	TOTAL BUDGET	609,887	548,618	437,394	289,205	281,769	279,046	275,479	283,131	

101 GENERAL FUND		72100 PLANNING COMMISSION																	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 AMENDED BUDGET	2015 EXPENDED THROUGH APRIL	2016 AMENDED BUDGET REQUEST	2017 BUDGET REQUEST	2016 BUDGET FINANCE	2017 BUDGET FINANCE	2016 BUDGET BOC	2017 BUDGET BOC									
101-72100-705000	SALARIES AND WAGES	\$ 97,071	\$ 97,471	\$ 35,394	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
101-72100-707100	PART TIME EMPLOYEES	\$ 54,765	\$ 55,375	\$ 19,700	\$ 56,472	\$ 58,382	\$ 55,375	\$ 55,375											
101-72100-709000	LONGEVITY	\$ 675	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -											
101-72100-711000	OVERTIME PAY-STRAIGHT TIME	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -											
101-72100-711100	OVERTIME-TIME AND 1/2	\$ 540	\$ 1,000	\$ 283	\$ 2,500	\$ 2,500	\$ 1,000	\$ 1,000											
101-72100-715000	SOCIAL SECURITY	\$ 11,103	\$ 11,824	\$ 3,993	\$ 4,511	\$ 4,657	\$ 4,313	\$ 4,313											
101-72100-715000	EMPLOYERS-RETIREMENT	\$ 20,625	\$ 22,766	\$ 7,799	\$ 580	\$ 580	\$ 232	\$ 232											
101-72100-716010	EMPLOYERS-RET HEALTH CARE	\$ 18,519	\$ 21,866	\$ 7,453	\$ 1,170	\$ 1,170	\$ 468	\$ 468											
101-72100-717000	UNEMPLOYMENT INSURANCE	\$ 150	\$ 153	\$ 53	\$ 59	\$ 61	\$ 56	\$ 56											
101-72100-718000	WORKERS COMPENSATION INSURANCE	\$ 105	\$ 90	\$ 31	\$ 34	\$ 35	\$ 33	\$ 33											
101-72100-719000	HEALTH INSURANCE	\$ 27,099	\$ 27,836	\$ 9,278	\$ -	\$ -	\$ -	\$ -											
101-72100-720000	LIFE INSURANCE	\$ 172	\$ 173	\$ 57	\$ -	\$ -	\$ -	\$ -											
101-72100-721000	OPTICAL INSURANCE	\$ 215	\$ 241	\$ 80	\$ -	\$ -	\$ -	\$ -											
101-72100-722000	DENTAL INSURANCE	\$ 1,112	\$ 1,310	\$ 436	\$ -	\$ -	\$ -	\$ -											
101-72100-723000	DISABILITY INSURANCE	\$ 522	\$ 1,326	\$ 458	\$ 34	\$ 34	\$ 14	\$ 14											
101-72100-725000	ACCRUED WAGES AND FRINGES	\$ 1,278	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -											
101-72100-728000	OFFICE SUPPLIES	\$ 1,203	\$ 1,500	\$ 256	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500											
101-72100-729000	PRINTING AND IMAGING	\$ 711	\$ 2,500	\$ 291	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500											
101-72100-729020	AERIAL MAPS	\$ 1,088	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000											
101-72100-730000	POSTAGE AND MAILING FEES	\$ 1,148	\$ 1,500	\$ 234	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500											
101-72100-731000	COMPUTER & DATA PROC SUPPLIES	\$ 1,255	\$ 48	\$ -	\$ 48	\$ 48	\$ 48	\$ 48											
101-72100-732000	SUBSCRIPTIONS & PERIODICALS	\$ 1,175	\$ 1,130	\$ 990	\$ 1,130	\$ 1,130	\$ 1,130	\$ 1,130											
101-72100-810000	BOARD PER DIEM	\$ 2,075	\$ 4,075	\$ 750	\$ 4,075	\$ 4,075	\$ 4,075	\$ 4,075											
101-72100-810020	BOARD MEMBERS TRAVEL	\$ 740	\$ 1,500	\$ 277	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500											
101-72100-814015	SOFTWARE LICENSE FEE	\$ 11,400	\$ 11,400	\$ 10,700	\$ 11,400	\$ 11,400	\$ 11,400	\$ 11,400											
101-72100-830000	ASSOCIATION & MEMBERSHIP DUES	\$ 3,693	\$ 4,023	\$ 3,657	\$ 4,023	\$ 4,023	\$ 4,023	\$ 4,023											
101-72100-851000	TELEPHONE	\$ 2,677	\$ 2,220	\$ 420	\$ 2,220	\$ 2,220	\$ 2,220	\$ 2,220											
101-72100-852000	INTERNET SERVICES	\$ 239	\$ 240	\$ -	\$ -	\$ -	\$ 240	\$ 240											
101-72100-861000	TRAVEL	\$ 1,142	\$ 2,200	\$ 485	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200											
101-72100-864000	CONFERENCE AND CONVENTION	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000											
101-72100-911000	GENERAL LIABILITY INSURANCE	\$ 2,043	\$ 2,064	\$ 2,064	\$ 796	\$ 822	\$ 761	\$ 761											
101-72100-933000	MAINT-OFFICE EQUIP AND FURN	\$ 390	\$ 1,500	\$ 90	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500											
101-72100-942000	COPIER EXPENSE/LEASE	\$ 527	\$ 1,100	\$ 47	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100											
101-72100-958000	TRAINING AND SEMINARS	\$ 1,078	\$ 2,000	\$ 521	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000											
101-72100-980500	C.O.-COMPUTERS & RELATED EQ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -											
	TOTAL	\$ 266,710	\$ 283,131	\$ 105,800	\$ 104,852	\$ 106,937	\$ 101,188	\$ 101,188	\$ -	\$ -									

REVENUE	2008	2009	2010	2011	2012	2013	2014	2015	2016
Budgeted	10,000	10,000	25,000	25,000	18,000	18,000	5,000	5,000	5,000
Actual	7,867	15,865	25,810	15,545	22,659	2,401	5,682		