

Mr. Bosanac:

I wanted to follow-up with you regarding some questions we have pertaining to the Trail Court Funding Commission RFP we are hoping you can assist. Please see our questions below. If you need further clarification on what we are asking, we're happy to provide assistance.

- 1) What percentage of the work involves facilitation? - one would anticipate a role guiding the commissioners through technical discussions of various funding regimes and weighing of different options?

Response: We think that once a matrix of funding options or concepts are developed, the presentation, explanation and commission discussion and input on final recommendations, including clarifications would amount to 10-20% of the overall work plan.

- 2) Do you anticipate breaking the Commission into work groups to drill down on various funding options?

Response: Yes, the commission currently has 2 sub-committees; Rules and Research Assistance. We will continue to refer questions to small diverse work groups. The majority of the Commission's work will be done by these groups between meetings.

- 3) Do you anticipate bringing in outside experts to provide testimony and discussion?

Response: Yes, the Commission will seek expertise within and outside the State of Michigan. Expert presentations will serve as the bulk of our efforts to define the problem. The selected consultant may offer such suggestions. It is not anticipated that formal testimony will be taken.

- 4) What level of access/support will be provided to the consultants from the state. Will there be assistance provided in retrieving any documents from Treasury, the State Court Administrator's Office, county government or local courts?

Response: Treasury has provided a staff person (1/4 FTE) to support and assist the commission in its work. This includes administrative work in scheduling meetings, producing agendas, meeting minutes, coordinating support for commission members and other general administrative support to the commission.

Additionally, the Treasurer has conveyed support from the department as may be required for other matters specific to the commission's work. So, the Commission will request assistance in providing documents, financial records, etc.

The State Court Administrator is a member of the commission and the consultant may expect responsiveness to requests for information and documents related to what information the SCAO has on file.

Local units of government and funding units to the Courts throughout the state are engaged stakeholders. In the attachment to the RFP, you will note the nominees to the commission are represented by associations of various units of government. You may expect a level of responsiveness from the local units of government although it may vary from unit to unit. This is conditioned upon data collection and release to the consultant and not analysis or research related to information assembly.

- 5) The Commission completes its work September 28, 2019. When do you anticipate the consulting work to be completed? The RFP says, "the work of the consultant must be completed well before the deadline of the Commission."

Response: September 28, 2019 is the final deadline. However, the Commission will strive to complete its work as efficiently as possible and early completion is a possibility. While we cannot answer for the full commission at this time, we expect the work of the consultant to be done at least 30-45 days prior to the date scheduled for final review by the Commission. The selected consultant will be an integral part of making these decisions.

- 6) Are there other meetings besides for the regularly scheduled Commission meetings that the consultants will be expected to participate in?

Response: Please see the response to #2 above. We expect other meetings to be necessary for the consultant to participate in. The experience of the consultant in understanding the scope of the work involved and the requisite knowledge to be applied to the work on behalf of the commission would certainly assist in determining the need to participate in other meetings, conference calls or discussions as ideas, concepts and funding models are developed, evaluated and otherwise determined if they become part of the commission's final work product.

Thanks in advance for your responses.

End of Response to Questions Presented