

# NOTICE & AGENDA

## REGULAR MEETING OF THE

### MONROE COUNTY PLANNING COMMISSION

DATE and TIME: Wednesday, **June 14, 2017** at 7:30 p.m.  
PLACE: Monroe County Courthouse Annex  
Board of Commissioners' Committee Room  
125 E. Second Street  
Monroe, MI 48161

Members unable to attend this meeting; please notify Ryan Simmons at 240-7382; or at 240-7017 after 7:00 p.m. on the night of the meeting. Agenda Materials are available 24 hours prior to the meeting at the Monroe County Website, [www.co.monroe.mi.us](http://www.co.monroe.mi.us).  
Government > Departments/Offices > Board of Commissioners > County Boards and Commissions > Planning Commission.

1. **Determine Quorum and Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Adopt/Revise Agenda**
4. **Approval of the Minutes of the May 10, 2017 Meeting**
5. **Call to the Public**
6. **Communications: Correspondence & Information**
  - A. Correspondence
    1. Letter from Steven Swartz, Secretary, City of Monroe Citizens Planning Commission regarding the availability of the City's Master Plan for public review.
  - B. Information
    1. Monroe County Health Department, Healthy Herald, June 2017
    2. Monroe County Health Department, Medication Take Back and Health Check Dates, June 2017
    3. Monroe County Health Department, Tire Collection Dates, June 2017
    4. River Raisin Watershed Council, Newsletter, June 2017
    5. Monroe County Road Commission, "The Open Road", Mar-Apr-May 2017
    6. SEMSCOPE, Spring 2017
7. **Old Business:**
  - A. Partners in Planning Update
    1. Village of Estral Beach – planning and zoning services
    2. Summerfield Township – draft contract
  - B. Monroe County Remonumentation Program – **Verbal Report**
  - C. Planning Department Mapping Program - Internships
    1. Certificate of Appreciation from Monroe Public Schools – Career and Technical Education - **Attachment**
    2. News release regarding internship award – **Attachment**
    3. GRACE internship program update - **Attachement**

- 8. New Business**
  - A. Consent Agenda\*
  - B. Draft 2016 Annual Report – to be passed out at meeting
  
- 9. Budget & Finance**
  - A. 2018 Planning Commission Budget – Budget Calendar - **Attachment**
  - B. Planning Director update - **Attachment**
  
- 10. Committee Member's/Director's Report**
  - A. Lake Erie Transit Commissioner Report – **Patrick Miller**
  
  - B. Monroe County Parks and Recreation Commission Report – **Floreine Mentel**
  
  - C. Monroe County Road Commission Report – **Scott Assenmacher**
  
- 11. Other Items from Members**
  
- 12. Next Meeting** is Scheduled for **July 12, 2017** at 7:30 p.m.
  
- 13. Adjournment**

\*Last-minute items not appearing on this agenda may come before the Monroe County Planning Commission in the form of amendments that will be available to the public at the Planning Commission meeting. Recommendations stated in staff reports are not final, and may be changed or overturned by a vote of the Planning Commission. Planning Commission policy prohibits staff from discussing recommendations with applicants or other members of the public prior to the Planning Commission meeting. Anyone may comment on cases by appearing in person at the meeting, or by submitting written comments to the Planning Commission before the meeting.