

1. A Regular Meeting of the Monroe County Board of Commissioners was held in the City of Monroe on Tuesday, June 22, 2010, the meeting was called to order by Chairman Sisk at 7:00 p.m. Roll call by Clerk as follows:

PRESENT

Henry Lievens
Dale Zorn
Albert Potratz
Floreine Mentel

William Sisk
Jerry Oley
John Fowler
LaMar Frederick

ABSENT

Connie Velliquette
(excused)

A quorum being present, the Board proceeded to transact business.

2. Chairman William Sisk led the Pledge of Allegiance.
3. Vickie Koczman, Deputy Clerk, Monroe County Board of Commissioners led the Opening Prayer.
4. Motion by Commissioner Potratz to approve the Agenda for the Tuesday, June 22, 2010, Regular Meeting as amended. Supported by Commissioner Mentel. Roll call by Clerk as follows:

AYES

Henry Lievens
Dale Zorn
Albert Potratz
Floreine Mentel

NAYS

William Sisk
Jerry Oley
John Fowler
LaMar Frederick

ABSENT

Connie Velliquette
(excused)

Motion carried.

5. Motion by Commissioner Frederick to approve the Minutes for the Tuesday, June 8, 2010, Regular Meeting and waive the reading of the minutes. Supported by Commissioner Fowler.

Motion carried.

6. Resolutions, Special Tributes & Presentations

Presentation By Laura Schultz-Pipis, Director, Red Cross Regarding Disaster Preparedness.

Ms. Schultz-Pipis stated the American Red Cross is celebrating its 95th anniversary in 2010, are locally funded and pictures of the tornado damage is on their website; www.arc.com.

Chairman Sisk noted a performance evaluation of the disaster will be forthcoming.

Chairman Lievens noted the performance evaluation will be a “lessons learned” session.

7. Consent Agenda –

Chairman Sisk suggested considering each item listed under Consent Agenda separately.

Finance Committee Report (06/08/10)

The Finance Committee Recommends To The Full Board To Adopt The 2011 Budget Guidelines.

Motion by Commissioner Lievens to adopt the 2011 Budget Guidelines. Supported by Commissioner Frederick. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens	William Sisk	Connie Velliquette
Dale Zorn	Jerry Oley	(excused)
Albert Potratz	John Fowler	
Floreine Mentel	LaMar Frederick	

Motion carried.

8. Personnel Services/Human Resources Committee Report (06/15/10)

The Personnel Services/Human Resources Committee Recommends To The Full Board To Increase A Part-Time Cooperative Extension Secretarial Position From Seven Hours Per Week Up To Thirty-Two Hours Per Week At A Grade 5 Salary (\$13.41 Per Hour) From July 1, 2010 Through December 31, 2010, (650 Hours) And Bring Back A Retiree Or Hire A Part-Time Cooperative Extension Secretary At A Grade 6 Salary (\$13.67 Per Hour) From July 1, 2010 Through December 31, 2010, (500 Hours) For A Net Savings Of The Restructuring Plan In The Amount Of \$70,927.

Motion by Commissioner Lievens approve increasing a part-time cooperative extension secretarial position from seven hours per week up to thirty-two hours per week at a grade 5 salary (\$13.41 per hour) from July 1, 2010 through December 31, 2010, (650 hours) and bring back a retiree or hire a part-time cooperative extension secretary at a grade 6 salary (\$13.67 per hour) from July 1, 2010 through December 31, 2010, (500 hours) for a net savings of the restructuring plan in the amount of \$70,927. Supported by Commissioner Mentel. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens	William Sisk	Connie Velliquette
Dale Zorn	Jerry Oley	(excused)
Albert Potratz	John Fowler	
Floreine Mentel	LaMar Frederick	

Motion carried.

9. The Personnel Services/Human Resources Committee Recommends To The Full Board To Approve Planner, Lee Markham, To Work Part-Time From September 1, 2010 Through December 31, 2010 (333 Hours) For A Savings Of \$20,628 To The General Fund.

Motion by Commissioner Mentel to approve Planner, Lee Markham, to work part-time from September 1, 2010 through December 31, 2010 (333 hours) for a savings of \$20,628 to the General Fund. Supported by Commissioner Potratz. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens Dale Zorn Albert Potratz Floreine Mentel	William Sisk Jerry Oley John Fowler LaMar Frederick	Connie Velliquette (excused)

Motion carried.

10. The Personnel Services/Human Resources Committee Recommends To The Full Board To Consider Back-Filling A Vacant Correctional Officer Created By The Promotion Of A Correctional Officer To A Correctional Officer Sergeant.

Sheriff Crutchfield stated one more correctional officer will be resigning in August; it takes approximately 12 weeks to train a new hire.

Commissioner Frederick noted the recommendation for the Personnel Services/Human Resources Committee is to back-fill a vacant correctional officer created by the promotion of a correctional officer to a correctional officer sergeant.

Commissioner Lievens stated there are now two correctional officer positions to fill.

Motion by Commissioner Frederick to back-fill a vacant correctional officer created by the promotion of a correctional officer to a correctional officer sergeant. Supported by Commissioner Lievens. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens Dale Zorn Albert Potratz Floreine Mentel	William Sisk Jerry Oley John Fowler LaMar Frederick	Connie Velliquette (excused)

Motion carried.

11. The Personnel Services/Human Resources Committee Recommends To The Full Board To Fill Two Full-Time Dormitory Cooks With Two Part-Time Cooks From July 1, 2010 Through December 31, 2010 For A Savings Of Approximately \$42,500 To The General Fund. The Sheriff's Office Is Currently Exploring Other Food Service Options.

Commissioner Lievens noted the jail cooks also provide meals for Fairview and Harbor Light.

Motion by Commissioner Lievens to fill two full-time dormitory cooks with part-time cooks from July 1, 2010 through December 31, 2010 for a savings of approximately \$42,500 to the General Fund and continue to explore other food service options. Supported by Commissioner Fowler. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens	William Sisk	Connie Velliquette
Dale Zorn	Jerry Oley	(excused)
Albert Potratz	John Fowler	
Floreine Mentel	LaMar Frederick	

Motion carried.

12. The Personnel Services/Human Resources Committee Recommends To The Full Board To Waive The 60-Day Moratorium To Allow The Clerk/Register To Internally Post An Impending Account Clerk II Position Vacancy, Work With Human Resources To Fill The Position And If There Are No Suitable Candidates, The Clerk Shall Come Back To The Board For Further Consideration.

Motion by Commissioner Lievens to waive the 60-day moratorium to allow the Clerk/Register to internally post an impending Account Clerk II position vacancy, work with Human Resources to fill the position and if there are no suitable candidates, the Clerk shall come back to the Board for further consideration. Supported by Commissioner Potratz. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens	William Sisk	Connie Velliquette
Dale Zorn	Jerry Oley	(excused)
Albert Potratz	John Fowler	
Floreine Mentel	LaMar Frederick	

Motion carried.

13. Judiciary, Law Enforcement & Public Safety Committee Report (06/17/10)

The Judiciary, Law Enforcement & Public Safety Committee Recommends To The Full Board To Adopt The Friend Of The Court Deficit Elimination Plan Resolution As Follows:

The Monroe County Friend Of The Court Will Eliminate The Targeted Reduction Of The Friend Of The Court 2009 Fund Deficit In The Amount Of \$174,530 Over A Four (4) Year Period Or \$43,632 Per Year By Reducing Operating Expenses With The Understanding That The Deficit Plan Can Be Amended At Anytime With The Collaboration Of The Board Of Commissioners, Friend Of The Court, Circuit Court Judges, The State Administrator's Office And Collection Consultant.

Michael Bosanac, Director of Administrative Services stated Judge Weipert recalled a different motion. He noted if the Board does not address the deficit the County will not be able to issue any debt.

Commissioner Potratz stated the intent of the Judiciary, Law Enforcement & Public Safety Committee was to appropriate \$43,632 out of the reserves for one year only and he intends for the committee to meeting on a monthly basis to “keep a pulse” on the deficit.

Motion by Commissioner Potratz to adopt the Friend of the Court Deficit Elimination Plan resolution as follows:

MONROE COUNTY FRIEND OF THE COURT FUND

**MONROE COUNTY BOARD OF COMMISSIONERS RESOLUTION
AND DEFICIT ELIMINATION PLAN**

WHEREAS, the Monroe County Friend of the Court Fund has a \$174,530 deficit fund balance on December 31, 2009; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury:

NOW, THEREFORE, BE IT RESOLVED, that on this 22nd Day of June, 2010, the Monroe County Board of Commissioners hereby adopts the following as the Monroe County Friend of the Court Fund Deficit Elimination Plan:

The County of Monroe will eliminate the Friend of the Court 2009 Fund Deficit in the amount of \$174,530 over a four (4) year period or \$43,632 per year by paying the \$43,632.00 out of reserves for year one only and that the Deficit Plan can be amended at anytime with the collaboration of the Board of Commissioners, Friend of the Court, Circuit Court Judges, the State Court Administrator’s Office and Collection Consultant, thereby giving all parties the opportunity to explore funding opportunities, await anticipated legislative change and for further collaboration.

Supported by Commissioner Oley. Roll call by Clerk as follows:

AYES

NAYS

ABSENT

Henry Lievens

William Sisk

Connie Velliquette

Dale Zorn

Jerry Oley

(excused)

Albert Potratz

John Fowler

Floreine Mentel

LaMar Frederick

Motion carried.

14. The Judiciary, Law Enforcement & Public Safety Committee Refers The Notification From The Friend Of The Court Of Their Intention To Fill Three Vacancies; Domestic

Relations Referee, Facilitator/Mediator And Office Manager/Administrative Assistant Due To Retirement For A Savings Of \$193,740.81 To The Full Board.

Joseph Hudson, Friend of the Court explained how he determined a \$193,740.81 savings.

Mr. Bosanac stated there is a need to modify the savings; part-time employees continue to pay fringes and those costs were not included in the savings proposal. He also stated there will be an impact on revenue; when expenditures decrease, revenue also decreases.

Motion by Vice-Chairman Zorn to table the recommendation to give Mr. Hudson and staff more time to review and further clarify the cost savings. Supported by Commissioner Lievens. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens	William Sisk	Connie Velliquette
Dale Zorn	Jerry Oley	(excused)
Albert Potratz	John Fowler	
Floreine Mentel	LaMar Frederick	

Motion carried.

15. The Judiciary, Law Enforcement & Public Safety Committee Refers The Notification From The 1st District Court Of Their Intention To Fill Seven Clerk Vacancies Due To Retirement To The Full Board.

Michelle Marcero, explained that District Court has been restructuring and working with an analyst. She stated District Court has to have the positions filled as Rye 5's (entry level). She noted there is a revenue stream and collecting the revenue takes people.

Commissioner Lievens questioned if five positions could be filled.

Ms. Marcero explained she was given "marching orders" to fill seven positions.

Chairman Sisk stated he has no interest in filling seven positions; we currently have a \$1.5 million deficit and there is no way to balance the books in 2010 if all seven positions are filled. He also stated if all seven positions are filled, we might as well just "caddy bar the door."

Commissioner Mentel stated District Court reports a savings of \$385,799 and expects to collect \$5,730,000 in revenue.

Commissioner Oley questioned how many positions were laid-off in District Court last year.

Ms. Marcero stated last year, five unit II supervisors were laid off for three months, District Court then restructured their department and now District Court is being forced to restructure again; three employees are gone. She also stated according to the Matrix Study their solution was to close South County Magistrate's Office and bring those employees to Monroe; according to the judges, that solution didn't make any sense.

Commissioner Lievens questioned if the Board could give District Court an additional two weeks to bring back another proposal.

Ms. Marcero stated in two weeks she will have seven employees on the floor; not 18.

Commissioner Mentel stated she is in support of bringing back these employees; they bring in revenue.

Commissioner Potratz questioned if District Court has considered filling the positions on a part-time basis.

Ms. Marcero stated District Court did “due diligence” last year, they are working within the parameters set by the Board.

Chairman Sisk questioned the amount of time it will take to train an employee.

Ms. Marcero stated District Court plans to have one person hired by June 28, 2010.

Chairman Sisk questioned if there is a potential to compromise; fill two now.

Chairman Sisk stated he and Commissioner Potratz will set up a meeting with Judge Vitale.

Vice-Chairman Zorn stated the County is being forced to make reductions due to state cuts, last year’s proposal was last year’s proposal, situation is going to get worse, departments will need to make compromises, losing a large amount of employees; will be worse next year and there is a need for departments to re-organize.

Ms. Marcero stated District Court has looked at re-organizing, has not had to request additional dollars from the General Fund for several years and there is a need to maintain their staff levels in order to complete the work.

Motion by Commissioner Lievens to fill two Rye 5 clerk positions and discuss the remaining five vacancies at the next meeting. Supported by Commissioner Mentel. Roll call by Clerk as follows:

AYES		NAYS	ABSENT
Henry Lievens	William Sisk		Connie Velliquette
Dale Zorn	Jerry Oley		(excused)
Albert Potratz	John Fowler		
Floreine Mentel	LaMar Frederick		

Motion carried.

16. The Judiciary, Law Enforcement & Public Safety Committee Refers The Notification From The Circuit Court/Family Division Of Their Intention To Fill A Records Processing Clerk/Receptionist Position Due To Retirement To The Full Board.

Motion by Commissioner Fowler to table Circuit Court/Family Divisions intention to fill a Records Processing Clerk/Receptionist position due to retirement. Supported by Commissioner Potratz. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens	William Sisk	Connie Velliquette
Dale Zorn	Jerry Oley	(excused)
Albert Potratz	John Fowler	
Floreine Mentel	LaMar Frederick	

Motion carried.

17. Finance Committee Report (06/22/10)

The Finance Committee Recommends To The Full Board To Approve The 06/23/10 Accounts Payable Current Claims Report In The Amount Of \$686,763.68.

Approval Of Non-Claims Against The County

- A. Check Register Dated 06/11/10 In The Amount Of \$2,554,887.68.
- B. Special Check Register Dated 06/11/10 In The Amount Of \$38,900.
- C. Check Register Dated 06/18/10 In The Amount Of \$868,793.77.

Motion by Commissioner Oley to approve the accounts payable current claims report and non-claims as presented. Supported by Commissioner Fowler. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens	William Sisk	Connie Velliquette
Dale Zorn	Jerry Oley	(excused)
Albert Potratz	John Fowler	
Floreine Mentel	LaMar Frederick	

Motion carried.

18. Memorandum From Robert Peven, Planning Director Read Regarding Academy Preserve Acquisition Project.

The County of Monroe was officially awarded Phase II of the Michigan Natural Resources Trust Fund grant for the acquisition of the Academy Preserve. Phase II is for \$1,000,000 with a required local match of \$333,400.

With the award of Phase II, the County can complete the land survey, appraisal, environmental assessment and title research and develop a sale agreement with the owners (IHM). These activities are being funded through privately raised funds.

To date, over \$368,000 has been raised toward the project in grants, cash donations and pledges. Several other significant donors have been waiting for finalization of Phase II of the grant and the agreement of a land sale price before committing to the project.

Motion by Vice-Chairman Zorn to adopt the resolution accepting the terms of the Agreement as outlined in the resolution. Supported by Commissioner Lievens.

RESOLVED, that the County of Monroe, Michigan does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the County of Monroe does hereby specifically agree, but not by way of limitation, as follows:

1. To raise all funds necessary to complete the project during the project period and to provide \$333,400 to match the grant authorized by the Department.
2. To maintain satisfactory financial accounts, documents and records to make them available to the Department for auditing at reasonable times.
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Roll call by Clerk as follows:

AYES

NAYS

ABSENT

Henry Lievens

William Sisk

Connie Velliquette

Dale Zorn

Jerry Oley

(excused)

Albert Potratz

John Fowler

Floreine Mentel

LaMar Frederick

Motion carried.

19. Old Business –

A. Consideration Of Offering A Retiree Health Care Buy-Out

Nothing additional to report.

B. Updated Report – Purchase Of Universal Time And 2010 Voluntary Early Retirement Program.

Worksheet was distributed denoting a calculation of savings to the General Fund by employee, taking advantage of the Voluntary Early Retirement Program as of June 22, 2010.

C. Updated Report - Amend The County's Purchasing Policy To Include Language That Will Benefit Local Businesses In The Purchasing Process And Include The

Policy In Any County, Township Or Municipal Project That Uses The Bond Rating Of The County As Part Of Their Funding Mechanism.

Nothing additional to report.

20. Discussion Of Planning Director's Position.

Chairman Sisk noted there has been conversations with the City of Monroe to combine the County's and City's Planning Department. Mr. Peven is eligible to retire at this time, however would like the opportunity to work through the end of 2010 and then perhaps apply for a combined position. Pending the outcome of negotiations with the City, Mr. Peven would like to take advantage of the voluntary early retirement program and universal time program.

Chairman Sisk noted the Planning Director position is a unique position.

Motion by Commissioner Mentel to extend all provisions included in the universal time and voluntary early retirement program to Mr. Peven through December 31, 2010 which would give the County time to work with the City of Monroe. Supported by Commissioner Potratz. Roll call by Clerk as follows:

AYES	NAYS	ABSENT
Henry Lievens	William Sisk	Connie Velliquette
Dale Zorn	Jerry Oley	(excused)
Albert Potratz	John Fowler	
Floreine Mentel	LaMar Frederick	

Motion carried.

Commissioner Potratz stated Mr. Peven is an asset.

Commissioner Frederick stated the County appropriates funds for economic development and the Board may want to re-visit where that appropriation should be spent; within the Planning Department.

Chairman Sisk questioned if Commissioner Frederick would like to discuss this issue at the next meeting.

Commissioner Frederick stated he would like the Board to discuss at the next meeting; an opportunity to review the appropriation.

Commissioner Oley questioned if there has been conversation regarding combining other departments.

Chairman Sisk the conversation has been regarding Planning; IT has already been combined.

21. New Business –

Commissioner Lievens spoke regarding inviting Greg Williams, Director, Emergency Management Division to the next meeting as a “lessons learned” discussion.

Chairman Sisk stated he would like an “in house” overview/evaluation of the situation before bringing all parties to the table.

Commissioner Lievens stated he agrees there needs to be productive exchange; doesn’t want to make enemies, just solutions.

22. Citizens Time –

Ron Bash thanked the Board for approving the Extension positions.

23. Announcements –

Commissioner Lievens stated a fundraiser is scheduled for Thursday, June 24, 2010, at 6:00 p.m. at Senior’ Cactus for a breast cancer survivor.

24. Members Time -

Commissioner Frederick spoke regarding the budget deficit and suggested “fixing” 2010 before the 2011 budget process and noted it will probably be mid-August before the VERP “dust” settles.

Commissioner Mentel introduced her grandson, Andrew.

Commissioner Potratz gave the Road Commission kudos for repairing a culvert/drain on his road in such a short period of time.

Chairman Sisk thanked the Board for their professionalism and noted the Personnel Services Committee and Judiciary Committee will be meeting on a regular basis.

25. Motion by Vice-Chairman Zorn to adjourn. Supported by Commissioner Fowler.

Motion carried.

26. The meeting was adjourned at 8:40 p.m.

William Sisk, Chairman

Sharon D. Lemasters, Monroe County Clerk