

1. A Regular Meeting of the Monroe County Board of Commissioners was held in the City of Monroe on Tuesday, October 11, 2011, the meeting was called to order by Chairman Frederick at 7:00 p.m. Roll call by Clerk as follows:

PRESENT

Henry Lievens  
David Hoffman  
Daniel Donahue

William Sisk  
Jason Sheppard  
LaMar Frederick

ABSENT

Stephen Bell  
(excused)  
Jerry Oley  
(excused)  
Mary O’Neill  
(excused)

A quorum being present, the Board proceeded to transact business.

2. Chairman R. LaMar Frederick led the Pledge of Allegiance.
3. Vickie Koczman, Deputy Clerk, Monroe County Board of Commissioners led the Opening Prayer.
4. Motion by Commissioner Sheppard to approve the Agenda for the Tuesday, October 11, 2011, Regular Meeting as amended. Supported by Commissioner Hoffman. Roll call by Clerk as follows:

AYES

Henry Lievens  
David Hoffman  
Daniel Donahue

NAY

William Sisk  
Jason Sheppard  
LaMar Frederick

ABSENT

Stephen Bell  
(excused)  
Jerry Oley  
(excused)  
Mary O’Neill  
(excused)

Motion carried.

5. Motion by Vice-Chairman Sisk to approve the Minutes for the Tuesday, September 27, 2011, Regular Meeting and waive the reading of the minutes. Supported by Commissioner Donahue.

Motion carried.

6. The following items were listed under Consent Agenda:

A. Finance Committee Report (09/27/11)

1. The Finance Committee recommends to the full board to retain Dykema Gossett to revise the Retiree Health Care documents as presented by labor counsel, permit the Retiree Health Care Board to continue to exist and grant the Retiree Health Care Board authority to serve as the fiduciary of the plan with the Retiree Health Care Board reporting to the Board of Commissioners on a quarterly basis.

B. Personnel Services/Human Resources Committee Report (10/04/11)

1. The Personnel Services/Human Resources Committee recommends to the full board to approve the facilities maintenance and custodial operations 2012 reorganization plan for a savings to the general fund in the amount of \$24,208.
2. The Personnel Services/Human Resources Committee recommends to the full board to eliminate an archivist position (Rye Grade 6) and re-classify the archivist position to a curator position (Rye Grade 8) retroactive to September 26, 2011, as an interim plan to continue operations at the Museum with funding from the Museum’s 2011 budget.

3. The Personnel Services/Human Resources Committee recommends to the full board to create an additional part-time Friend of the Court secretary position (Rye grade 6) in lieu of filling the full time vacancy with funding from the Friend of the Court's 2011 budget.

C. Finance Committee Report (10/11/11)

1. The Finance Committee recommends to the full board to approve the 10/12/11 Accounts Payable Current Claims Report in the amount of \$452,075.09.
2. The Finance Committee recommends to the full board to appropriate \$14,569 to District Court's 2012 budget to create a part-time magistrate position (Rye grade 12).
3. The Finance Committee recommends to the full board to appropriate \$8,000 to District Court's 2012 budget for an annual stipend for the court administrator to cover magistrate duties when the part-time magistrate is not scheduled to work.
4. The Finance Committee recommends to the full board to hire a part-time records clerk I position in the Clerk's Office on a part-time basis (not to exceed 32 hours per week) for the remainder of 2011 with funding from the General Fund Contingency Account in the amount of \$4,676.
5. The Finance Committee recommends to the full board to fund the prosecuting attorney's Co-op through the end of 2011, not to exceed \$3,000 from date of hire with funding from the General Fund Contingency Account (currently approved up to \$3,000 from July 1, 2011 through November 4, 2011.)
6. The Finance Committee recommends to the full board to continue to fund a temporary Prosecutor's Office Secretary position through the end of 2011 (currently approved through November 30, 2011) not to exceed \$1,500 with funding from the General Fund Contingency Account.
7. The Finance Committee recommends to the full board to allow clerical support staff in the Prosecutor's Office to work overtime hours on Saturdays and/or Sundays up to 8 hours not to exceed \$2,500 from the General Fund Contingency Account for the remainder of 2011.

D. Approval of Non-Claims Against the County:

1. Check Register dated 09/30/11 in the amount of \$3,566,390.54.
2. Check Register dated 10/07/11 in the amount of \$1,302,911.53.

Motion by Commissioner Sheppard to approve the Consent Agenda as presented. Supported by Vice-Chairman Sisk. Roll call by Clerk as follows:

AYES	NAY	ABSENT
Henry Lievens	William Sisk	Stephen Bell
David Hoffman	Jason Sheppard	(excused)
Daniel Donahue	LaMar Frederick	Jerry Oley
		(excused)
		Mary O'Neill
		(excused)

Motion carried.

7. Consideration of adopting a resolution authorizing not to exceed \$1,500,000 Monroe County water supply system refunding bonds (Township of Ida System), series 2011 (Limited Tax General Obligation.)

Motion by Commissioner Donahue to adopt a resolution authorizing not to exceed \$1,500,000 Monroe County water supply system refunding bonds (Township of Ida

System), series 2011 (Limited Tax General Obligation.) Supported by Commissioner Lievens. Roll call by Clerk as follows:

AYES	NAY	ABSENT
Henry Lievens	Jerry Oley	Stephen Bell
David Hoffman	Jason Sheppard	(excused)
Daniel Donahue	LaMar Frederick	Mary O’Neill
William Sisk		(excused)

Motion carried.

- Letter from Daniel Stefanski, Drain Commission read requesting approval of the 2011 Annual Report for Special Drainage Assessments in the amount of \$2,381,516.32 and appropriate 50% of the County at Large assessment (\$200,575.08) for regular drains and culvert replacements in the amount of \$100,287.54 back to the Monroe County Road Commission.

Motion by Commissioner Lievens to approve the 2011 Annual Report for Special Drainage Assessments in the amount of \$2,381,516.32 and appropriate 50% of the County at Large assessment (\$200,575.08) for regular drains and culvert replacements in the amount of \$100,287.54 back to the Monroe County Road Commission. Supported by Commissioner Sheppard. Roll call by Clerk as follows:

AYES	NAY	ABSENT
Henry Lievens	Jerry Oley	Stephen Bell
David Hoffman	Jason Sheppard	(excused)
Daniel Donahue	LaMar Frederick	Mary O’Neill
William Sisk		(excused)

Motion carried.

- Letter from Sheriff Crutchfield read requesting approval to extend Deputy Sheriff Cregar’s eligibility to remain on the county payroll for up to six months while on active duty as a member of the Michigan National Guard effective October 16, 2011 with funding from the Sheriff’s 2011 budget.

Frank Spreeman, Director, Human Resources suggested approving Deputy Sheriff Cregar’s eligibility to remain on the county payroll for up to one year and noted staff will be reviewing County Policy 443 – Involuntary Full-Time Military Leave.

Motion by Commissioner Oley to approve extending Deputy Sheriff Cregar’s eligibility to remain on the county payroll for up to one-year while on active duty as a member of the Michigan National Guard, effective October 16, 2011 with funding from the Sheriff’s 2011 budget. Supported by Commissioner Lievens. Roll call by Clerk as follows:

AYES	NAY	ABSENT
Henry Lievens	Jerry Oley	Stephen Bell
David Hoffman	Jason Sheppard	(excused)
Daniel Donahue	LaMar Frederick	Mary O’Neill
William Sisk		(excused)

Motion carried.

- Letter from Sharon Lemasters, Clerk/Register read requesting confirmation of the appointment of Ms. Patricia Braden (Republican Party) and Ms. Lori Burson (Democratic Party) as members of the Monroe County Board of Canvassers; terms expiring October 31, 2015.

Motion by Commissioner Lievens to confirm the appointment of Ms. Patricia Braden (Republican Party) and Ms. Lori Burson (Democratic Party) as members of the Monroe County Board of Canvassers; terms expiring October 31, 2015. Roll call by Clerk as follows:

AYES

NAY

ABSENT

Henry Lievens  
David Hoffman  
Daniel Donahue  
William Sisk

Jerry Oley  
Jason Sheppard  
LaMar Frederick

Stephen Bell  
(excused)  
Mary O'Neill  
(excused)

Motion carried.

11. Discussion of formation and composition of the Monroe County Land Bank Board.

Chairman Frederick noted Kay Sisung, Treasurer has agreed to add one Board member to the Land Bank Board.

Ms. Sisung reported it is common for Land Bank Boards to be comprised of five members; one being a Board member.

Chairman Frederick suggested appointing Commissioner Lievens subject to the state approving the composition of the Land Bank Board.

Motion by Commissioner Donahue to confirm the appointment of Commissioner Lievens to the Monroe County Land Bank Board subject to the state approving the composition of the Land Bank Board. Supported by Commissioner Sheppard.

Motion carried.

12. Discussion of establishing a process for citizens to address the Board during Citizens Time.

Chairman Frederick suggested tabling the discussion until the next meeting due to two members not being in attendance.

13. Old Business –

A. Proposed changes to the Solid Waste Hauler Licensing and Waste Generator Fee Ordinance and Solid Waste Funding Resolution – referred to Physical Resources Committee.

B. Electronic monitoring and video arraignment program – referred to Judiciary, Law Enforcement & Public Safety Committee agenda. Staff met with Sheriff Crutchfield and Chief Judges and they are in support and interested in video arraignment. Judge Vitale was invited to give an updated report on the pilot video courtroom program in December of 2011.

C. Employee cell phone and social internet usage – referred to staff; October 25, 2011.

D. 2012 – 2016 Monroe County Capital Improvements Program Update – referred to Physical Resources Committee.

E. Consideration of amending Section 14 of County Policy 448 – Courthouse Facility Security Screening to include the Prosecuting Attorney and Board of Commissioners – referred to Judiciary, Law Enforcement & Public Safety Committee. Meeting scheduled for October 19, 2011.

F. Historical Museum – 2012 operation options – millage proposal

G. Proposed MSU Extension Memorandum of Agreement and outcome of retaining Agriculture and Natural Resources Educator position. – December 13, 2011. Board opted to have administrative staff negotiate with Mr. Ned Burkey and bring back their recommendations.

H. Discussion of Retiree Health Care Board

Dykema Gossett preparing revision for the Board to consider at the October 25, 2011 meeting.

14. Citizens Time –

Chris Kull, Historical Museum thanked the Board for re-classifying her present archivist position to a curator position.

Concetta Colpaert, Chief Steward, UAW Friend of the Court spoke regarding conflicts between the UAW Friend of the Court employee contract and county policy and urged the Board to take her letter dated October 5, 2011, under advisement.

Jeanne Micka, Monroe thanked the Board for supporting the museum staff and urged everyone to attend the Lantern Tours.

15. Administrator's Report –

Royce Maniko, Administrator/Chief Financial Officer reported the following:

County received the Fermi III Environmental Impact Study.

16. Members Time –

Commissioner Donahue spoke regarding receiving a ballot in the mail for the Monroe School Board with no names listed on the ballot.

17. Motion by Commissioner Sheppard to adjourn. Supported by Commissioner Hoffman.

Motion carried.

18. The meeting was adjourned at 7:22 p.m.



R. LaMar Frederick, Chairman



Sharon D. Lemasters, Monroe County Clerk