Original – Court copy
2nd copy – Attorney

STATE OF MICHIGAN	Application To Receive Court Appointments	For Court Use Only:
38th Judicial Circuit Court Monroe County Probate Court 1st District Court		Approval / Appointment Date: _____/_____/_____ Chief Judge / Administrator Approval: Circuit _____ District _____ Probate _____

Court Address
106 East First Street, Monroe, MI 48161

Court telephone no.
(734) 240-7020

PLEASE TYPE OR LEGIBLY PRINT THIS APPLICATION INFORMATION

Attorney's Name (Bar #):	Bar Admission Date: Federal ID # or SSN:
Address: _____ City: State: Zip:	Office Phone: Cell Phone:
Email Address:	Fax Number:

I certify that:

- I am and will remain duly licensed to practice law in the State of Michigan.
- I have and will continue to maintain a law office in the County of Monroe, Michigan. *(neither a P.O. Box nor a "virtual" office is sufficient)*
- I am and will remain a member in good standing with the Monroe County Bar Association.
- I will participate in training or educational programs as determined by the Court.
- I will be properly prepared and appear on time for all hearings.
- I will submit proper billings and document time spent in tenths of an hour.
- I will submit accurate billings for service within 30 days of the service rendered.
- I understand that bills not submitted in a timely manner may be rejected for payment.
- I ☐ have ☐ have not been the subject of any disciplinary action by the State Bar of any state. *(If disciplined, attach detailed explanation to this application)*
- I have read and agree to follow local court orders and policies with regard to court appointments.
- I will immediately notify the court in writing of any changes in the above information.
- I understand failure to follow the above may result in my removal from the court appointment list.

I hereby request to be considered for appointment by the court in the case types indicated below:

Circuit Court, Circuit Court-Family Division & District Court

Years Experience

- ☐ Felony-Capital Offenses *(Must have at least 5 years experience)* _____
- ☐ Felony-Non-Capital Offenses _____
- ☐ Misdemeanors _____

Family Division / Juvenile Section

Years Experience

- ☐ Parents of neglected children _____
- ☐ Neglected children _____
- ☐ Juvenile Delinquents _____
- ☐ Appeals _____

Probate Court

Years Experience

- ☐ Mental Commitments _____
- ☐ Developmentally Disabled Individuals _____
- ☐ Guardianship and Conservatorship Cases _____

_____ _____
Attorney Signature Bar # Date

Return completed form to: Monroe County Office of the County Clerk, 106 E. First St., Monroe, MI 48161

Rev. 01/2010