



29 Washington St
Monroe, MI 48161

734.240.7363
Fax: 734.240.7360
Toll Free
888.354.5500
ext: 7363
mcco@monroemi.org

Terri L. Hamad
Director

Commission Members

Martin Kaufman
Chairman

Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Richard Gunn

Pam LaPan

John Sledge

Paul Simonton

Gerald Stone

Monroe County Commission on Aging
Budget Appeals Minutes
October 7, 2010
Commission on Aging Conference Room

Chairman Martin Kaufman called the meeting to order at 1:00 p.m.

Members present: Noel Dentner, Richard Gunn, Aleta Jackson, Martin Kaufman, Pam LaPan, and John Sledge.

Member excused: Bruce Freimark, Paul Simonton and Gerald Stone

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Aleta Jackson made a motion to approve the October 7, 2010 Budget Appeals Agenda as presented. Supported by Noel Dentner. **Motion carried.**

Guests Present:

Stephanie Kasprzak, Executive Director, Monroe County Opportunity Program; Jennifer Michalak, Executive Director, Milan Seniors for Healthy Living; Deb Brescol, Executive Director, RSVP/Bedford Health Van.

Public Time:

No guests addressed the Commission at this time.

Commission Members' Report:

Noel Dentner reported that a friend, who recently passed away, donated funds to Faith In Action for Monroe County and the Monroe Human Society.

Chairman Kaufman reported that his sister passed away peacefully Saturday, October 2 at A.L.C.C.

John Sledge talked about the importance of preventive medical care.

Unfinished Business:

A. Discussion of the 2011 Budget Applications:

o ***Monroe County Opportunity Program Home Chore Program***

Stephanie Kasprzak presenting- The Monroe County Opportunity Program initially requested \$113,160.00 for the Home Chore program for calendar year 2011. At the Budget Workshop of the Commission on Aging, held September 21, 2010, the Commission approved a recommendation to present to the County Board of Commissioners for final approval for \$0.00 for calendar year 2011.

Ms. Kasprzak presented and discussed the intake process, Federal Poverty Level, and guidelines for the Home Chore Program and commented that if the Commission could not grant the initial request, she would accept any amount granted to keep the program in existence instead of not funding the program at all.

Ms. Kasprzak requested the Commissions' consideration to reconsider the initial request of \$113,160.00, which is no increase over calendar year 2010.

o ***Bedford Health Van***

Deb Brescol presenting- The Bedford Health Van initially requested \$36,747.00 for calendar year 2011. At the Budget Workshop of the Commission on Aging, held September 28, 2010, the





29 Washington St
Monroe, MI 48161

734.240.7363
Fax: 734.240.7360
Toll Free
888.354.5500
ext: 7363
mcco@monroemi.org

Terri L. Hamad
Director

**Commission
Members**

Martin Kaufman
Chairman

Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Richard Gunn

Pam LaPan

John Sledge

Paul Simonton

Gerald Stone

Commission approved a recommendation to present to the County Board of Commissioners for final approval for \$35,393.00 for calendar year 2010.

Ms. Brescol requested the Commissions' consideration to reconsider the initial request of \$36,747.00, which is a 3.8% increase or \$1,354.00 over calendar year 2010.

Ms. Brescol commented that the increase is not a salary increase to the drivers, but it covers the cost of the increased number of clients and trips they are providing.

o **Milan Seniors for Healthy Living**

The Jennifer Michalak presenting- Milan Seniors for Healthy Living initially requested \$40,000.00 for calendar year 2011. At the Budget Workshop of the Commission on Aging, held September 28, 2010, the Commission approved a recommendation to present to the County Board of Commissioners for final approval for \$26,000.00 for calendar year 2011.

Ms. Michalak requested the Commissions' consideration to reconsider the initial request of \$40,000.00, which is a 74% increase or \$17,000.00 over calendar year 2010.

Ms. Michalak commented that they are providing as many units of service as one of the larger centers, and feels that she and her staff should be compensated for their diligence and performance in growing the center.

Director's report:

Terri Hamad presented an updated 2011 Estimated Revenue document that adjusts out the Commissions' \$150,000.00 fund balance. In addition, she discussed the following spreadsheets:

- o 101 General Fund (office budget)
- o 280 Senior Citizens Fund
- o 280 Senior Citizens Fund Anticipated Revenue
- o Non-union staff salaries

Ms. Hamad reported that after the Commissions' last budget workshop the commission is currently at a deficit of \$22,086.00, which does not include any funding for Home Chore as well as any funds available for the Milan Seniors for Healthy Living, and the Bedford Health Van appeals.

Therefore, Ms. Hamad proposed to leave the \$150,000.00 fund balance, budget zero in General Contingency to keep the funds out in the community, and correspond to the agency directors that there is no additional funding available for 2011.

The Commission discussed in length the updated information, and decided to accept Ms. Hamad's proposal to zero out General Contingency, keep the funds in the community, and notify the agency directors of the 2011 funding situation.

Appeal decisions:

o **Bedford Health Van**

Richard Gunn made a motion to recommend to the County Board of Commissioners to grant the Bedford Health Van the initial request for \$36,747.00 for calendar year 2011 *under a fee-for-service contract* with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner.

Roll call

| | | |
|--------------------|----------------------|---------------------|
| Pam LaPan – Yes | Martin Kaufman – Yes | Aleta Jackson – Yes |
| Noel Dentner – Yes | John Sledge – Yes | Richard Gunn – Yes |

Motion carried.

o **Monroe County Opportunity Program – Home Chore**

Richard Gunn made a motion to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program a 6% decrease or \$6,789.00 for a total of \$106,371.00 for Home





29 Washington St
Monroe, MI 48161

734.240.7363
Fax: 734.240.7360
Toll Free
888.354.5500
ext: 7363
mcco@monroemi.org

Terri L. Hamad
Director

**Commission
Members**

Martin Kaufman
Chairman

Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Richard Gunn

Pam LaPan

John Sledge

Paul Simonton

Gerald Stone

Chore for calendar year 2011 *under a fee-for-service contract* with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Aleta Jackson.

Roll call

Martin Kaufman – Yes Aleta Jackson – Yes Noel Dentner – Yes
John Sledge – No Richard Gunn – Yes Pam LaPan – Yes

Motion carried.

o **Milan Seniors for Healthy Living**

Noel Dentner made a motion to recommend to the County Board of Commissioners to grant the Milan Seniors for Healthy Living \$33,500.00 for calendar year 2011. Supported by Pam LaPan.

Roll call

Aleta Jackson – No Noel Dentner – Yes John Sledge – No
Richard Gunn – No Pam LaPan – Yes Martin Kaufman – Yes

Motion failed due to a tied vote.

At 4:23 p.m., Chairman Kaufman excused himself, and Vice-Chairman Noel Dentner officiated over the remainder of the meeting.

Aleta Jackson made a motion to recommend to the County Board of Commissioners to grant the Milan Seniors for Healthy Living the initial request of \$40,000.00 for calendar year 2011 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Pam LaPan.

Roll call

Noel Dentner – Yes John Sledge – No Richard Gunn – No
Pam LaPan – Yes Aleta Jackson – Yes

Motion carried.

Ms. Hamad pointed out that \$6,189.00 remains from the 2011 recommended allocations and proposed putting that into Restricted Contingency.

Aleta Jackson made a motion to reduce the Commissions' General Contingency to zero and put the remaining \$6,189.00 into Restricted Contingency. Supported by Pam LaPan

Roll call

John Sledge – No Richard Gunn – Yes Pam LaPan – Yes
Aleta Jackson – Yes Noel Dentner – Yes

Motion carried.

New Business:

No new business presented at this time.

Public Time:

No public in attendance.

Adjournment:

Richard Gunn made a motion to adjourn. Supported by Pam LaPan. Motion carried. Meeting adjourned at 4:24 p.m.

The next regular board meeting will be held on Wednesday, October 13, 2010 at 1:00 p.m. at the United Way of Monroe, Conference Room 216, 216 North Monroe Street, Monroe, MI 48161

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary

