

Monroe County Commission on Aging

29 Washington Street, (Stoner-Kemmerling Building) Monroe, MI 48161

Telephones: 734.240.7363 734.240.7358 * 734.240.7364 * Toll Free: 1.888.354.5500 ext. 7363 * Fax 734.240.7360

E-Mail: terri_hamad@monroemi.org * vicki_terrasi@monroemi.org * tammy_quigley@monroemi.org

Visit Our Website: www.co.monroe.mi.us

Terri L. Hamad, Director

Vicky L. Terrasi, Assistant

Tammy L. Quigley, Clerk

Martin Kaufman
Chairman

Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

Monroe County Commission on Aging

Budget Workshop Meeting Minutes

August 12, 2008

Monroe County Commission on Aging Conference Room

Chairman Martin Kaufman called the meeting to order at 1:03 p.m.

Member's present: Noel Dentner, Bruce Freimark, Nancy Hamman, Aleta Jackson, Martin Kaufman, John Sledge, Gerald Stone and Loyd Sype.

Member excused: Paul Simonton

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Noel Dentner motioned to approve the August 12, 2008 agenda, as amended to include the establishment of a Grievance Committee. Supported by Aleta Jackson. **Motion carried.**

Guest Present:

No guest present at this time.

Public Time:

No public present at this time.

Grievance Committee Appointment:

Ms. Hamad distributed the Service Recipients Grievance Procedure for all Agencies and reported that a grievance was filed with the Monroe County Commission on Aging on July 28, 2008. Step one, the Informal Inquiry, was completed on August 11, 2008. Ms. Hamad had a meeting with the complainant and the service agency involved to discuss the issue involved in the complaint, review of the information on which the grieved action was based, in an effort to resolve the complaint.

The complaint was not resolved through the informal inquiry resulting in Ms. Hamad contacting the commissions' chairman, Martin Kaufman, informing him of the situation and letting him know that a grievance committee needed to be established to investigate the complaint further.

Chairman Kaufman appointed the following member's to the Grievance Committee; John Sledge, Gerald Stone and Paul Simonton. Chairman Kaufman will act as an alternate if a committee member is unavailable to attend the pre-scheduled meeting on August 13, 2008 at 3:00 p.m. at the Berlin Senior Center. The chairman of the Grievance Committee will be appointed by committee members' at the pre-scheduled meeting.

Budget Application Discussion and 2009 Allocation Recommendations:

Ms. Hamad presented the estimated 2008 and 2009 senior citizens revenue for comparison of the tax dollars being levied over the past two years.

In addition, Ms. Hamad talked about reducing the Prescription Assistance account to \$10,000, increasing the General Contingency \$25,000, Restricted Contingency \$50,000 and the Transfer-Out-General (office budget) \$7,491.

The Commission approved budget recommendations for the following:

Frenchtown Senior Citizens Center-Adult Day Services:

Loyd Sype motioned to recommend to the County Board of Commissioners to grant the Frenchtown Senior Citizens Center the request of \$23,087 local match for the Adult Day Service program for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. This is no change from the current budget year. Supported by Aleta Jackson. **Motion carried.**

Frenchtown Senior Citizens Center:

Aleta Jackson motioned to recommend to the County Board of Commissioners to grant the Frenchtown Senior Citizens Center the request of \$175,442 fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Loyd Sype. **Motion carried. One no vote.**

Monroe County Opportunity Program – Specialized Transportation:

Nancy Hamman motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$68,465 for the Specialized Transportation program and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner. **Motion carried**

Monroe County Opportunity Program – Home Injury Control:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program the request of \$3,649 local match for the Home Injury Program and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Aleta Jackson. **Motion carried.**

Monroe County Opportunity Program – Resource Advocacy:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$99,316 for the Resource Advocacy program and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Gerald Stone. **Motion carried.**

Monroe County Opportunity Program – Unmet Emergency Needs:

Loyd Sype motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$15,295 for the Unmet Emergency Needs program and remain

under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Nancy Hamman.

Motion carried

Monroe County Opportunity Program – Temporary Ramps:

Nancy Hamman motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$52,000 for the Temporary Ramp Program and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner.

Motion carried

Monroe County Opportunity Program –Emergency Fuel:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$45,250 for the Emergency Fuel Assistance program and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Bruce Freimark. **Motion carried.**

Monroe County Opportunity Program – Home Care Services:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$59,581 for Home Care Services and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Gerald Stone. **Motion carried**

Monroe County Opportunity Program – Commodities Supplemental Food Program:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$37,794 for the Commodities Supplemental Food Program and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Nancy Hamman. **Motion carried**

Monroe County Opportunity Program – Home Chore:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$107,840 for the Home Chore program and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Loyd Sype. **Motion carried.**

Monroe County Opportunity Program –Grandparents Raising Grandchildren:

Loyd Sype motioned to recommend to the County Board of Commissioners to grant the Monroe County Opportunity Program \$370 for the Grandparents Raising Grandchildren program and remain under a fee-for-service contract for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are

prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Aleta Jackson. **Motion carried.**

Lake Erie Transit Commission:

Bruce Freimark motioned to recommend to the County Board of Commissioners to grant the Lake Erie Transit Commission the request of \$185,381 for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. **Motion died due to the lack of support.**

Lake Erie Transit Commission: Gerald Stone motioned to recommend to the County Board of Commissioners to grant the Lake Erie Transit Commission \$179,447 for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Loyd Sype. **Motion carried. One no vote.**

Bedford Senior Citizens Center:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Bedford Senior Citizens Center \$177,681 for fiscal year 2009, pending the outcome of the 2007 Agreed Upon Procedures (AUP), with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Nancy Hamman. **Motion failed.**

After discussion regarding the AUP for the Bedford Center, the above motion was restated and re-voted on.

Bedford Senior Citizens Center:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Bedford Senior Citizens Center \$177,681 for fiscal year 2009, pending the outcome of the 2007 Agreed Upon Procedures (AUP), with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Nancy Hamman. **Motion failed.**

Bedford Health Van:

Noel Dentner motioned to recommend to the County Board of Commissioners to grant the Bedford Health Van \$35,393 for fiscal year 2009 for the Bedford Health Van Program with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Nancy Hamman. **Motion carried.**

Retired Senior Volunteer Program (RSVP) of Monroe County:

Aleta Jackson motioned to recommend to the County Board of Commissioners to grant RSVP \$126,552 for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner.

The Monroe Center:

Nancy Hamman motioned to recommend to the County Board of Commissioners to grant the Monroe Center \$339,831 for fiscal year 2009 with the stipulation that the funds be used only for

the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Gerald Stone. **Motion carried.**

Commission Members' Time:

Bruce Freimark announced that the Monroe Church of the Nazarene located on South Custer Road is doing "Angels Food" boxes. The Angel Food Ministries purchases food from first rate suppliers at substantial volume discounts, which makes it possible for them to provide families with approximately \$65 worth of quality nutritious food for \$30.

Public Time:

No public present at this time.

The next regular board meeting will be on August 13, 2007 at 1:00 p.m. at the Berlin Senior Citizens Center, 8000 Swan View Drive, Newport, MI 48166.

Adjournment:

Motion to adjourn by Gerald Stone, supported by John Sledge. **Motion carried.** Meeting adjourned at 3:56 p.m.

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary