

Martin Kaufman
Chairman

Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

Monroe County Commission on Aging

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Terri L. Hamad, Director
Vicky L. Terrasi, Assistant
Tammy L. Quigley, Clerk

Monroe County Commission on Aging Budget Workshop Meeting Minutes August 29, 2007 Monroe County Commission on Aging Conference Room

Chairman Martin Kaufman called the meeting to order at 1:00 p.m.

Member's present: Noel Dentner, Bruce Freimark, Nancy Hamman, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge, Gerald Stone and Loyd Sype.

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Nancy Hamman motioned to approve the August 29, 2007 agenda as presented. Supported by Aleta Jackson. **Motion carried.**

Guest Present:

There were no guests present at the workshop.

Public Time:

There were no guests present to address the Commission.

Discussion on Monroe County Opportunity Program – Dental, Vision, & Hearing and Medication management:

Fiscal year 2008 request:

- Dental, Vision & Hearing: \$35,831.00
- Medication Management: \$46,800.00

The Commission discussed the two (2) new programs presented by Monroe County Opportunity Program Dental, Vision & Hearing and Medication Management. With the excessive cost to provide these two programs and the Commissions' concern with the Ford Motor Company closing in the area, the impact it will have on the senior millage, and the Commission on Aging decided not to fund the programs.

Paul Simonton motioned to require the Monroe County Opportunity Program provide a break down of annual wages and benefits by employee and their source of funding.

Due to lack of support, Paul Simonton withdrew his motion.

Noel Dentner motioned to recommend to the County Board of Commissioners to deny the Monroe County Opportunity Program the request of \$46,800 for Medication Management. Supported by Gerald Stone. **Motion carried.**

Loyd Sype motioned to recommended to the County Board of Commissioners to deny the Monroe County Opportunity Program the request of \$35,831 for Dental, Vision & Hearing because there is not enough break down of information from the agency. Supported by Aleta Jackson. **Motion failed. Six (6) No votes and one (1) Abstention.**

Gerald Stone motioned to recommended to the County Board of Commissioners to deny he Monroe County Opportunity Program the request of \$35,831 for Dental, Vision & Hearing. Supported by Aleta Jackson. **Motion carried.**

Audit Deduction Discussion:

The following agencies reallocated to factor out budgeted audits.

Berlin Senior Citizens Center:

Original recommended allocation:	\$13,287.00
Budget audit cost factored out:	<u>\$ 200.00</u>
Fiscal year 2008 reallocation:	\$13,087.00

Dundee Senior Citizens Center:

Original recommended allocation:	\$165,221.00
Budget audit cost factored out:	<u>\$ 2,600.00</u>
Fiscal year 2008 reallocation:	\$162,621.00

Faith in Action for Monroe County:

Original recommended allocation:	\$27,043.00
Budget audit cost factored out:	<u>\$ 500.00</u>
Fiscal year 2008 reallocation:	\$26,543.00

Frenchtown Senior Citizens Center:

Original recommended allocation:	\$150,747.00
Budget audit cost factored out:	<u>\$ 1,344.00</u>
Fiscal year 2008 reallocation:	\$149,403.00

Monroe Senior Center:

Original recommended allocation:	\$336,914.00
Budget audit cost factored out:	<u>\$ 3,086.00</u>
Fiscal year 2008 reallocation:	\$333,828.00

Petersburg/Summerfield Senior Citizens Center:

Original recommended allocation:	\$1,589.00
Budget audit cost factored out:	<u>\$ 100.00</u>
Fiscal year 2008 reallocation:	\$1,489.00

Loyd Sype motioned to recommend to the County Board of Commissioners to grant the adjusted allocations factoring out the cost of the budgeted audits with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Gerald Stone. **Motion carried.**

Commission Members' Time:

Gerald Stone inquired on the status of the investigation from the County Board of Commissioners requested by Aaron Simonton or if there is even going to be an investigation. Ms. Hamad stated that there is no investigation taking place to her knowledge.

Bruce Freimark inquired if the agencies are submitting customer service surveys to measure quality insurance within their agency. Ms. Hamad commented that some do and some do not

report, however with SERVtracker data, the Commission on Aging staff would have access to all the clients' info to perform a customer service survey on each agency if the Commission on Aging chooses.

Paul Simonton commented that each program he runs requires each of his clients to give him an exit summary which make him aware of changes that need to happen to his programs and feels that exit summary's are extremely important to have in place to measure services.

Chairman Kaufman recommended that in the future the Commission have a policy requiring all agencies to provide to the Commission an exit interview to measure the quality of the service from each client.

Loyd Sype addressed the full commission regarding a telephone credit card scam.

Paul Simonton updated the full commission regarding the current and future undertaking of the JAWS Crew for the ramp program.

Public Time:

There were no guests present to address the Commission.

The next regular board meeting will be on September 12, 2007 at 1:00 p.m. at the Frenchtown Senior Citizens Center, 2786 Vivian Road, Monroe, MI.

Adjournment:

Motion to adjourn by Aleta Jackson, supported by Nancy Hamman. **Motion carried.** Meeting adjourned at 2:17 p.m.

Vicky L. Terrasi

Vicky L. Terrasi
Recording Secretary