

Terri L. Hamad
Director

Monroe County Commission on Aging

Board Members

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Paul Simonton

Monroe County Commission on Aging
Regular Board Meeting Minutes
February 11, 2009
Monroe Center for Healthy Aging

John Sledge

Gerald Stone

Loyd Sype

Chairman Martin Kaufman called the meeting to order at 1:06 p.m.

Members present: Noel Dentner, Bruce Freimark, Nancy Hamman, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., and Gerald Stone.

Members excused: Loyd Sype.

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Noel Dentner made a motion to approve the February 11, 2009 agenda as presented. Supported by Bruce Freimark. **Motion carried.**

Guests Present: Diane Tacket, Director of Senior Services, Monroe County Opportunity Program; Larry VanWasshenova, Director, and Jerry Oley, County Commissioner and Board Member, Monroe County Senior Legal Services; Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors; Aaron Simonton, Executive Director, Rhonda Ziethlow, Assistant Director, Margaret Carby, Monroe Center for Healthy Aging; Donna Bruck, Director, Monroe Cancer Connection; Joe Hess, Accountant, Frenchtown Senior Center; Gerilyn Selmek, Regional Supervisor, Area Agency on Aging 1-B; Cheri Boron, Living Independence for Everyone.

Public Time/Monroe Center for Healthy Aging:

Aaron Simonton welcomed everyone to the center and commented that all the pictures around the center show all the activities and events that take place at the center. For Valentine's Day, the center is having a Pet Parade beginning at 10:00 a.m.

Donna Bruck announced that Monroe Bank & Trust chose Monroe Cancer Connection as their famed ENLIST volunteer program for the month of January 2009. MB & T is sponsoring a fundraiser for Cancer Connection "Comedy for a Cause" on January 21, 2009 at 8 pm at the Grafton Inn located in Carleton. The cost per ticket is \$10.00. In addition, in January, the program transported 84 individuals.

Approval of the Commission on Aging Regular Meeting Minutes of January 21, 2009.

John Sledge made a motion to approve the Commission on Aging Regular Minutes of January 21, 2009 as corrected. Supported by Nancy Hamman. **Motion carried.**

Approval of the Final Financial Statements of December 2008 and Financial Statements of January 2009:

Ms. Hamad presented the Final December 2008 Financial Reports as well as the January 2009 Financial Reports. John Sledge made a motion to accept and place on file the Final December



2008 Financial Reports as well as the January 2009 Financial Reports. Supported by Bruce Freimark. **Motion carried.**

Commission Members' Report:

Aleta Jackson announced that she is honored to be chosen to be locked up for MDA on February 12, 2009. Ms. Jackson needs to raise \$1600.00 for the event.

Nancy Hamman announced the Women of Bedford would be holding the 15th annual "Charity for Tea" on February 21, 2009 from noon to 3:00 p.m. at the LaRoy's Hall. The cost is \$25.00 per person.

Paul Simonton reported that the JAWS crew removed the ramp on Almyra and it has been power washed, sanitized, and put back into inventory.

Correspondence:

The Commission reviewed the list of correspondence.

Director's Report:

Ms. Hamad reported that she had no formal report to give at this time.

Unfinished Business:

A. Strategic Planning Committee Reports of January 08, 2008:

Noel Dentner reported that the committee reviewed the following drafts:

- Draft of an RFP for senior legal services

Ms. Hamad will fine-tune the RFP draft and send it to the committee. It is likely the committee will meet again in February and review the revised draft before submission to the full board at the March meeting. In addition, Ms. Hamad will have the county legal counsel review and comment on the RFP draft as well.

Chairman Kaufman commented that when he and Ms. Hamad met with Jim Petrangelo recently, it was obvious that giant changes cannot be made suddenly without some thought.

Gerald Stone agrees with Chairman Kaufman, and commented that the important thing is that legal services has revised their policy and will be changed when it is feasible. He knows for a fact that cases that legal services has taken representation on cannot just be dropped and will have to be followed through to a certain point. This is not going to happen quickly. The commission just needs to know that it is going to happen.

Paul Simonton is concerned on how long the commission can continue to ask questions that remain unanswered on that particular point. He does not understand why the commission is not getting information they have requested on cases that are being represented and paid out of the Millage that are nowhere to be found in any of the reports, and how long does it take to get a plan together to faze out the cases of those who can afford the service. In addition, an answer to how much is being collected from whom, and where the money is going that is being collected needs to be answered. Mr. Simonton has a problem with continuing to allow the Millage monies to be spent on people who can afford the services. That is not in compliance with the commission's guidelines. Legal services is not spending the Millage monies appropriately, and it should not take anytime to discontinue these cases.

B. Agency Line Item Transfer Request:

- **The Bedford Senior Center**

In the absence of Pam Rybka, Terri Hamad presented the Bedford Senior Center line item request. The center is requesting the commission's consideration to approve the request of \$8,511.00 in line item transfers to balance out fiscal year 2008.



Nancy Hamman made a motion to grant the Bedford Senior Centers line item request of \$8,511.00 for fiscal year 2008 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Aleta Jackson.

Roll call:

John Sledge – Yes
Noel Dentner – Yes
Gerald Stone – Yes

Paul Simonton – Yes
Martin Kaufman – Yes
Aleta Jackson – Yes

Bruce Freimark – Yes
Nancy Hamman – Yes
Motion carried.

• **The Frenchtown Senior Center**

Joe Hess requested the commission's consideration to approve a line item transfer of \$2,366.00 for fiscal year 2009 to correct an error while preparing the 2009 budget and putting expenses to line items, the commission does not allow.

Gerald Stone made a motion to accept and grant the line item transfer request from the Frenchtown Senior Center for \$2,366.00 for fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner.

Roll call:

Paul Simonton – Yes
Martin Kaufman – Yes
Aleta Jackson – Yes

Bruce Freimark – Yes
Nancy Hamman – Yes
John Sledge – Yes

Noel Dentner – Yes
Gerald Stone – Yes
Motion carried.

• **The Monroe County Health Department**

In the absence of Rebecca Head, Terri Hamad presented the Monroe County Health Department's Diabetic Education line item request. The Health Department is requesting the commission's consideration to approve the request of \$213.82 in line item transfers to balance out fiscal year 2008.

Noel Dentner made a motion to accept and grant the line item transfer request from the Monroe County Health Department for \$213.82 for fiscal year 2008 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Gerald Stone.

Roll call:

Bruce Freimark – Yes
Nancy Hamman – Yes
John Sledge – Yes

Noel Dentner – Yes
Gerald Stone – Yes
Paul Simonton – Yes

Martin Kaufman – Yes
Aleta Jackson – Yes
Motion carried.

• **The Monroe County Senior Legal Services**

Larry VanWasshenova requested the commission's consideration to approve line item transfers of \$812.92 to balance out fiscal year 2008.

Nancy Hamman made a motion to accept and grant the line item transfer request from the Monroe County Senior Legal Services for \$812.92 for fiscal year 2008 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Aleta Jackson.



Roll call:

Noel Dentner – Yes
Gerald Stone – Yes
Paul Simonton – Yes

Martin Kaufman – Yes
Aleta Jackson – Yes
Bruce Freimark – Yes

Nancy Hamman – Yes
John Sledge – Yes
Motion carried.

• **The Dundee Senior Center**

In the absence of Bob Clark, Terri Hamad presented the Dundee Senior Center line item request. The center is requesting the commission’s consideration to approve the request of \$847.09 in line item transfers to balance out fiscal year 2008.

Noel Dentner made a motion to accept and grant the line item transfer request from the Dundee Senior Center for \$847.09 for fiscal year 2008 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Gerald Stone.

Roll call:

Martin Kaufman – Yes
Aleta Jackson – Yes
Bruce Freimark – Yes

Nancy Hamman – Yes
John Sledge – Yes
Noel Dentner – Yes

Gerald Stone – Yes
Paul Simonton – Yes
Motion carried.

• **Deaf & Hearing Impaired Services**

In the absence of Linda Booth, Terri Hamad presented the Deaf & Hearing Impaired Services line item request. Deaf & Hearing Impaired Services is requesting the commission’s consideration to approve the request of \$219.00 in line item transfers to balance out fiscal year 2008.

Paul Simonton made a motion to accept and grant the line item transfer request for Deaf & Hearing Impaired Services for \$219.00 for fiscal year 2008 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Aleta Jackson.

Roll call:

Nancy Hamman – Yes
John Sledge – Yes
Noel Dentner – Yes

Gerald Stone – Yes
Paul Simonton – Yes
Martin Kaufman – Yes

Aleta Jackson – Yes
Bruce Freimark – Yes
Motion carried.

• **The Monroe County Commission on Aging Office Budget**

Ms. Hamad requested the commission’s consideration to approve line item transfers of \$111.63 to balance out fiscal year 2008.

Nancy Hamman made a motion to approve the line item transfer request of \$111.63 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Gerald Stone.

Roll call:

Gerald Stone – Yes
Paul Simonton – Yes
Martin Kaufman – Yes

Aleta Jackson – Yes
Bruce Freimark – Yes
Nancy Hamman – Yes

John Sledge – Yes
Noel Dentner – Yes
Motion carried.

C. Monroe County Senior Legal Services Update:

Jerry Oley filled in for Jim Petrangelo. Mr. Oley requested the list of clients who “may or may not” have paid for the service that the commission is referring to, so that legal services can pull the files and respond with an educated answer on those clients.



Chairman Kaufman commented that yesterday he received a call from Larry VanWasshenova explaining why a specific client that has been mentioned at various times could not be found under the name that the client was being referenced to and the actual name used in the PeerPlace database is a married name.

Mr. Oley commented that it was not done to attempt to mislead or not provide the commission with full transparency of the individual.

Paul Simonton commented that he pulled the court file and it does not have the married name on it. It is under a different name, so you cannot blame the commission for being confused if a married name is being used for one thing to report and going before the court using a different name. This is going to cause this type of confusion. The fact is a legal service has been given specifically regarding this client from the commission.

Mr. VanWasshenova commented that part of the court document does have the different name. In addition, on Monday he met with Ms. Hamad and Chairman Kaufman regarding this issue. He checked it out and got back with Chairman Kaufman.

Mr. Oley commented that he can understand the confusion with that and that the legal services board did talk to Mr. VanWasshenova regarding that issue.

Aleta Jackson questioned if the information Mr. VanWasshenova provided has been verified yet. Ms. Hamad commented no since she was not given the information. Mr. VanWasshenova contacted Chairman Kaufman who told her that they had a conversation regarding this specific client.

Mr. Oley commented that because it was somewhat of a rumor and comments were being made, the legal services board directed Mr. VanWasshenova to speak to the commission's chairman so that he could share and clarify that information so that there were no more misunderstandings on that specific issue.

Mr. Oley commented that he would like to move forward and they have something to offer the commission today that will not only show that they have tried it and will also show more transparency.

With that said, he referred back to the December 30, 2008 letter Ms. Hamad sent to legal services that summarized the issues that are most important to the commission. They tried to provide everything with sincerity that the commission has asked for.

Mr. VanWasshenova distributed a "What We Do and Do Not Do" (clear and concise criteria) document for the commission's review that lists the cases they will do and not do. The document includes a priority list of what the agency will represent clients on in order of highest priority to lower priority.

Mr. Oley commented that they understand the funding mechanism the commission has asked legal services to put into play and why the commission asked for that. They also realized that by putting that funding mechanism in place, they would be able to offset the commission's allocation to them.

Mr. Oley reviewed and explained the "What We Do and Do Not Do" with the commission. The previous documents presented to the commission included such items as the Consultation Agreement, Letter of Engagement, Priority list of Monroe County Senior Legal Services, and the Mandatory Cost Sharing formula that is based on 200% of poverty adjusted have been in place approximately one month. The legal services board members will take responsibility, too, and realize they have an obligation to make sure their director carries out what is being requested.



Mr. Oley believes that all the documents they have presented to the commission is logical and a step in the right direction and answers many of the commissions concerns. In regards to the legal services RFP, the commission is entitled to do an RFP tomorrow, next year, or the year after, and are entitled to stop funding the Monroe County Senior Legal Services today if the commission chooses. The employee's currently at legal services could have jobs or find some job tomorrow, but the people that will get hurt are the people were here to serve the most-the seniors. He hopes the commission looks at the seniors as the number one priority while processing an RFP. My concern is that the commission serve the seniors the same or better with any type of an RFP they put out, and no less than what they are getting today.

Paul Simonton commented that his purpose of an RFP is to get some direction-never to displace Monroe County Senior Legal Services. As he has said before and will say it again, he has been very actively involved in legal services since its in conception, and he does not want people to suffer. He continues to be encouraged since the legal services board is now involved in the issues, and that the issues are actually going to be taken care of. It has never been his intention to find someone else to provide the service, because it is not about that. Sure, there are other attorney's that could provide the service, but the Monroe County Senior Legal Services is well established and has solid dedicated employees. However, his concern is to see that the Millage dollars are spent the most effective way. The RFP would give legal services some direction, and some direction to try to move towards fee-for-service.

Mr. Oley requested the commission's consideration since the Monroe County Senior Legal has given the commission a majority, if not all that the commission has asked for and that they consider funding them for the remainder of this year. Allow them to come back before the board in another two months to provide an update on how the Mandatory Cost Sharing and numbers have been working and to give the commission more data to keep everyone on the same page.

Chairman Kaufman commented that the commission could not wait another two months for a report. At the last Strategic Planning Committee, they have directed Ms. Hamad to have a proposed RFP ready for their review at the next committee meeting. Once they review it and are comfortable with the draft, it will go out to the full board before the next regular meeting in March. The Monroe County Legal Services has only been funded for the first quarter of 2009, and he is not sure how tightly the connection will be between issuing an RFP and continuing funding legal services. In other words, if the commission decides to send out an RFP it does not mean that the commission has not taken seriously what the legal services board, as well as, Mr. VanWasshenova has been telling them. Unless the commission contracts with another agency to provide legal services, it will have to continue to fund Monroe County Senior Legal Services, and how it would be funded, monthly or quarterly would be for the full commission to decide. However, he does not think the commission wants to wait two months.

Mr. Simonton commented that he has no problem with sitting down with Mr. Oley and Mr. VanWasshenova to discuss the data that Mr. Simonton would like to see in regards to the Mandatory Cost Sharing formula and any other concerns he may have.

Mr. Oley offered to all commission members that if they have any specific items they would like legal services to examine, let them know what it is so they can respond to exactly what the member is meaning.

Noel Dentner commented that the RFP is going to let people know exactly what the commission wants and clarify what the commission wants from Monroe County Senior Legal Services as well.

Ms. Jackson commented that she feels that legal services have answered the commission's original questions. The RFP is over and above the original issues with legal services. Her concern is with the current attorneys on staff at legal services, and at what point do they know they have a job in April.



Noel Dentner commented that the commission has received a lot of satisfaction from the legal services board but the RFP will put it in black and white.

Ms. Jackson commented that she feels the commission is holding them hostage for more than what the commission originally requested of them. She believes the commission is holding back legal services funding for something that was not an issue six months ago. It became an issue as the result of the RFP. She agrees with an RFP; it will serve legal services better than it will the commission but she is not comfortable waiting until March to fund them.

Nancy Hamman commented that she agrees with Ms. Jackson and the commission should go ahead and fund legal services another quarter while the commission prepares the RFP.

Chairman Kaufman commented that the commission is getting serious responses from legal services, but if the commission gets careless about that fact that they are making the effort, and etc... and fund them the remainder of the year, he predicts that the pressure would be eased at legal services and things could fall back to the way they were.

Mr. Oley commented that the criteria the commission set for legal services to do has been done, and the agency should receive its funding for the full period. In regards to the RFP, the commission should mirror what they have now as far as staffing. The current staffing the commission has today is what the commission asked for.

Chairman Kaufman commented that he would like to set the record straight and that he distinctly remembers a meeting years in the past where Mr. VanWasshenova made a plea to the commission for three attorneys and he was turned down. Mr. Kaufman contacted Mr. VanWasshenova at his office to let him know that there is an appeal process and suggested he make an appeal. Mr. VanWasshenova made the appeal and it was approved based on a long waiting list for service.

Mr. Simonton would like the commission to remember that Ms. Hamad notified them regarding the commission's revenue and that everything is based on revenue that is expected to be collected. The commission is in a desperate situation at this particular point. The revenues are not there due to the factories that have closed, people are out of jobs, and homes are being foreclosed. All this will effect how much money is collected in taxes. Everyone is going to have to downsize and that is what every director in the county is being challenged with - figuring how to deliver services with less people. He will be surprised if the commission meets its revenue expectation this year. He feels a decision should not be made today and it should be placed on the March agenda.

Ms. Jackson commented that she feels the commission is pulling the rug from legal services and that the commission is holding something over their head. It does not matter how long it took-it does not matter that they did not do it the first time the commission asked. It is done now. She is not comfortable with senior legal services walking out of here today not knowing where they stand. They cannot go back to their office today to give their employees answers about their livelihood. She knows that she cannot change the commission member's minds, but she is not comfortable with that decision.

Ms. Jackson motioned to fund the Monroe County Senior Legal Services at the 2008 level for the remainder of fiscal year 2009 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Nancy Hamman.

Bruce Freimark commented that he understands what is being said as far as the commission receiving most of the information requested for quite a while, but has received very little response. In the past, the documents received contained very little information, and feels that the commission was not being taken seriously. Mr. Freimark is not comfortable funding them the



remainder of the year, but does not have a problem with funding them another quarter or possibly six months.

Ms. Jackson commented that all of her concerns have been addressed and to continue to punish an organization because someone did not do it the exact way that they were supposed to is punishment that out weighs the crime.

Mr. Freimark commented that he does not see it as punishment; he sees a lot of good conversation going on now finally and things are being rectified and he would like to let it go another month to make sure that everyone is on the same track.

Mr. Oley commented that they have only had a few months to resolve some of the issues that happened and it will take the remainder of this year to get documentation, numbers, and statistics together. It will not be resolved in March, and he feels a year would be fair. In addition, their other issue is that their staff is interviewing with other organizations and they may lose two very experienced attorneys. He understands some of challenges the commission is facing but on the other hand, they are facing the same challenges in trying to keep and retain the staff that they have.

Gerald Stone commented that he plans to vote no on the motion to grant the Monroe County Senior Legal Services at the 2008 level. He feels that the commission should fund them at the 2009 level with the provision that if they do not comply with what the commission wants, they will revisit the funding. Sometime back, the commission requested them to change things and they have attempted to do that and came up with documents that looks as though progress is being made. If the commission is going to fund them, then fund them because he feels that it is punitive to fund them at the 2008 level.

Ms. Jackson commented that she totally agrees and that she jumped in with the 2008 level because no one would support it, and she does not have the budget in front of her to know how much of the request is for raises.

Chairman Kaufman commented that trying to do this today without any plan is not a good idea.

Mr. Simonton commented that he is opposed to 3.9% salary raises. The commission is in very desperate financial situation and no other agency funded by the commission has received a 3.9% raise.

Ms. Hamad commented that most of the agencies did not receive an increase, and the only agencies receiving increases were given in the area of mileage for the cost of gas. If the commission were to give legal services an increase, it would set precedence to the balance of the agencies that did not get the increases. This is a wrong precedent to be sending especially if the commission does not know if they will collect all their revenue or not, and they all might be scaled back. Secondly, the commission is just now getting action from legal services, and to let off the reign will only result in some negative backlash to the commission. While she sees that they are making good attempt the last two months to work on the issues, the commission knows there is much work to be done. They have not resolved all the issues the commission has brought up not by any stretch of the means. There has not been good communication between the agency director and herself-evidenced by the phone call to Chairman Kaufman when she is the one who can independently verify the information that was said. It is only since December 2008 that their board has really gotten involved in these issues and she knows that there is a communication issue between the director and the board. The commission needs to stay on top of that to make sure that things do not slide back to the way they were. Ms. Hamad does not have a problem with extending funding, but does not think the commission should fund them totally without making sure that everything the commission has requested, right down to the language in the contract, feedback from the client's, what the legal service market rate is going to be, and what the cost share is going to be, is completed.



In addition, Ms. Hamad commented that it is not her goal as well as the commission's goal to see a thirty-year agency in the community lose its funding. That would have huge ramifications in the community as well as huge ramifications to the commission even though the commission may or may not have been the ones to cause it. On the other hand, the commission does hold the purse strings and money talks, and people tend to listen then. The commission has them listening and needs to make sure they follow through as well as legal services, in order for these things to be hammered out.

Furthermore, Ms. Hamad knows that Jerry Oley and Jim Petrangelo are men of their word. She knows that they are dedicated people but thinks the commission needs to make sure that everyone lives up to their expectations on both sides of what needs to happen with this agency. She feels for their staff but on the other hand, the commission is charged with taxpayers dollars, and has had issues in the past that the commission does not want to repeat. The commission has policies and procedures and needs to follow them. She does not think that legal services is hearing today that the commission intends to take their funding away at the end of March, and thinks they are hearing that the commission is likely going to extend funding-to what extent is not known yet. The commission is being pinned down today to make a decision on something that the commission is not comfortable making a decision on, at least in whole.

Mr. VanWasshenova commented that they have already instituted the 200% of poverty guidelines in the amount of cost sharing based upon their actual cost of \$80.00 per hour.

Paul Simonton called the question, supported by Bruce Freimark.

Roll call:

Aleta Jackson – No	John Sledge – Yes	Paul Simonton – Yes
Bruce Freimark – Yes	Noel Dentner – Yes	Martin Kaufman – No
Nancy Hamman – No	Gerald Stone – Yes	Motion failed.

Mr. Oley commented that the explanation given to the commission at the budget hearing regarded two different items-a 3.9% increase for salaries, and 3.9% in health insurance. He would be willing to go back to tell the organization that the commission retains their paid position at least for the year and not put a salary increase, which could be taken up later if the organization felt it necessary to do so. At least then, the 3.9% salary increases would not be included but they would know that they have a job. He agrees with Ms. Hamad on some things but does not agree on others. They have made major headway regarding changes that the commission has asked for and a lot of time was involved to put those things together to make it work good for the organization. Many other things that probably still need to be done are somewhat behind the scenes and he asked the commission not to hold this agency hostage because the commission has other fundamental issues with this organization that have not really been discussed.

Chairman Kaufman commented that the motion does not include funding increases since it would be at the 2008 level.

Roll call:

John Sledge – No	Paul Simonton – No	Bruce Freimark – No
Noel Dentner – Yes	Martin Kaufman – No	Nancy Hamman – Yes
Gerald Stone – No	Aleta Jackson – Yes	Motion failed.

New Business:

No new business at this time.

Public Time:

Commissioner Mentel addressed the full commission regarding duplications in PeerPlace.



Adjournment:

Paul Simonton motioned to adjourn, supported by Bruce Freimark. **Motion carried.** Meeting adjourned at 3:26 p.m.

The next regular board meeting will be held on Wednesday, March 11, 2008 at 1:00 p.m. at the Monroe County Commission on Aging Conference Room, 29 Washington Street, Monroe, MI 48161.

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary

