

Martin Kaufman
Chairman

Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

Monroe County Commission on Aging

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Terri L. Hamad, Director
Vicky L. Terrasi, Assistant
Tammy L. Quigley, Clerk

Monroe County Commission on Aging Regular Board Meeting Minutes February 13, 2008 Monroe Senior Center

Vice-Chairman Noel Dentner called the meeting to order at 1:05 p.m.

Member's present: Noel Dentner, Bruce Freimark, Nancy Hamman, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., and Gerald Stone.

Member excused: Loyd Sype

Vice-Chairman Noel Dentner led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Nancy Hamman motioned to approve the February 13, 2008 agenda as presented. Supported by Aleta Jackson.

Motion carried.

Guests Present: Diane Tackett, Director Resource Advocacy/Chore/Home Injury Control and Paul Iacoangeli, Transportation Director, Monroe County Opportunity Program; Larry VanWasshenova, Director, Monroe County Senior Legal Services; Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors; Aaron Simonton, Executive Director, Rhonda Ziethlow, Assistant Director, Amy Roelant, Healthy Aging Alliance Employee, and Bonnie Weber, Healthy Aging Alliance Director, Monroe Senior Center; Barbara Mazur, Executive Director, Frenchtown Senior Center; Donna Bruck, Program Director, Monroe Center Cancer Connection; Gerilyn Powers Regional Supervisor, Area Agency on Aging 1-B; Kathy Koths, Student, Eastern Michigan University; Janette Stark and Howard Kressbach visitors.

Public Time/Monroe Senior Center:

Rhonda Ziethlow presented a Power Point presentation on the activities, social events at the center, and cancer awareness. In addition, Ms. Ziethlow informed the Commission that the Monroe Center has successfully completed the National Institute of Senior Centers accreditation process (NISC) and are currently accredited. The accreditation is the official recognition that a senior center is meeting its mission in a nationally accepted professional fashion. It is based on compliance with nine standards of senior center operations developed by (NISC), a unit of NCOA.

Approval of the Regular Commission Meeting Minutes of January 09, 2008

Motion made by Paul Simonton, supported by Gerald Stone to approve the regular commission minutes of January 09, 2008 as corrected. **Motion carried.**

Approval of the Financial Statements:

Ms. Hamad reviewed the Final December 2007 and the January 2008 Financial Reports with the Commission. Motion to accept and place the reports on file by Aleta Jackson, supported by Bruce Freimark. **Motion carried.**

Commission Members Report:

John Sledge reported that the Ash Township Clerk passed away and commented that everyone should be checked by a physician as a preventative.

Nancy Hamman reported that Stephanie Kasprzak from the Monroe County Opportunity Program gave a presentation to fifty people at Mt. Carmel on the programs they offer throughout the county. In addition, the Women of Bedford are having a Charity Tea on Saturday, February 16, 2008 at LaRoy's Hall with the benefits going to the Bedford Relay for Life and the God Works organization.

Gerald Stone reported that on February 5, 2008, he attended the PeerPlace training and was impressed with the system. His only concern is security.

Noel Dentner announced that on Sunday, February 6, 2008 there will be a dedication of the new library in Petersburg in the library community room.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

Ms. Hamad had no formal report to give at this time.

Unfinished Business:

A. Strategic Planning Committee Reports of January 31, 2008:

Noel Dentner reported that Larry VanWasshenova from the Monroe County Senior Legal Services attended the meeting to discuss lease language options. In addition, Noel Dentner and Paul Simonton are working on the RFP for Administration on the Ramp program.

Terri Hamad reported that Rehmann Robson and Plante Moran were the only two auditing firms who submitted a bid for the Agreed Upon Procedures Engagement. The committee reviewed both proposals and based on the scores, the committee will recommend the full board to approve the Plante Moran bid later on in the agenda.

Noel Dentner reported that he also attended the PeerPlace training and was impressed with the system and commented what an asset the database will be for the Commission on Aging as well as the agencies. In addition, the committee requested Ms. Hamad to send a letter to the Monroe County Opportunity Program director requesting a full detailed line item budget with amortizations of expenses be sent to the commission. Ms. Hamad sent the letter and has a meeting scheduled with Ms. Kasprzak on February 15, 2008 to discuss the commission's expectations of what is being requested of them.

B. Non-Compliant Reporting Agencies:

Ms. Terrasi reported that all of the Commission on Aging funded agencies are in compliance for the month of December 2007.

C. Self and Family Behavioral Counseling Contract Renewal:

The program was funded by the Commission on Aging in September of 2007 to provide low cost psychotherapy and counseling to the elderly of Monroe County. Dr. Hutchison requested the commissions' consideration to continue funding the program for fiscal year 2008 at the current rate of \$70.00 per hour.

The commission discussed the continuation of the Self and Family Behavioral Counseling Contract and decided to continue funding the agency the remaining balance of \$18,390 from 2007 for fiscal year 2008.

Paul Simonton motioned to continue funding the Self and Family Behavioral Counseling program on a Fee-for-Service basis in the amount of \$18,390.00 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. The funding is to be taken out of the Special Revenue Reimbursement line item. Supported by Nancy Hamman. **Motion carried.**

New Business:

A. Monroe Aging Consortium Caregiver Fair Sponsorship:

Ms. Hamad announced that the 5th Annual Monroe County Caregiver Fair will be held at the Monroe County Community College, on Saturday, April 26, 2008 from 10:00 a.m. to 2:00 p.m.

Ms. Hamad requested the commissions' consideration to be a \$500.00 full sponsor for the caregiver fair since it is a millage year. In addition, the staff is looking at Jetscreen Printing to print large magnets with the funded agencies listed on the magnet. The estimated cost for the magnets is \$262.50 for two hundred and fifty.

Gerald Stone motioned to approve the participation as a full sponsor for \$500.00 and the purchase of two hundred and fifty bookmarks. Supported by Bruce Freimark. **Motion carried.**

Chairman Kaufman arrived at the meeting at 1:58 p.m. and resumed the meeting from Vice-Chairman Dentner.

B. 2008 Prescription Assistance and Emergency Fuel Eligibility Guidelines:

The 2008 Prescription Assistance and Emergency Fuel Eligibility guidelines were presented for the commissions' approval.

Nancy Hamman motioned to approve the 2008 Prescription Assistance and Emergency Fuel Eligibility guidelines as presented and to forward them onto the County Board of Commissioners for final approval. Supported by Aleta Jackson. **Motion carried.**

C. Auditor Recommendation Approval:

The full board reviewed and discussed the proposals from Rehmann Robson and Plante Moran. The Rehmann Robson proposal proposed 640 hours at a cost of \$68,600 where as, Plante Moran proposed 309 hours for a cost of \$38,525.00. Plante Moran has experience with two currently funded agencies and is familiar with the Commission on Aging polices.

The Strategic Planning committees' recommendation to the full board is to enter into an Agreed Upon Procedures Engagement with Plante Moran at \$38,525.00.

Noel Dentner motioned to approve the Strategic Planning Committees' recommendation to contract with Plante Moran at \$38,525.00. Supported by Aleta Jackson.

Roll call:

Bruce Freimark – Yes
Aleta Jackson – Yes
Paul Simonton – Yes

John Sledge – Yes
Noel Dentner – Yes
Gerald Stone - Yes

Martin Kaufman – Yes
Nancy Hamman – Yes
Motion carried.

Public Time:

Commissioner Mentel addressed the Commission regarding Plante Moran, Caregiver Fair, and PeerPlace.

Barbara Mazur addressed the Commission regarding the Adult Day Services acrylic paint therapy.

Adjournment:

Motion to adjourn by Gerald Stone, supported by Paul Simonton. **Motion carried.** Meeting adjourned at 2:07 p.m.

The next regular board meeting will be held on Wednesday, March 12, 2008 at 1:00 p.m. at the Milan Senior Center, 45 Neckel Court, Milan, MI 48160.

Vicky L. Ferrasi

Vicky L. Terrasi, Recording Secretary