

Monroe County Commission on Aging

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Terri L. Hamad, Director
Vicky L. Terrasi, Assistant

Monroe County Commission on Aging Regular Board Meeting Minutes February 21, 2007 The Monroe Center

Chairman Martin Kaufman called the meeting to order at 1:02 p.m.

Member's present: Noel Dentner, Nancy Hamman, Paul Iacoangeli, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., Gerald Stone and Loyd Sype.

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Noel Dentner motioned to approve the February 21, 2007 agenda as presented. Supported by Loyd Sype. **Motion carried.**

Guests Present: Frankie Foidl, Director, and Cheri Boron, Executive Secretary, Living Independence for Everyone, Diane Tackett Director Resource Advocacy/Chore/Home Injury Control, Monroe County Opportunity Program, Gerilyn Powers, Regional Supervisor, Area Agency on Aging 1-B, Rhonda Ziethlow, Assistant Director, Erin Alston, Support Coordinator, and Bonnie Weber, Healthy Aging Alliance Director, The Monroe Center, Laura Vorndam, Bridget Kyser, Service Coordinator, Caring Alternatives, Emerson Linton, CAI client, Mark Jagodzinski, General Manager, Lake Erie Transit, and Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors.

Public Time/The Monroe Center:

Bonnie Weber reported that she has been working with the agencies that they have referral agreements with and sending out a Memorandum of Understanding for them to sign. They currently have signed Memorandum of Understanding from Mercy Memorial Hospital, Monroe County Senior Legal Services, Luna Pier Housing Commission, and Area Agency on Aging 1-B (AAA 1-B only agreed to and signed one (1) portion of the MOU). There are nine (9) Intensively Active cases being served and nine (9) Brief Active cases being served. The Brief Active cases being served are individuals that only need one type of assistance or needs to be referred to an agency that can help them. The Intensively Active cases being served are requiring that more information be gathered from them for what their needs are. Erin Alston presented a case of an Intensively Active client who was referred from Mercy Memorial Hospital; transportation was set up through the Monroe Cancer Connection, and Friends Who Care and Monroe County Opportunity Program are providing the Home Care services.

Approval of the Regular Commission Meeting Minutes of January 10, 2007

Motion made by Noel Dentner, supported by Aleta Jackson to approve the regular commission minutes of January 10, 2007 as presented. **Motion carried.**

Approval of the Financial Statements:

Ms. Hamad presented the Financial Report. Motion to accept and place on file by Noel Dentner, supported by Gerald Stone. **Motion carried.**

Commission Members Report:

Paul Simonton complimented Martin Kaufman on the article in the Monroe Evening News regarding his son Daniel and commented on how proud he was to read such an article.

Nancy Hamman announced that the Women of Bedford are holding a Victorian Tea on Saturday, February 17, 2007 at the LaRoy’s Hall, with all profits going to the Good Fellows.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

Ms. Hamad reported that the Monroe Aging Consortium has once again asked the Commission to be a sponsor for the Fourth Annual Monroe County Caregiver Fair. The fee for a non-profit table is \$50. We would also need to consider an item to pass out at the fair. This year the fair will be held on April 28, 2007 from 10:00 a.m. to 2:00 p.m. at the Monroe County Community College.

Noel Dentner motioned to grant the request to be a non-profit exhibitor for \$50 at the Fourth Annual Monroe County Caregiver Fair with the staff choosing the give-a-way gift of their choice but not to exceed \$300.00. Supported by Aleta Jackson.

Roll Call:

Paul Simonton – Yes
Paul Iacoangeli – Yes
Noel Dentner – Yes

Aleta Jackson – Yes
Martin Kaufman – Yes
John Sledge – Yes

Nancy Hamman – Yes
Gerald Stone – Yes
Lloyd Sype - Yes

Motion carried.

Ms. Hamad commented that the staff is through with the interview process and have someone they would like to hire. The staff would like to rearrange the office space so that the clerk could be in between the two current staff which would put all the Commission on Aging staff in one area of the office that we occupy with Veteran’s Bureau and Veteran’s Trust. This would result in moving the copier, which has the office fax line connected to it, into what is currently the supply room. In talking with the IT Department, the Commission would be looking at a couple hundred dollars to make the change. Ms. Hamad is requesting approval from the Commission for this type of an expense. The IT Department gave a cost range of \$200 to \$500 to rerun the fax line. The Commission would like a written estimate of the cost to rearrange the office before they make a decision.

Unfinished Business:

A. Strategic Planning Committee Report of February 01, 2007:

Mr. Iacoangeli reported that the committee discussed the service definitions for the individual services funded by the Commission on Aging. Comments from other commission members were discussed. This item will be on the meeting agenda for discussion and final approval to send to the agencies for review and comment. The committee discussed a proposed change to the Commission on Aging By-law defining how a vote on the Commission would occur during a conflict situation. After some discussion on two potential ways of wording the proposal, a conclusion was reached on the language needed to make the by-law article clear, which is also on today’s agenda for discussion.

Ms. Hamad reported that at the January Director’s meeting, several of the Directors expressed an interest in taking over and facilitating the Director’s meetings. Stephanie Kasprzak has offered to facilitate the meetings. In addition, at the February 8, 2007 Blueprint Steering Committee, the committee approved a local RFP bid to do the Blueprint on Aging document from Monroe County Opportunity Program with a joint venture of Stephanie Kasprzak, Sandy Pierce and By Design Graphics.

B. Non-Compliant Reporting Agencies:

Ms. Terrasi reported that all of the Commission on Aging funded agencies are in compliance for the month of December 2006.

C. Service Definition Drafts:

Ms. Hamad requested any other feed back from the Commission and approval to send the Service Definition Drafts to the agency director's for their comments on the services that they provide. The Commission discussed the Service Definition Drafts, made a few changes, and gave approval to send the revised definitions to the agency directors for comments. Ms. Hamad commented that after the directors reviewed and made their comments to the Service Definition Drafts she would bring them to the Commission for approval at the April meeting.

New Business:

A. Presentation by Lake Erie Transit:

Mark Jagodzinski presented graphs of information on rider ship across the Lake Erie Transit System. Seniors in general make up 10% of the riders in the system, however seniors represent 9% of the rider ship on the fixed route, 19% on the Bedford Dial-A-Ride, 8% on the Frenchtown Dial-A-Ride and 13% on the ETS system.

B. Approval of the 2007 Fuel and Prescription Guidelines:

The drafted basic eligibility guidelines for fuel and prescription assistance from the senior citizen millage funds computed at 125% of the 2007 poverty level established by the United States Department of Health and Human Services were presented to the Commission for adoption and approval to send to the County Board of Commissioners for approval.

Nancy Hamman motioned to approve the 2007 Fuel and Prescription Guidelines as presented and forward them onto the County Board of Commissioners for approval. Supported by Paul Iacoangeli.
Motion carried.

C. Approval of the Parliamentary Authority By-law Revision

The proposed Parliamentary Authority By-law Revision regarding a majority vote of the board was presented to the Commission for adoption and approval to send to the County Board of Commissioners for approval. The language for the proposed Parliamentary regarding a majority vote of the board was taken from Roberts Rules of Order then applied to the Commission on Aging.

Motion by Paul Simonton to adopt the Parliamentary Authority By-law Revision regarding a majority vote of the Commission on Aging and to send to the County Board of Commissioners for approval. Supported by Noel Dentner. **Motion carried. One no.**

Public Time:

Rhonda Ziethlow thanked the Commission on Aging members for holding their meeting at The Monroe Center.

Commissioner Mentel commented that Mark Jagodzinski, General Manager of Lake Erie Transit gave a fantastic presentation.

Adjournment:

Motion to adjourn by Noel Dentner, supported by Paul Simonton. **Motion carried.** Meeting adjourned at 2:31 p.m.

The next regular board meeting will be held on Wednesday, March 14, 2007 at 1:00 p.m. at the Milan Senior Center, 45 Neckel Court, Milan, MI 48160

Vicky L. Ferrasi

Vicky L. Terrasi, Recording Secretary