

Martin Kaufman
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Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Lovd Svøe

Monroe County Commission on Aging

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Terri L. Hamad, Director
Vicky L. Terrasi, Assistant
Tammy L. Quigley, Clerk

Monroe County Commission on Aging Regular Board Meeting Minutes March 12, 2008 Milan Senior Center

Chairman Martin Kaufman called the meeting to order at 1:03 p.m.

Member's present: Noel Dentner, Nancy Hamman, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., Gerald Stone and Loyd Sype.

Member excused: Bruce Freimark

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Nancy Hamman motioned to approve the March 12, 2008 agenda as presented. Supported by Aleta Jackson. **Motion carried.**

Guests Present: Larry VanWasshenova, Director, Monroe County Senior Legal Services; Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors; Bonnie Weber, Healthy Aging Alliance Director, Monroe Senior Center; Gerilyn Powers Regional Supervisor, Area Agency on Aging 1-B; Jennifer Michalak, Director, Milan Senior Center; and Jahn Landis, County of Monroe Legal Counsel, Lennard Graham & Goldsmith PLC.

Public Time/Milan Senior Center:

No one addressed the commission at this time.

Approval of the Regular Commission Meeting Minutes of February 13, 2008

Motion made by Noel Dentner, supported by Paul Simonton to approve the regular commission minutes of February 13, 2008 as corrected. **Motion carried.**

Approval of the Financial Statements:

Ms. Hamad presented the February 2008 Financial Report. Motion to accept and place the reports on file by Aleta Jackson, supported by Nancy Hamman. **Motion carried.**

Commission Members Report:

Loyd Sype addressed the Commission regarding the success of his lung radiation treatments.

Nancy Hamman reported on the success of the "Women of Bedford" Charity Tea where the benefits are going to the Bedford Relay for Life and the God Works organization. In addition, the Bedford Library is also putting on a Tea for the Relay for Life on April 6, 2008 at 2:00 p.m.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

Terri Hamad reviewed and discussed the flier from Area Agency on Aging 1-B regarding the Older Michigianians Day that will be held in Lansing on Wednesday, June 11, 10 a.m. – 2 p.m. Historically it was called “Senior Power Days” where a large number of senior would go to Lansing to rally to show their appreciation for the Older American Act. Area Agency on Aging 1-B is following the same concept to have older adults and advocates congregate at the Capitol to celebrate and promote the positive aspects of Michigan’s aging society.

During the weeks leading up to Older Michigianians Day, the Area Agency on Aging 1-B (AAA 1-B) will partner with organizations in each Region 1-B county for half-day events to prepare advocates for the statewide event. County events will be open to older adults, advocates, elected officials, and other interested parties, and will provide opportunities to hear and to respond to the Older Michigianian Day platform.

Ms. Hamad commented that the Commission usually stays non-political but could participate by being involved with the planning only and asked the commission their thoughts on being a sponsor of this event.

The Commission on Aging members discussed being a sponsor of the event and feels as though the commission should take part in some manner since they are advocates of senior services. To help them decide if it is appropriate to endorse the event they requested Ms. Hamad to be involved in the planning stage to get more information to bring to the Strategic Planning Committee for review and compile questions to report to the full board at the April meeting.

Unfinished Business:**A. Strategic Planning Committee Reports of March 6, 2008:**

Noel Dentner reported that the committee reviewed the draft revisions to the ramp lease contract and secured interest lien attachment and suggested a few changes to the drafts that Mr. VanWasshenova will review and bring back to the committee at next months meeting. In addition, the committee plans to bring the RFP for the Administration portion of the ramp program to the full board for their review.

Plante Moran will be engaging the agencies during the months of April and May with draft reports to the commission in July and August. Tadd Hartburn will attend a meeting later in the year to give the commission a full report on their findings.

Terri Hamad discussed the agencies request to have the Strategic Planning Committee review line item transfer request prior to the full board meeting, to get feedback for any changes that need to be made. The committee agreed to the request as long as they are submitted one month prior to the meeting for review.

B. Non-Compliant Reporting Agencies:

Ms. Terrasi reported that the agencies were granted an extension on their January and February reports until March 25, 2008 since the reporting forms were not completely ready yet for use on PeerPlace possibly resulting in the agencies inability to enter data and to allow time to get all the other bugs worked out of the system.

New Business:**A. Monroe Center Business Associate Agreement Discussion:**

Terri Hamad commented that with the Implementation of the web-based PeerPlace Client Data System and the Commission on Aging being a covered entity under the Health Insurance Portability and Accountability Act (HIPAA), we asked all our agencies to sign a Business Associate Agreement on how the data is handled between the Commission, the agencies, and PeerPlace. The Monroe Center asked Ms. Hamad to sign a Memorandum of Understanding pertaining to a breach of information by the Monroe County Commission on Aging. If the information is used for other than its intended purpose, this would indemnify then against any and all claims, losses or liability that they may sustain as a result of the “breach” of information.

Attorney Jahn Landis commented that with the Monroe Center not being a covered entity under the HIPAA and the Monroe County Commission on Aging is a covered entity why should a payer of services sign this type of an agreement. Since the Monroe County Commission on Aging is a payee under the HIPAA the information is allowed to come to the Commission on Aging.

After careful discussion and consideration of the MOU from the Monroe Center, the Commission consensus was not to sign the MOU.

Public Time:

Commissioner Mentel addressed the Commission regarding the "Older Michiganians Day" by offering the Frenchtown Senior Citizen Center as a meeting place to hold a rally prior to going to the Capitol.

Gerilyn Powers addressed the Commission regarding the "Economic Stimulus Payments" and that in order to for seniors that usually are exempt from filing a tax return must do so this year in order to receive a stimulus payment. Secondly, the Area Agency on Aging 1-B has a couple of resources to purchase ramps if they are not to expensive. Thirdly, Michigan Commission on Services to the Aging Convenes Public Input Hearings and they are looking for input from seniors, caregivers, and persons interested in the well-being of older adults. The public input hearings are designed to influence the state's three-year plan for services for older adults and caregivers in Michigan.

Adjournment:

Motion to adjourn by Noel Dentner, supported by John Sledge. **Motion carried.** Meeting adjourned at 2:27 p.m.

The next regular board meeting will be held on Wednesday, April 9, 2008 at 1:00 p.m. at the Dundee Senior Center, 284 Monroe Street, Dundee, MI 48131.

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary