

Martin Kaufman
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Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Svør

Monroe County Commission on Aging

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Terri L. Hamad, Director
Vicky L. Terrasi, Assistant
Tammy L. Quigley, Clerk

Monroe County Commission on Aging Regular Board Meeting Minutes April 09, 2008 Dundee Senior Center

Chairman Martin Kaufman called the meeting to order at 1:03 p.m.

Member's present: Noel Dentner, Bruce Freimark, Martin Kaufman, Paul Simonton, John Sledge Jr., Gerald Stone and Loyd Sype.

Member excused: Nancy Hamman and Aleta Jackson

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Bruce Freimark motioned to approve the April 09, 2008 agenda as presented. Supported by Noel Dentner.

Motion carried.

Guests Present: Larry VanWasshenova, Director, Monroe County Senior Legal Services; Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors; Gerilyn Powers Regional Supervisor, Area Agency on Aging 1-B; Barbara Mazur, Executive Director, Frenchtown Senior Center; Diane Tackett, Senior Resource Director, and Paul Iacoangeli, Transportation Director, Monroe County Opportunity Program; Jim Dusa, President, American Welding; Bob Clark, Executive Director, Dundee Senior Center; Tina Abbate-Marzolf, Chief Executive Officer, Area Agency on Aging 1-B.

Public Time/Dundee Senior Center:

Bob Clark announced that their Volunteer Recognition Luncheon would be on Friday, April 25, 2008 from 12:00 p.m. to 2:00 p.m. Mr. Clark invited everyone to their "Roast Beef" fundraiser dinner on Saturday, April 26, 2008 from 4:00 p.m. to 7:00 p.m.

Approval of the Regular Commission Meeting Minutes of March 12, 2008

Motion made by Noel Dentner, supported by John Sledge to approve the regular commission minutes of March 12, 2008 as corrected. **Motion carried.**

Approval of the Financial Statements:

Ms. Hamad presented the February 2008 Financial Report. Motion to accept and place the reports on file Loyd Sype, supported by Noel Dentner. **Motion carried.**

Commission Members Report:

Paul Simonton reported that the County Board of Commissioners approved at their Tuesday, April 8, 2008 meeting, the Every 9th Americans request to put the Millage Proposal on the August 2008 primary. In addition, Mr. Simonton commented that he would have liked to have seen more senior Millage funded agencies present for the request and he urged all the board members to go out and promote the Millage. Furthermore, today, the Monroe Center is holding a National Accreditation Ceremony and celebration.

Bruce Freimark reported that the Toledo Blade will be covering the ceremony at the Monroe Center.

Loyd Sype reported that he spoke with a lady 93 years of age who gave up her car and is very happy with the Lake Erie Transit system.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

At last month's meeting, Ms. Hamad reported on the Older Michiganians Rally, an upcoming event of the Area Agency on Aging 1-B being held in Lansing on Wednesday, June 11, 10 a.m. – 2 p.m. The Monroe County event will be held on Monday, June 2, 2008 at 1:00 p.m. at the Frenchtown Senior Center. The agency director's as a group have decided to use the event as a kickoff for the Aging Blueprint and incorporate their findings and goals into the AAA 1-B Platform for the day to "Promote Livable Communities for all Ages" and "Support Long Living".

On March 17, 2008, Ms. Hamad met with County Space Planners to discuss the draft plan for the office move. Several suggestions were made and a new draft plan was created. The move may take place later this year to The old Emergency Management Space on Raisinville Road. There will be four offices, a conference room and parking access at the building. Ms. Hamad has an upcoming meeting to discuss further changes to the plan and to see what time frame the move will take place.

Paul Simonton requested the cost of the new space. Ms. Hamad will discuss the cost at the next meeting.

Ms. Hamad reported that the agencies did go forward to request the Millage on the August Primary and the County Board of Commissioners approved the request.

Unfinished Business:

A. Strategic Planning Committee Reports of April 03, 2008:

Noel Dentner commented that the ramp program has progressed through the years, however in the past the program had no written guidelines outlining what is expected of each party to carry out the ramp program. Paul Simonton and Jim Dusa have spent a considerable amount of time preparing the guidelines that shows what is expected. Paul Simonton commented that by American Welding fabricating the ramps and the Jaws crew doing the installation and teardown, the program will be able to install more ramps with less cost.

The committee reviewed the current Commission on Aging Budget Forms for changes and several suggestions were made, especially on the operational and salary forms. Ms. Terrasi will present a new form for the committee's review at the next meeting.

B. Non-Compliant Reporting Agencies:

Ms. Hamad reported that the office staff is working with the agencies on entering their budgets and reports on the PeerPlace system and will bring updates monthly to the commission.

C. Commission on Aging Ramp Program Update:

The Strategic Planning committee recommended to the full board to proceed with the new revisions to the guidelines of the ramp program along with having the Monroe County Opportunity Program carrying out the administrative responsibilities of the program.

The Monroe County Opportunity Program submitted a Proposed Operations Budget for the administration of the ramp program, which seems very reasonable. During the summer, the commission will put out an RFP for administration of the program for fiscal year 2009.

The commission reviewed and discussed the new revisions to the guidelines and Monroe County Opportunity Program submitted a Proposed Operations Budget for the administration of the ramp program.

Bruce Freimark motioned to approve the Commission on Aging Ramp Program newly revised responsibilities guidelines and allow the Monroe County Opportunity Program to continue administration of the ramp program for fiscal year 2008 to include the new administration cost of \$6,514.00 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner.

Roll call:

Bruce Freimark – Yes
Loyd Sype – Abstained
Martin Kaufman – Yes

Paul Simonton – Yes
John Sledge – Yes

Gerald Stone – Yes
Noel Dentner – Yes

Motion carried.

New Business:

A. Frenchtown Seniors “Brain Boosters” Request:

The Frenchtown Senior Citizen Center received a \$1,000.00 grant from the Monroe County Community Foundation to begin a “Brain Boosters” program that will address the needs of those who are concerned about beginning memory loss. The center requested the commissions’ consideration to match the \$1,000.00 grant from the Monroe County Community Foundation to help run the program.

The commission reviewed the narrative of the program and decided to grant the request to match the \$1,000.00 grant from the Monroe County Community Foundation.

Paul Simonton motioned to grant the Frenchtown Senior Citizen Center request of \$1,000.00 to match the Monroe County Community Foundation to begin a “Brain Boosters” program with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner.

Roll call:

Paul Simonton – Yes
John Sledge – Yes
Bruce Freimark – Yes

Gerald Stone – Yes
Noel Dentner – Yes

Loyd Sype – Yes
Martin Kaufman – Abstained

Motion carried.

Public Time:

Gerilyn Powers reminded everyone of the “Fifth Annual Monroe County Caregivers Fair” on Saturday, April 26, 2008 from 10:00 a.m. to 2:00 p.m. at the Monroe County Community College.

Diane Tacket reported that the Monroe County Opportunity Program Resource Advocacy Department assisted 355 clients with 821 services during March 2008.

Barbara Mazur announced that the Frenchtown Senior Citizens Annual Volunteer Recognition Dinner is being held on Thursday, April 24, 2008 beginning at 6:00 p.m. at the Ambassador Hall.

Commissioner Mentel announced that the County Board of Commissioners approved at their Tuesday, April 8, 2008 meeting the Every 9th Americans request to put the Millage Proposal on the August 2008 primary.

Adjournment:

Motion to adjourn by John Sledge, supported by Bruce Freimark. **Motion carried.** Meeting adjourned at 2:12 p.m.

The next regular board meeting will be held on Wednesday, May 14, 2008 at 1:00 p.m. at the RSVP Conference Room, 1623 West Stern, Temperance, MI 48182.

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary