

Monroe County Commission on Aging

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Terri L. Hamad, Director
Vicky L. Terrasi, Assistant
Tammy L. Quigley, Clerk

Monroe County Commission on Aging Regular Board Meeting Minutes April 11, 2007 Dundee Senior Center

Chairman Martin Kaufman called the meeting to order at 1:01 p.m.

Member's present: Noel Dentner, Nancy Hamman, Paul Iacoangeli, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., Gerald Stone and Loyd Sype.

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Noel Dentner motioned to approve the April 11, 2007 agenda as presented. Supported by Aleta Jackson.
Motion carried.

Guests Present: Janet Crego, Home Care Director, and Diane Tackett Director Resource Advocacy/Chore/Home Injury Control, Monroe County Opportunity Program, Bonnie Weber, Healthy Aging Alliance Director, The Monroe Center, Bridget Kyser, Service Coordinator, and Laura Vorndan, Bookkeeper, Caring Alternatives, Nancy Young, Director, Faith in Action for Monroe County, Larry VanWasshenova, Director, Monroe County Senior Legal Services, Bob Clark, Executive Director, and Barbara Bird, Board Member, Dundee Senior Center and Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors.

Public Time/Dundee Seniors:

Bob Clark and Barbara Bird addressed the Commission on Aging regarding a fundraiser for March and April that raised \$1,246. In addition, they reported that they have 38 new members at the center.

Nancy Young addressed the Commission on Aging regarding the upcoming Caregiver Fair.

Bridget Kyser addressed the Commission on Aging regarding funding cuts to Caring Alternatives, Inc.

Approval of the Regular Commission Meeting Minutes of March 14, 2007

Motion made by Loyd Sype, supported by Gerald Stone to approve the regular commission minutes of March 14, 2007 as corrected. **Motion carried.**

Approval of the Financial Statements:

Ms. Hamad presented the Financial Report. Motion to accept and place on file by Loyd Sype, supported by Paul Simonton. **Motion carried.**

Commission Members Report:

Loyd Sype reported on a franchise and scam article in the Monroe Evening News.

Aleta Jackson apologized for missing the last two meetings.

Martin Kaufman reported on a health care insurance scam.

Nancy Hamman reported on pre-existing asthma conditions.

Paul Simonton gave the Commission ramp committee meeting update.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

Ms. Hamad reported that Wiltec Technologies moved the fax data jack and the new clerk, Tammy Quigley, started last week. Furniture for Ms. Quigley's office was donated by Area Agency on Aging 1-B.

Unfinished Business:

A. Strategic Planning Committee Report of April 5, 2007:

Paul Iacoangeli reported that the committee reviewed and discussed a few new documents. The first was a draft "Doing Business" with the Commission document that lays out the fundamental steps of doing business with the Commission on Aging. The second was a draft Probation/Suspension/Termination policy for our agencies that lay out a policy by which the Commission could place an agency on probation, termination or suspension independently with the Commission with respect to funding or doing business with the Commission. The third was a draft Grievance Policy for clients of our funded agencies. This policy would go into effect when a successful outcome could not be reached through an agency's grievance procedure. Changes to the Rules and Regulations and Operations documents also resulted from the new documents, so the changes to those documents were also reviewed. Ms. Hamad asked the committee to review the documents further so that discussion could ensue next month before forwarding to the full Commission for approval.

The committee reviewed a compiled spreadsheet showing the budgeted costs for the agencies audits for FY 2007. Ms. Hamad has also been in discussion with Rehmann Group about the potential for them to conduct our audits. Since our costs projected for 2007 are nearly \$34,000, it is likely we could have the Rehmann Group do our audits for the same price or possibly less and give us the fiscal control of the auditing process.

B. Non-Compliant Reporting Agencies:

Ms. Terrasi reported that all of the Commission on Aging funded agencies are in compliance for the month of February 2007.

C. Service Definition Discussion and Approval:

Ms. Hamad presented twenty-four (24) service definitions for the Commissions' review and approval to begin implementing them for FY 2008.

The Commission reviewed and discussed the twenty-four (24) service definitions and decided to approve them with a few minor changes and begin implementation for FY 2008.

Motion by Nancy Hamman to adopt the twenty-four (24) service definitions as corrected and begin implementing them for FY 2008. Supported by Noel Dentner. **Motion carried.**

New Business:

No new business presented at this time.

Chairman Kaufman suggested listing the names of the board members on the Commission on Aging stationary and requested that this be an agenda item for discussion at the May 9, 2007 meeting. Ms. Hamad will obtain the cost to make the change to the stationary for the May 9, 2007 meeting discussion.

Public Time:

Diane Tackett addressed the Commission on Aging regarding two (2) clients that recently lost their Medicare. She is in the process of getting them reinstated. Ms. Tackett questioned if the Commission would look at a new program for dental, vision and hearing for those seniors without insurance. The Commission suggested Ms. Tackett put a proposal together for them to look at.

Adjournment:

Motion to adjourn by Noel Dentner, supported by Gerald Stone. **Motion carried.** Meeting adjourned at 3:13 p.m.

The next regular board meeting will be held on Wednesday, May 9, 2007 at 1:00 p.m. at the Bedford Senior Center, 1653 Samaria Road, Temperance, MI 48182

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary