

Monroe County Commission on Aging

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Terri L. Hamad, Director
Vicky L. Terrasi, Assistant
Tammy L. Quigley, Clerk

Martin Kaufman
Chairman

Paul Iacoangeli
Vice-Chairman

Aleta Jackson
Secretary

Noel Dentner

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

Monroe County Commission on Aging Regular Board Meeting Minutes May 9, 2007 Bedford Senior Center

Chairman Martin Kaufman called the meeting to order at 1:00 p.m.

Member's present: Noel Dentner, Nancy Hamman, Paul Iacoangeli, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., Gerald Stone and Loyd Sype.

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Paul Iacoangeli motioned to approve the May 9, 2007 agenda as presented. Supported by Noel Dentner.

Motion carried.

Guests Present: Diane Tackett Director Resource Advocacy/Chore/Home Injury Control, Monroe County Opportunity Program, Pam Rybka, Director, and Harley Barnett, Board Member, Bedford Senior Center, Bonnie Weber, Healthy Aging Alliance Director, The Monroe Center, Bridget Kyser, Service Coordinator, Caring Alternatives, Larry VanWasshenova, Director, Monroe County Senior Legal Services, and Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors.

Public Time/Bedford Seniors:

Pam Rybka addressed the Commission on Aging regarding the centers upcoming fundraisers.

Approval of the Regular Commission Meeting Minutes of April 11, 2007

Motion made by Noel Dentner, supported by Paul Simonton to approve the regular commission minutes of April 11, 2007 as presented. **Motion carried.**

Approval of the Financial Statements:

Ms. Hamad presented the Financial Report. Motion to accept and place on file by Gerald Stone, supported by Paul Iacoangeli. **Motion carried.**

Commission Members Report:

Nancy Hamman reported on the Bedford area school vote and upcoming events in Bedford.

Paul Simonton expressed his concerns of the possibility of the Senior Millage failing at next year's renewal.

Loyd Sype reported that the Dundee paper has a listing of foreclosures that will continue until the economy gets better.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

Ms. Hamad introduced Tammy Quigley as the new clerk for the Commission on Aging.

Ms. Hamad reported that the Commission received a \$100.00 donation from Area Agency on Aging 1-B for the staffs work with Medicare Part D and suggested that the check be passed onto United Way of Monroe to help with the strategic plan on Aging. The Commission supported the idea to pass the donation onto the Aging Blueprint.

Ms. Hamad reported that due to a conflict in her schedule she is unable to attend the June 13, 2007 meeting and requested the Commission's consideration to reschedule the meeting to June 20, 2007 at the same time and location so that she would be able to attend.

Motion by Paul Simonton to approve the request to reschedule the June 13, 2007 meeting for June 20, 2007 at the same time and location. Supported by Aleta Jackson. **Motion carried.**

For a complete report, please see attachment.

Unfinished Business:

A. Strategic Planning Committee Report of May 3, 2007:

Paul Iacoangeli discussed the need for the Commission to look at fee-for-service transitioning for small programs beginning in 2008.

Ms. Hamad reported that she met again with Mr. Paul Neitman and Mr. John Perion of Holly Cross Children's Services regarding the previous contract with the Commission. It appears that the reimbursement rate used on the billing statements was not a realistic amount. Mr. Perion stated that the billing statements and the client record are not likely going to match as he used the billing amounts that Catholic Social Services had used, although it was not accurate in retrospect.

Ms. Hamad also reported that there are agencies interested in bidding on the RFP for counseling one being Holly Cross.

The Commission discussed the possibility of Holly Cross bidding on the RFP for counseling and decided that until Holly Cross has cleared up the billing statement issue with the Commission, the Commission will not do business with Holly Cross.

Motion Loyd Sype that the Commission on Aging does not do business with Holly Cross until they clear up the billing issue to the satisfaction of Commission. Supported by Nancy Hamman. **Motion carried.**

B. Non-Compliant Reporting Agencies:

Ms. Terrasi reported that all of the Commission on Aging funded agencies are in compliance for the month of March 2007.

C. Letterhead Discussion:

Chairman Kaufman commented that by adding the board members names on the Commission on Aging letterhead it would help with awareness for the commission and inquired what the rest of the members thought.

The Commission discussed adding their names to the letterhead and agreed that it would be advantageous to the Commission on Aging.

Motion by Paul Simonton to add the Commission member names to the Commission on Aging letterhead. Supported by Nancy Hamman. **Motion carried.**

New Business:

A. Monroe County Opportunity Program Ramp Update

Diane Tackett reported they are looking at purchasing two semi-trailers from American Welding at a cost of \$3,000.00 to store the inventory on Monroe County Opportunity Program's property.

The Commission discussed the purchase of the two trailers, the possibility of a garages on the Monroe County Opportunity Program's property or a rental unit.

Paul Simonton suggested that the Commission wait on making any decision on this item until next month so more avenues could be explored to store the ramp program inventory.

B. Monroe County Opportunity Program Match Letter Request

Monroe County Opportunity Program made a formal request to the Commission for matching funds that work in tandem with their Area Agency on Aging 1-B grants for the Home Injury Control (\$3,649), Chore (\$9,980) and Resource Advocacy Programs (\$11,322).

Motion by Noel Dentner to grant the request for matching funds for the Monroe County Opportunity Program for Home Injury Control, Chore, and Resource Advocacy Programs totaling \$24,951.00 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Nancy Hamman.

Roll call:

Aleta Jackson – Yes
Nancy Hamman – Yes
Paul Iacoangeli – Yes

John Sledge – Yes
Martin Kaufman – Yes
Paul Simonton – Yes

Noel Dentner – Yes
Gerald Stone – Yes
Loyd Sype – Yes

Motion carried.

C. 2007 Budget Schedule Approval

Nancy Hamman motioned to approve the 2007 Commission on Aging Budget Calendar as presented. Supported by Gerald Stone. **Motion Carried.**

D. Budget Application Approval

Changes to the budget applications consist of the demographic data on page one and a section added to page 2 to report employee cost share towards their healthcare.

Motion by Nancy Hamman to accept the new budget applications with the above mentioned change and addition. Supported by Aleta Jackson. **Motion carried.**

E. Policy Updates and Discussion

The commission reviewed and discussed the draft policies for Doing Business With Us, Probation/Suspension/Termination Procedure for all Agencies, Service Recipients Grievance Procedure for all Agencies, The Monroe County Commission on Aging Funding Rules and Regulations, and Operating Guidelines for Service Programs.

Motion by Nancy Hamman to accept and approve the above mentioned policies. Supported by Gerald Stone. **Motion carried.**

Public Time:

Commissioner Mentel addressed the Commission regarding the Michigan Week Luncheon.

Adjournment:

Motion to adjourn by Gerald Stone, supported by Nancy Hamman. **Motion carried.** Meeting adjourned at 2:55 p.m.

The next regular board meeting will be held on Wednesday, June 20, 2007 at 1:00 p.m. at the Bedford RSVP Office, 1623 Sterns Road, Temperance, MI 48182

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary

Director's Report

1. Enclosed please find a copy of "Michigan's Defining Moment". This is the document produced by Governor Granholm's bi-partisan committee to help pull the state economy back into recovery. This plan has been looked favorably on by the House but not the Senate. I am providing for your review and will address more at the meeting.
2. I will not be able to be at the June meeting as scheduled. I am hoping that we could move the meeting back a week to June 20th so that I could be there. We will discuss further at the meeting.