

Monroe County Commission on Aging

29 Washington Street, (Stoner-Kemmerling Building) Monroe, MI 48161

Telephones: 734.240.7363 734.240.7358 * 734.240.7364 * Toll Free: 1.888.354.5500 ext. 7363 * Fax 734.240.7360

E-Mail: terri_hamad@monroemi.org * vicki_terrasi@monroemi.org * tammy_quigley@monroemi.org

Visit Our Website: www.co.monroe.mi.us

Terri L. Hamad, Director

Vicky L. Terrasi, Assistant

Tammy L. Quigley, Clerk

Martin Kaufman
Chairman

Paul Iacoangeli
Vice-Chairman

Aleta Jackson
Secretary

Noel Dentner

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

Monroe County Commission on Aging

Regular Board Meeting Minutes

June 20, 2007

RSVP of Monroe Conference Room

Chairman Martin Kaufman called the meeting to order at 1:05 p.m.

Member's present: Noel Dentner, Nancy Hamman, Paul Iacoangeli, Martin Kaufman, Paul Simonton, John Sledge Jr., Gerald Stone and Loyd Sype.

Member excused: Aleta Jackson

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Noel Dentner motioned to approve the June 20, 2007 agenda as presented. Supported by Nancy Hamman. **Motion carried.**

Guests Present: Stephanie Kasprzak, Executive Director, Janet Crego, Home Care Director, and Diane Tackett Director Resource Advocacy/Chore/Home Injury Control, Monroe County Opportunity Program, Pam Rybka, Director, Bedford Senior Center, Susan Soda, Bedford TWP Housing Commission Director, Aaron Simonton, Executive Director, Rhonda Ziethlow, Assistant Director, Christine Croley, HR/Fiscal Director, and Bonnie Weber, Healthy Aging Alliance Director, The Monroe Center, Larry VanWasshenova, Director, Monroe County Senior Legal Services, and Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors, Janette Stark, Interested Citizen, Nancy Young, Director, Faith In Action for Monroe County, Barbara Mazur, Executive Director, Frenchtown Senior Center, Gerilyn Powers, Regional Supervisor, Area Agency on Aging 1-B Dona Folk, RSVP, Sharon Throm, Community Education & Services Director, Bedford Public Schools, Jack Perion, Accounting Director and Paul Neitman, Interim Director, Catholic Charities/holly Cross Children Services.

Public Time/Time for RSVP:

Dona Folk welcomed the Commission to Bedford.

County Commissioner Floreine Mentel addressed the Commission on Aging regarding written answers to the questions she requested from Daniel Wakeman, President/CEO, Mercy Memorial Hospital System regarding the Monroe Center's Healthy Aging Alliance program.

Stephanie Kasprzak addressed the Commission on Aging on the background of the MCOP Resource Advocacy program and her concerns on the Healthy Aging Alliance Pilot Program.

Nancy Young addressed the Commission on Aging regarding her opinions and concerns of the Healthy Aging Alliance Pilot Program.

Susan Soda addressed the Commission on Aging regarding the importance of the MCOP Resource Advocacy Program in the community and how active they have become at Ivor Lindsey and the Family Center in Temperance.

Diane Tackett addressed the Commission on Aging regarding the extensive training on MMAP and taxes the Resource advocates have received to assist the elderly in the community.

Barbara Mazur addressed the Commission on Aging regarding the referrals to other community agencies and the concerns over the Healthy Aging Alliance Pilot Program.

Floreine Mentel addressed the Commission on Aging regarding ramps stolen for aluminum resale.

Paul Simonton commented that the stolen ramps are unpainted and painted aluminum has no resale value.

Approval of the Regular Commission Meeting Minutes of May 9, 2007

Motion made by Loyd Sype, supported by Noel Dentner to table the regular commission minutes of May 9, 2007 until the July meeting. **Motion carried.**

Approval of the Financial Statements:

Ms. Hamad presented the Financial Report. Motion to table the May financial reports until the July meeting by Noel Dentner, supported by Loyd Sype. **Motion carried.**

Commission Members Report:

John Sledge announced that the Carleton fair is on July 27th and 28th.

Loyd Sype reported on mortgage frauds.

Nancy Hamman announced that the Bedford Community Days are June 21 and 22 and the fireworks are on June 29 at the Bedford High School.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

Ms. Hamad commented that there is nothing to report at this time.

Unfinished Business:

A. Strategic Planning Committee Report of June 14, 2007:

Paul Iacoangeli reported that the Commission on Aging would no longer fund individual agency audits. The committee will develop the guidelines and customize the audits by agency.

Mrs. Hamad presented a draft RFP for Counseling for the Committee's review. After some discussion, it was decided to review the RFP further at the July planning meeting.

B. Non-Compliant Reporting Agencies:

Ms. Terrasi reported that all of the Commission on Aging funded agencies are in compliance for the month of April 2007.

C. Ramp Committee Updates:

Paul Simonton presented a ramp update. Mr. Simonton recently visited the American Welding location to view the storage trailers currently in use for our ramp pieces. Currently, both trailers are full and alternate storage facilities would be more expensive than the \$300 Mr. Dusia is currently charging MCOP per month. Mr. Simonton also worked with Mr. Dusia on a recent ramp prep and take down with his J.A.W.S. crew. They were able to borrow equipment to provide the service, however if his crew continues to do

this service the commission will need to purchase some equipment for them to use such as a reciprocating saw, pressure washer, cutters, etc.

Motion by Noel Dentner, supported by Nancy Hamman to approve \$1000.00 for the purchase of the needed equipment to allow the J.A.W.S. crew to provide the prep and breakdown of the ramps with the equipment to remain the property of the Monroe County Commission on Aging.

Roll call:

Gerald Stone – Yes	Paul Iacoangeli – Yes	Noel Dentner – Yes
Nancy Hamman – Yes	Martin Kaufman – Yes	Loyd Sype – No
John Sledge – Yes	Paul Simonton – Yes	

Motion carried.

D. Frenchtown Friendship club Match Request:

The Frenchtown Senior Citizens, Inc. requested a match of 20% for our proposed budget request submitted to Area Agency on Aging 1-B for continuation of the Adult Day Services program fiscal year October 1, 2007 through September 30, 2008.

Motion by Nancy Hamman to approve the 20% match request for the continuation of the Adult Day Services program located at the Frenchtown Senior Center with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Paul Iacoangeli.

Roll call:

Paul Iacoangeli –Yes	Noel Dentner – Yes	Nancy Hamman – Yes
Martin Kaufman – Yes	Loyd Sype – Abstain	John Sledge – Yes
Paul Simonton – Yes	Gerald Stone – Yes	

Motion carried.

E. Faith In Action for Monroe County Match Request:

Faith In Action for Monroe County requested a match of 20% or \$6,000.00 for our proposed budget request submitted to Area Agency on Aging 1-B for fiscal year 2008.

Motion by Paul Iacoangeli to approve the 20% or \$6,000.00 match request for Faith In Action for Monroe County with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner.

Roll call:

Noel Dentner – Yes	Nancy Hamman – Yes	Martin Kaufman – Yes
Loyd Sype – Yes	John Sledge – Yes	Paul Simonton – Yes
Gerald Stone – Yes	Paul Iacoangeli –Yes	

Motion carried.

F. Monroe County Opportunity Program Grandparents Match Request:

The Monroe County Opportunity Program requested a match of 10% or \$600.00 that will work in tandem with the Area Agency on Aging 1-B grant for Grandparents Raising Grandchildren.

Motion by Loyd Sype to approve the 10% or \$600.00 match request for the Monroe County Opportunity Program for the Grandparents Raising Grandchildren grant with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Noel Dentner.

Roll call:

Nancy Hamman – Yes
John Sledge – Yes
Paul Iacoangeli –Yes

Martin Kaufman – Yes
Paul Simonton – Yes
Noel Dentner – Yes

Loyd Sype – Yes
Gerald Stone – Yes

Motion carried.

G. Monroe County Opportunity Program Elder Abuse Match Request:

The Monroe County Opportunity Program requested a match of 10% or \$990.00 that will work in tandem with the Area Agency on Aging 1-B grant for Prevention of Elder Abuse, Neglect, and Exploitation.

Motion by Gerald Stone to approve the 10% or \$990.00 match request for the Monroe County Opportunity Program for the Prevention of Elder Abuse, Neglect, and Exploitation grant with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Paul Iacoangeli.

Roll call:

Martin Kaufman – Yes
Paul Simonton – Yes
Noel Dentner – Yes

Loyd Sype – Yes
Gerald Stone – Yes
Nancy Hamman – Yes

John Sledge – Yes
Paul Iacoangeli –Yes

Motion carried.

H. Deaf and Hearing Impaired Match Request:

Deaf and Hearing Impaired Services, Inc. requested a match of 20% or \$9,723.00 for our proposed budget request submitted to Area Agency on Aging 1-B for fiscal year 2008.

Motion by Paul Iacoangeli to approve the 20% or \$9,723.00 match request for Deaf and Hearing Impaired Services, Inc. to provide services to the deaf in Monroe County with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Paul Simonton.

Roll call:

Loyd Sype – Yes
Gerald Stone – Yes
Nancy Hamman – Yes

John Sledge – Yes
Paul Iacoangeli –Yes
Martin Kaufman – Yes

Paul Simonton – Yes
Noel Dentner – Yes

Motion carried.

I. Monroe County Senior Legal Services Match Request:

Monroe County Senior Legal Services requested a match of 20% or \$5,000.00 for our proposed budget request submitted to Area Agency on Aging 1-B for fiscal year 2008.

Motion by Paul Iacoangeli to approve the 20% or \$5,000.00 match request for the Monroe County Senior Legal Services to provide legal services to the seniors in Monroe County with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Paul Simonton.

Roll call:

John Sledge – Yes
Paul Iacoangeli –Yes
Martin Kaufman – Yes

Paul Simonton – Yes
Noel Dentner – Yes
Loyd Sype – Yes

Gerald Stone – Yes
Nancy Hamman – Yes

Motion carried.

J. Catholic Charities of Monroe Discussion:

Ms. Hamad commented that she recently met with Mr. Paul Neitman and Mr. Jack Perion of Holy Cross Children’s Services to discuss the need for better documentation of the expenses incurred and the charges paid by the Commission during 2006. Mr. Neitman explained that Holy Cross took over administratively for Catholic Charities during the time the Commission was under contract with the agency and that Mr. Perion billed according to the way it was billed prior. Unfortunately, the client documentation that was provided the commission does not show all of the time that was spent on administrative work as well as time spent at centers, which was likely built into the amount charged the Commission. Several of the commission members commented on the documentation to prove that the service was provided. Paul Simonton commented that the Commission on Aging Director meet again with these two gentlemen to review the documents and to bring to the Commission a better estimate of the full cost and expense of the service provided and paid for by the Commission during 2006. Paul Iacoangeli commented that the director will forward the info to the commission when it is complete and that any request for further funding be placed on hold until the issue is resolved.

K. Monroe Center Healthy Aging Alliance Report:

Aaron Simonton gave a historical perspective on the Healthy Aging Alliance and how they got to where they are now. In August 2006, the Monroe Center requested a line item transfer from the kitchen staff to devote to additional staff time in the case management area. So far, they have been working on additional collaboration among the other agencies. Bonnie Weber presented numerical data on the service provided from January-May, 2007. Several of the commission members as well as public offered up comments in favor and in dissent of the redirection of these dollars within their center program. Paul Iacoangeli made a motion to discontinue the Healthy Aging Alliance as a pilot and make it a formal, permanent program of the center, supported by Loyd Sype.

Roll call:

Paul Iacoangeli – No	Noel Dentner – Yes	Nancy Hamman – No
Martin Kaufman – No	Loyd Sype – Yes	John Sledge – No
Paul Simonton-Abstained	Gerald Stone – No	

Motion failed.

Gerald Stone motioned to continue the pilot through July 2007 until the Commission has had ample time to discuss the pros and cons of continuing the program, supported by Loyd Sype.

Roll call:

Noel Dentner – Yes	Nancy Hamman – Yes	Martin Kaufman – Yes
Loyd Sype – Yes	John Sledge – No	Paul Simonton – Abstained
Gerald Stone – Yes	Paul Iacoangeli – No	

Motion carried.

New Business:

A. 2008 Estimated Revenue:

Ms. Hamad presented the 2008 Estimated Revenue to the Commission and commented that for fiscal year 2008 the senior millage will receive the full half-mill.

B. SERVtracker Data System Discussion:

Ms. Hamad discussed a web based custom system, SERVtracker, which tracks unduplicated clients. The system would allow the office staff to access 500 to 600 administrative reports. Currently, eight agencies funded by the senior millage run on NAPIS, which is a similar type of system. Ms Hamad is in the process of getting pricing to either host the system or have the company host the system. More information will be supplied at the July meeting.

Public Time:

Barbara Mazur addressed the Commission on Aging regarding a 24,000-piece puzzle the seniors are working on to get into the Guinness Book of World Records for the largest puzzle.

County Commissioner Floreine Mentel addressed the Commission on Aging regarding a tractor show on July 20, 21, and 22 at Nike Park.

Adjournment:

Motion to adjourn by Loyd Sype, supported by Noel Dentner. **Motion carried.** Meeting adjourned at 4:14 p.m.

The next regular board meeting will be held on Wednesday, July 11, 2007 at 1:00 p.m. at the Commission on Aging Conference Room, 29 Washington Street, Monroe, MI 48161

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary