

Monroe County Commission on Aging
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Terri L. Hamad, Director
Vicky L. Terrasi, Administrative Assistant

Monroe County Commission on Aging
Regular Board Meeting Minutes
July 13, 2005
Monroe County Commission on Aging Conference Room

Chairman Martin Kaufman called the meeting to order at 1:03 p.m.

Member's present: Noel Dentner, Nancy Hamman, Paul Iacoangeli, Aleta Jackson, Martin Kaufman, Mike Pasko, Richard Springstead and Loyd Sype.

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Richard Springstead motioned to approve the July 13, 2005 agenda as amended to include item B, Conflict of Interest under Unfinished Business. Supported by Loyd Sype. **Motion carried.**

Guests Present: Sharon Williams, President/CEO, Caring Alternatives, Inc., County Commissioner Floreine Mentel, Diane Tackett, Interim Director Resource Advocacy, Monroe County Opportunity Program, Gerilyn Powers, Regional Supervisor, Area Agency on Aging 1-B, and Larry VanWasshenova, Executive Director, Monroe County Senior Legal Services

Public Time:

Vicky Terrasi thanked everyone for the sympathy cards, flowers, support, and kindness during her difficult period.

Gerilyn Powers announced that their programs are open for referrals. ISP, Waiver, and Care Management.

Approval of the Regular Commission Meeting Minutes of June 08, 2005.

Motion made by Michael Pasko, supported by Noel Dentner to approve the regular commission minutes of June 08, 2005 with corrections. **Motion carried.**

Approval of the Financial:

The financial reports were presented for acceptance and placed on file. Motion to accept and place on file by Loyd Sype. Supported by Noel Dentner. **Motion carried.**

Commission Members Report:

Loyd Sype commented on a cell phone scam where he received a bill in his wife's name while the phone is in his name. Mr. Sype plans to discuss this scam with Larry VanWasshenova.

Correspondence:

The list of correspondence was read.

Directors Report:

For complete report, please see attached.

Ms. Hamad commented that after reviewing Catholic Charities of Monroe County agency audit that states that the agency cash flow has become a going concern she recommends sending them a letter to put them on fee-for-serve.

Motion made by Paul Iacoangeli to accept the recommendation to place Catholic Charities of Monroe County on fee-for-service with detailed information invoicing. Supported by Aleta Jackson.

Roll call:

Nancy Hamman – Yes
Martin Kaufman – Yes
Loyd Sype – Yes

Noel Dentner – Yes
Aleta Jackson – Yes
Paul Iacoangeli – Yes

Richard Springstead – Yes
Michael Pasko – Yes

Motion carried.

Ms. Hamad will draft a letter to Mercy Memorial Hospital's CEO to inquire what their policy is on providing interpreting for the deaf and hearing impaired.

Unfinished Business:

A. Strategic Planning Committee Report of June 29, 2005

Paul Iacoangeli commented that the committee reviewed and discussed the draft proposed job description for assistant director. After some discussion it was decided to review the items in the description and bring it back for discussion at the next committee meeting. In addition, he commented on the success of obtaining an intern from EMU. Alicia Dozier, an MSW candidate, will start this fall. Ms. Dozier will largely help with the legwork for the blueprint study.

B. Conflict of Interest on the Commission

Discussion took place on implementation of a policy prohibiting compensated employees of the Commission on Aging funded agencies on becoming Commission on Aging appointees. Several different Conflict of Interest policy drafts were presented to the table for review. Chairman Kaufman read a Conflict of Interest draft that he prepared.

Motion by Loyd Sype to include the Conflict of Interest draft policy into the Commission on Aging By-laws. Supported by Richard Springstead.

Roll call:

Noel Dentner – No
Aleta Jackson – No
Paul Iacoangeli – No

Richard Springstead – Yes
Michael Pasko – No
Nancy Hamman – No

Martin Kaufman – Yes
Loyd Sype – Yes

Motion failed.

Ms. Hamad stated that she already submitted a letter to Mr. Londo requesting a legal opinion on this issue. Ms. Hamad plans to contact the attorney personally to be sure that he understands what the Commission on Aging asking.

The commission will wait on the legal opinion before discussing this issue again.

New Business:

A. Monroe County Opportunity Program Temporary Ramps Request

The Monroe County Opportunity Program requested an additional \$75,000 for Temporary Ramps. Currently there is a waiting list of thirty-nine (39) seniors. The average cost is \$7,500 each and with the additional funds they would be able to supply at least ten (10) more ramps this year.

Discussion took place regarding wood vs. metal ramps.

Motion by Paul Iacoangeli to approve the additional \$75,000 request to the Monroe County Opportunity Temporary Ramps program to purchase aluminum ramps and to allocate \$50,000 from the Special Revenue Reimbursement account with the remainder \$25,000 out of contingency with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Loyd Sype.

Roll call:

Richard Springstead – Yes
Michael Pasko – Yes
Nancy Hamman – Yes

Martin Kaufman – Yes
Loyd Sype – Yes
Noel Dentner – No

Aleta Jackson – Yes
Paul Iacoangeli – Yes

Motion carried.

B. Agency Board of Director's Quorum Discussion

Mr. Kaufman reported that there is at least one Commission on Aging funded agency that is not holding meetings due to the lack of quorum.

Agency Board of Director's quorum discussion took place and it was decided to have the agencies submit minutes of their regular board meetings retroactive to January 2005. Supported by Nancy Hamman. **Motion carried.**

Public Time:

Sharon William commented that her board is going to have a problem with her submitting their board meetings to the commission because they are not under the Open Meetings Act because of the structure of the agency. In addition, they would have board discussions of their strategic planning that they do not want shared with the public.

Larry VanWasshenova commented that no body comes under the Open Meetings Act.

Ms. Hamad stated that it is a request of the commission just like any of the commission's other polices that are subject to the funding.

Motion by Paul Iacoangeli to rescind his previous motion to have all agencies submit minutes of their regular board meetings. Supported by Nancy Hamman

Roll call:

Martin Kaufman – Yes

Aleta Jackson – Yes

Michael Pasko – Yes

Loyd Sype – Yes

Paul Iacoangeli – Yes

Nancy Hamman – Yes

Noel Dentner – Yes

Richard Springstead – Yes

Motion carried.

Ms. Hamad will obtain legal opinion if agencies supported by county dollars are subject to the Open Meetings Act. In addition, she will obtain legal opinion on the issue of lack of quorum for board of director's meetings.

Diane Tackett announced that the Monroe County Opportunity Program is celebrating their 40th year of service in our community. The dinner and silent auction is Wednesday, August 24, 2005 from 6:00 p.m. – 9:00 p.m. at the Monroe Golf and Country Club. Tickets are \$50.00 per person.

Adjournment:

Motion to adjourn by Richard Springstead, supported by Noel Dentner. **Motion carried.** Meeting adjourned at 3:44 p.m.

The next regular board meeting will be held on Wednesday, August 10, 2005 at 1:00 p.m. at the Berlin Senior Center, 8000 Swan View Drive, Newport.

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary