

Monroe County Commission on Aging

29 Washington Street, (Stoner-Kemmerling Building) Monroe, MI 48161

Telephones: 734.240.7363 734.240.7358 * 734.240.7364 * Toll Free: 1.888.354.5500 ext. 7363 * Fax 734.240.7360

E-Mail: terri_hamad@monroemi.org * vicki_terrasi@monroemi.org * tammy_quigley@monroemi.org

Visit Our Website: www.co.monroe.mi.us

Terri L. Hamad, Director

Vicky L. Terrasi, Assistant

Tammy L. Quigley, Clerk

Martin Kaufman
Chairman

Noel Dentner
Vice-Chairman

Aleta Jackson
Secretary

Bruce Freimark

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

Monroe County Commission on Aging Regular Board Meeting Minutes

August 13, 2008

Berlin Senior Center

Chairman Martin Kaufman called the meeting to order at 1:04 p.m.

Member's present: Bruce Freimark, Nancy Hamman, Aleta Jackson, Martin Kaufman, John Sledge Jr., Gerald Stone, and Loyd Sype.

Member excused: Noel Dentner and Paul Simonton

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Aleta Jackson motioned to approve the August 13, 2008 agenda as presented. Supported by Bruce Freimark. **Motion carried.**

Guests Present: Larry VanWasshenova, Director, Monroe County Senior Legal Services; Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors; Stephanie Kasprzak, Executive Director, and Diane Tackett, Senior Resource Director, Monroe County Opportunity Program; Gerilyn Selmek, Regional Supervisor, Area Agency on Aging 1-B; Richard Springstead, Director, Margaret Springstead, Treasurer, and Betty Cope, Secretary, Berlin Senior Center; Nancy Young, Director, Faith In Action for Monroe County; Tadd Harburn, Partner, Plante Moran; Aaron Simonton, Executive Director, Rhonda Ziethlow, Assistant Director, The Monroe Center.

Public Time/Berlin Seniors:

Richard Springstead welcomed everyone to the center.

Approval of the Regular Commission Meeting Minutes of July 09, 2008, Pre-Budget Workshop of July 17, 2008, and Budget Hearings of July 22, 2008, July 24, 2008, July 29, 2008, July 31, 2008, and August 05, 2008.

Motion made by Nancy Hamman, supported by John Sledge to approve the regular commission minutes of July 09, 2008, Pre-Budget Workshop of July 17, 2008, Budget Hearings of July 22, 2008, July 24, 2008, July 29, 2008, July 31, 2008, and August 05, 2008 as presented. **Motion carried.**

Approval of the Financial Statements of July, 2008:

Ms. Hamad presented the July 2008 Financial Report. Loyd Sype motioned to accept and place the July 2008 Financial Statements on file. Supported by John Sledge. **Motion carried.**

Commission Members Report:

Loyd Sype reported that the Atom Smasher has been reported to be coming back. The Atom Smasher is a particle accelerator that is a device that uses electric fields to propel electrically-charged particles to high speeds and to contain them. There are two basic types: linear accelerators and circular accelerators.

Gerald Stone invited everyone to a Foot Race fundraiser on Saturday, August 16, 2008 that is taking place at the Monroe County Community College with the proceeds going towards adult literacy.

Chairman Kaufman reported that he received a call from Ms. Hamad this morning that Paul Simonton is unable to attend today's meeting and he was also appointed as a member of the Grievance Committee yesterday at the commissions' Budget Workshop and with the first meeting of the Grievance Committee meeting today, he put himself on the committee in place of Mr. Simonton. The composition of the committee now consists of John Sledge, Gerald Stone and Chairman Kaufman.

Bruce Freimark announced that the Monroe Church of the Nazarene located on South Custer Road is doing "Angel Food" boxes. The Angel Food Ministries purchases food from first rate suppliers at substantial volume discounts, which makes it possible for them to provide families with approximately \$65 worth of quality nutritious food for \$30.

John Sledge commented that his wife donated financial support to the Angel Food program.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

Ms. Hamad reported that she has no formal report to give at this time.

Unfinished Business:

A. Strategic Planning Committee Reports of August 7, 2008:

Terri Hamad reported on behalf of Noel Dentner that the JAWS Crew has installed two ramps in the last month and the cost for the installations have been higher than in the past, but the committee will continue to evaluate the process as it continues throughout the year.

In addition, the committee discussed an abbreviated funding application for additional requests or new programming requests for the use at times other than budget time, a disciplinary policy for agencies that do not comply with the commission's requests and policies, a potential stance or policy on the rising cost of agency health care charge-off's to the commission and an audit policy that requires the agencies to submit a revised budget after changes have been made.

B. Plante Moran Agreed Upon Procedures (AUP) Presentation – Tadd Harburn

Tadd Harburn distributed fourteen of the twenty AUP's to the commission on our funded agencies and provided an overview of the results of those AUP engagement findings. Mr. Harburn commented that they are waiting on letters from the other six agencies, and then he will issue a final report on those agencies.

Mr. Harburn commented that he did not see any situation that an agency had spent the Commission on Aging funds in other line items than proposed other than the Monroe County Health Department.

In addition, Mr. Harburn commented that, as far as, the Commission on Aging's oversight standpoint, the commission has done an excellent job delivering the needed types of policies and procedures of oversight at this point.

New Business:

No new business to present at this time.

Public Time:

Monroe County Commissioner Floreine Mentel commented that she is pleased to see that the Senior Millage passed.

Aaron Simonton commented that the Senior Millage passed 4 to 1.

Adjournment:

Motion to adjourn by Nancy Hamman, supported by Bruce Freimark. **Motion carried.** Meeting adjourned at 2:00 p.m.

The next regular board meeting will be held on Wednesday, September 10, 2008 at 1:00 p.m. at the Frenchtown Senior Center, 2786 Vivian Road, Monroe, MI 48162.

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary