

Martin Kaufman  
Chairman

Noel Dentner  
Vice-Chairman

Aleta Jackson  
Secretary

Bruce Freimark

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

## Monroe County Commission on Aging

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Terri L. Hamad, Director  
Vicky L. Terrasi, Assistant  
Tammy L. Quigley, Clerk

### Monroe County Commission on Aging Regular Board Meeting Minutes September 10, 2008 Frenchtown Senior Center

Chairman Martin Kaufman called the meeting to order at 1:04 p.m.

**Member's present:** Noel Dentner, Bruce Freimark, Nancy Hamman, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., Gerald Stone, and Loyd Sype.

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

#### **Approval of the Agenda:**

Noel Dentner motioned to approve the September 10, 2008 agenda as presented. Supported by Aleta Jackson. **Motion carried.**

**Guests Present:** Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors; Paul Iacoangeli, Specialized Transportation Director, and Diane Tackett, Senior Resource Director, Monroe County Opportunity Program; Gerilyn Selmek, Regional Supervisor, Area Agency on Aging 1-B; Bonnie Weber, Healthy Aging Director, The Monroe Center; Barbara Mazur, Executive Director, Frenchtown Senior Center.

#### **Public Time/Frenchtown Seniors:**

Barb Mazur addressed the commission regarding the Adult Day Care having thirteen to fourteen clients per day and is continuing to receive applications. In addition, Ms. Mazur mentioned the upcoming events that will take place at the center.

#### **Approval of the Regular Commission Meeting Minutes of August 13, 2008, Budget Workshop of August 12, 2008, and Budget Workshop of August 26, 2008.**

Motion by Nancy Hamman, supported by Gerald Stone to approve the regular commission minutes of August 13, 2008, Budget Workshop of August 12, 2008, and Budget Workshop of August 26, 2008 as presented. **Motion carried.**

#### **Approval of the Financial Statements of August, 2008:**

Ms. Hamad presented the August 2008 Financial Report. Loyd Sype motioned to accept and place the August 2008 Financial Statements on file. Supported by Noel Dentner. **Motion carried.**

#### **Commission Members Report:**

Loyd Sype addressed the commission on the Jury Duty scam where the scammer calls claiming to work for the local court and claims that you've failed to report for jury duty. He tells you that a warrant has been issued for your arrest. The victim will often rightly claim they never received the jury duty notification. The scammer then asks the victim for confidential information for

"verification" purposes. Specifically, the scammer asks for the victim's Social Security number, birth date, and sometimes even for credit card numbers and other private information — exactly what the scammer needs to commit identity theft.

**Correspondence:**

The Commission reviewed the list of correspondence.

**Directors Report:**

Ms. Hamad reported that the 2009 allocation letter went out to the agencies informing them of their allocation that will be forwarded to the County Board of Commissioners for final approval. If an agency chooses to appeal the amount recommended, the deadline to notify the office is by the close of business on Wednesday, September 10, 2008. In addition, Ms. Hamad reported that currently, eight of the agencies have requested to appeal their 2009 allocation recommendation with two of those agencies expressing an issue with the appeal hearing date that is scheduled for Wednesday, September 17, 2008. Ms. Hamad recommended setting an additional date to accommodate those agencies with the possibility of additional requests that may be received. The commission set an additional appeal hearing date on Monday, September 22, 2008.

**Unfinished Business:**

**A. Strategic Planning Committee Reports of September 4, 2008:**

Noel Dentner reported that the committee reviewed the following drafts that were presented at the meeting.

- Ramp protocol draft that will be followed in the event that another ramp becomes damaged.
- Abbreviated funding application draft for additional requests or new programming requests for the use at times other than budget time and the committee decided that it may cause confusion if there were two separate applications for funding, however the committee requested Ms. Terrasi to include the extra questions in the existing applications.
- A disciplinary policy for agencies that do not comply with the commission's requests and policies
- A potential stance or policy on the rising cost of agency health care charge-off's to the commission
- An audit policy that requires the agencies to submit a revised budget after changes have been made.
- "Level of Service" documents received from the Monroe County Senior Legal Services as requested by the Commission at the August 26, 2008 Budget Hearing. The committee noted several issues with the documents and directed Ms. Hamad to forward their concerns to the agency.

**B. Grievance Committee Report**

Chairman Kaufman read aloud the Grievance Committee Meeting notes of Wednesday, September 10, 2008. The commission reviewed the meeting notes of the Grievance Committee that took place prior to today's scheduled meeting concerning the grievance with the Monroe County Senior Legal Services. After discussion of the reports, the full commission concurred with the Grievance Committees recommendation that based on the Monroe County Commission on Aging Service Recipients Grievance Procedure for all Agencies, that the plaintiff was not denied service, had service terminated, or was treated unfairly by the Monroe County Senior Legal Services or attorney Larry VanWasshenova.

Noel Dentner motioned to adopt the Grievance Committees recommendation that based on the Monroe County Commission on Aging Service Recipients Grievance Procedure for all Agencies, that the plaintiff was not denied service, had service terminated, or was treated unfairly by the Monroe County Senior Legal Services or attorney Larry VanWasshenova. Supported by Aleta Jackson.

**Roll call:**

Loyd Sype – Yes	John Sledge – Yes	Bruce Freimark – Yes
Nancy Hamman – Yes	Martin Kaufman – Yes	Noel Dentner – Yes
Paul Simonton – Yes	Aleta Jackson – Yes	Gerald Stone – Yes

**Motion carried**

**New Business:**

**A. Auditor Contract for 2009**

Ms. Hamad received correspondence from Plante Moran for the 2008 engagement, based on the request that the Commission wants all entities included in the AUP again; they would propose the same fee, \$38,525.

Noel Dentner motioned to commit to Plante Moran for another year to perform the 2008 Agreed Upon Procedures Engagement for the Commission on Aging at a cost of \$38,525.00. Supported by Nancy Hamman.

**Roll call:**

John Sledge – Yes	Bruce Freimark – Yes	Nancy Hamman – Yes
Martin Kaufman – Yes	Noel Dentner – Yes	Paul Simonton – Yes
Aleta Jackson – Yes	Gerald Stone – Yes	Loyd Sype – Yes

**Motion carried**

**B. Petersburg-Summerfield Senior Allocation Discussion**

The office staff brought to the commissions' attention that due to the recent declining membership at the Petersburg-Summerfield Senior Center, and they did not request funding for fiscal year 2009, the commission should consider suspending the balance of funding to the Petersburg-Summerfield Senior Center for the balance of 2008.

The commission discussed in length the staff's concern regarding the Petersburg-Summerfield Senior Center declining membership and the balance of the 2008 allocation.

Nancy Hamman motioned to continue funding the Petersburg-Summerfield Senior Center for the remainder of fiscal year 2008. Supported by Loyd Sype.

**Roll call:**

Bruce Freimark – No	Nancy Hamman – Yes	Martin Kaufman – No
Noel Dentner – No	Paul Simonton – No	Aleta Jackson – No
Gerald Stone – No	Loyd Sype – No	John Sledge – No

**Motion failed**

Further discussion on the matter took place and on the fiscal responsibility of the commission, the following motion was made.

Paul Simonton motioned to cease funding the Petersburg-Summerfield Senior Center for fiscal year 2008, effective October 1, 2008. Supported by Gerald Stone.

**Roll call:**

Nancy Hamman – Yes	Martin Kaufman – Yes	Noel Dentner – Yes
Paul Simonton – Yes	Aleta Jackson – Yes	Gerald Stone – Yes
Loyd Sype – Yes	John Sledge – Yes	Bruce Freimark – Yes

**Motion Carried.**

**Public Time:**

Monroe County Commissioner Floreine Mentel addressed the commission regarding the amount of time it is taking for consumers to receive the HD TV converter coupons after the consumer has submitted the request for a coupon.

**Adjournment:**

Motion to adjourn by Bruce Freimark, supported by Noel Dentner. **Motion carried.** Meeting adjourned at 1:49 p.m.

The next regular board meeting will be held on Wednesday, October 08, 2008 at 1:00 p.m. at the Sullivan Senior Center, 13613 Tuttlehill Road, Milan, MI 48160

*Vicky L. Terrasi*

Vicky L. Terrasi, Recording Secretary