

Monroe County Commission on Aging

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Martin
Kaufman
Chairman

Noel Dentner
Vice-
Chairman

Aleta Jackson
Secretary

Bruce Freimark

Nancy
Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

Monroe County Commission on Aging Regular Board Meeting Minutes October 10, 2007 Sullivan Senior Center

Chairman Martin Kaufman called the meeting to order at 1:01 p.m.

Member's present: Noel Dentner, Nancy Hamman, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., and Gerald Stone.

Member excused: Bruce Freimark

Member absent: Loyd Sype

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

Approval of the Agenda:

Nancy Hamman motioned to approve the October 10, 2007 agenda as presented. Supported by Aleta Jackson.

Motion carried.

Guests Present: Diane Tackett Director Resource Advocacy/Chore/Home Injury Control, and Stephanie Kasprzak, Executive Director, Monroe County Opportunity Program, Larry VanWasshenova, Director, Monroe County Senior Legal Services, and Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors, Bonnie Weber, Healthy Aging Alliance Director, Monroe Senior Center and Gerilyn Powers Regional Supervisor, Area Agency on Aging 1-B.

Public Time/Sullivan Seniors:

No public addressed the Commission at this time.

Approval of the Regular Commission Meeting Minutes of September 12, 2007

Motion made by Aleta Jackson, supported by Noel Dentner to approve the regular commission minutes of September 12, 2007 as presented. **Motion carried.**

Approval of the Financial Statements:

Ms. Hamad presented the September 2007 Financial Reports. Motion to accept and place the reports on file by Aleta Jackson, supported by Noel Dentner. **Motion carried.**

Commission Members Report:

Nancy Hamman announced that the Bedford Senior Citizen Center is holding their Roast Beef Dinner on Friday, October 12, 2007 and their Fall Bazaar on Saturday, October 13, 2007.

Aleta Jackson announced that the Frenchtown Senior Citizen Center is holding a Rummage Sale October 10th and 11th.

John Sledge addressed the full commission regarding the Ash Township seniors being in need of senior services.

Correspondence:

The Commission reviewed the list of correspondence.

Directors Report:

Ms. Hamad commented that there is no formal report this month.

Unfinished Business:

A. Strategic Planning Committee Report of October 09, 2007:

Noel Dentner reported that the committee discussed the new ramp program bid for 2008. The bid includes a \$60.00 per hour record keeping fee and small minor adjustments on the materials costs as well.

The committee discussed the Client Tracking System, SERVtracker. The office staff will be reviewing another system, PeerPlace on Friday. The committee also recommended putting the specs for the system out for bid as well.

The committee discussed the bid from the County Auditor and felt that since they have the specs written for the audits, the Commission should put a bid out for auditing services to see what other prices they get on the audits. The Committee also felt that the Commission might need to form an audit committee to review audits on an annual basis.

B. Non-Compliant Reporting Agencies:

Ms. Terrasi reported that all of the Commission on Aging funded agencies are in compliance for the month of August 2007.

C. Monroe County Opportunity Program Ramp Contract/Updates:

In September 2007, the Monroe County Opportunity Program put out an RFP for the Temporary Portable Ramps program and American Welding was the only bid received as in the past. Ms. Tackett is concerned with this years bid from them since it includes an administration fee to track the JAWS Crew savings that was not included in the past. The current contract with them was extended thirty (30) days so that the Commission could discuss the increase. The Commission discussed the increase and the sky rocketing cost of aluminum ramps and putting out an RFP for wooden ramps. The Commission decided that the Strategic Planning Committee would meet to develop a proposal and bring it back to the full board in November.

Nancy Hamman motioned to *not* enter into a contact with American Welding until a proposal from the Strategic Planning Committee is brought to the full board in November. Supported by Noel Dentner.

Roll call:

John Sledge – Yes

Paul Simonton – Yes

Gerald Stone - Yes

Aleta Jackson – Yes

Nancy Hamman – Yes

Martin Kaufman – Yes

Noel Dentner – Yes

Motion carried.

New Business:

A. Approval of the 2008 Budget Recommendations:

Ms. Hamad reported that there are no figures for the office portion of the budget as of yet.

Noel Dentner motioned to table the Approval of the 2008 Budget Recommendations to the County Board of Commissioners until the November meeting. Supported by John Sledge. **Motion carried.**

B. Monroe County Senior Legal Services Line Item Transfer Request:

Larry VanWasshenova reported that they did not receive the IOLTA grant in 2007 that they applied for as shown on their original budget. The reason they need a line item transfer is to appropriate monies into critical accounts to maintain operations until the end of the year. The total amount of transfer is \$5,516.00.

Noel Dentner motioned to grant the Monroe County Senior Legal Services Line Item Transfer Request of \$5,516.00 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Gerald Stone.

Roll call:

Aleta Jackson – Yes
Nancy Hamman – Yes
John Sledge - Yes

Paul Simonton – Yes
Noel Dentner – Yes

Martin Kaufman – Yes
Gerald Stone – Yes

Motion carried.

C. Commission on Aging Line Item Transfer Request;

Ms. Hamad presented a line item transfer request of \$1,200.00 from Legal and Professional with \$1,000.00 into Board Travel and the remaining \$200.00 into Office Supplies to cover the shortfall in board travel and anticipated expenses in office supplies.

Nancy Hamman motioned to grant the Commission on Aging the Line Item Transfer Request of \$1,200.00 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith. Supported by Paul Simonton.

Roll call:

Martin Kaufman – Yes
Gerald Stone – Yes
Paul Simonton – Yes

Nancy Hamman – Yes
John Sledge - Yes

Noel Dentner – Yes
Aleta Jackson – Yes

Motion carried

Public Time:

Diane Tackett addressed the Commission regarding new outreach beginning October 5, 2007. The resource advocates will be rotating every two weeks at eleven different locations throughout the county to assist seniors with Medicaid /Medicare D applications to sign seniors up to receive extra assistance.

Commissioner Mentel addressed the Commission regarding the Lake Erie Transit Commissions' millage renewal in the City and Frenchtown Township, which is not looking so good at this point.

Adjournment:

Motion to adjourn by Nancy Hamman, supported by Noel Dentner. **Motion carried.** Meeting adjourned at 2:19 p.m.

The next regular board meeting will be held on Wednesday, November 14, 2007 at 1:00 p.m. at the Water Tower Park Senior Center, 11345 Harold Drive, Luna Pier, MI 48157.

Vicky L. Terrasi

Vicky L. Terrasi, Recording Secretary