

## Monroe County Commission on Aging

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Chairman

Noel Dentner  
Vice-Chairman

Aleta Jackson  
Secretary  
Bruce Freimark

Nancy Hamman

Paul Simonton

John Sledge

Gerald Stone

Loyd Sype

Monroe County Commission on Aging  
Regular Board Meeting Minutes  
November 12, 2008  
Water Tower Park Senior Center

Chairman Martin Kaufman called the meeting to order at 1:00 p.m.

**Members present:** Noel Dentner, Bruce Freimark, Nancy Hamman, Aleta Jackson, Martin Kaufman, Paul Simonton, John Sledge Jr., Gerald Stone, and Loyd Sype.

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

### **Approval of the Agenda:**

Noel Dentner motioned to approve the November 12, 2008 agenda as presented. Supported by Nancy Hamman. **Motion carried.**

**Guests Present:** Diane Tacket, Senior Resource Director, Monroe County Opportunity Program; Aaron Simonton, Executive Director, The Monroe Center for Healthy Aging; Larry VanWasshenova, Director, Monroe County Senior Legal Services; Nancy Young, Executive Director, Faith In Action for Monroe County; Betty Begley, Treasurer, Ash Senior Center.

### **Public Time/Water Tower Park Seniors:**

No public addressed the commission at this time.

### **Approval of the Commission on Aging Regular Meeting Minutes of October 08, 2008.**

Paul Simonton motioned to approve the Commission on Aging Regular Minutes of October 08, 2008 as corrected, supported by Noel Dentner. **Motion carried.**

### **Approval of the Commission on Aging Budget Workshop Minutes of October 29, 2008.**

Noel Dentner motioned to approve the Commission on Aging Budget Workshop Minutes of October 29, 2008 as corrected, supported by Nancy Hamman. **Motion carried.**

### **Approval of the Commission on Aging Budget Workshop Minutes of November 05, 2008.**

Noel Dentner motioned to approve the Commission on Aging Budget Workshop Minutes of November 05, 2008 as corrected, supported by Gerald Stone. **Motion carried.**

### **Approval of the Financial Statements of October 2008:**

Ms. Hamad presented the October 2008 Financial Report. Gerald Stone motioned to accept and place the October 2008 Financial Statements on file, supported by Loyd Sype. **Motion carried.**

**Commission Members' Report:**

Loyd Sype reported that Medicare does not cover the latest device that does not require strips to check blood glucose levels of a diabetic but still covers test strips for the older devices.

Paul Simonton reported that the first new modular base ramp system installation is complete. The new system will not be so problematic during the winter months with the frozen ground. The program is waiting for American Welding to fabricate more modular bases to use for installation.

In addition, Mr. Simonton reported on how well his meeting went with Rebecca Head, Jamie Leizerman and Heather Law from the Health Department regarding the Diabetic Education program. Mr. Simonton came away from the meeting with a better understanding of what they mean by group session, education at the senior centers, and a one on one. Mr. Simonton offered some suggestions for them to present information to the Commission on Aging on how everything ties together, what are all their other support systems to show that they are not only relying on the commission and their goals to utilize the PeerPlace data to reach seniors interested in diabetic education. Mr. Simonton commented that he was impressed by the ways they were seeking to format different programs to try to capture that data. While he understands, what they mean by luncheon meetings at the centers he is still not convinced that providing the service in this manner works well. The whole issue is that there are better ways to deliver and measure the service. They are able to tell him how many diabetics there are in Monroe County, but not where they are located.

Nancy Hamman announced that the Women of Bedford is holding a Christmas Tea on Saturday, December 13, 2008 at 2:00 p.m. at the Bedford Library to support the Bedford Good Fellows for holiday baskets. Tickets are \$20.00 per person.

**Correspondence:**

The Commission reviewed the list of correspondence.

**Director's Report:**

Ms. Hamad reported that she spoke with Deb Brescol regarding the God Works Meals in the Bedford area. In addition to the children that attend with parents, about ¼ of the people attending these meals are seniors and it is close to that in the Monroe area. This indicates the need for a second meal in the evening as well as the socialization opportunity.

Secondly, there is a big project being held today called Project Homeless Connect sponsored by the Monroe Network on Homelessness. The project is an expo for low income and homeless where they can get access to information, flu shots, haircuts, and clothing. This is the third year this project has been in effect and last year there were five people over the age of sixty that came, two were homeless.

Thirdly, Ms. Hamad spoke with Rebecca Head and Jamie Leizerman from the Health Department regarding the Diabetic Education program after Mr. Simonton talked with them. One of the things she encouraged them to do was meet with the all of the center directors again to find out which method is appropriate to get the information out to the seniors and deliver the service at each individual center. Ms. Hamad also encouraged them to contact Ash, Berlin, and Milan centers to get the information out into those areas. Ms. Hamad commented that as far as the financial concern of the program, a contract amended was needed and approved last month to reflect the service delivery more accurately. They do provide the service all year round with the in-kind the county provides.

**Unfinished Business:****A. Strategic Planning Committee Reports of November 06, 2008:**

Noel Dentner reported that the committee reviewed the following drafts:

- A draft of proposed changes to the budget applications
- Updated draft policies for agency discipline and revised budgets.

- A ramp protocol draft that will be followed in the event that another ramp becomes damaged/stolen.

**B. 2009 Monroe County Commission on Aging Application Revisions Draft Documents:**

The Monroe County Commission on Aging application revision drafts were presented to the full board for approval to implement for the 2009 year and 2010 budget.

Gerald Stone motioned to accept the County Commission on Aging application revision drafts to implement for the 2010 budget, supported by Bruce Freimark.

**Motion carried.**

**C. Proposed Disciplinary Policies:**

The Monroe County Commission on Aging proposed Disciplinary policy was presented to the full board for implementation approval.

The commission reviewed the Monroe County Commission on Aging Disciplinary policy regarding the non-restored suspension of funds if information requested by the commissions funded agencies were not received.

The commission reviewed the policy and several members were uncomfortable with the agencies not having the option to appeal the suspended funds once the commission receives the requested information.

Loyd Syte motioned to table the approval of the Monroe County Commission on Aging Disciplinary policy until the December meeting, supported by Nancy Hamman.

**Hand vote:** Four Yes, Three No, One abstention. **Motion carried.**

**D. Proposed New Audit and New Funds Request Protocol:**

The Monroe County Commission on Aging proposed New Audit and New Funds Request Protocol policies were presented to the full board for implementation approval.

Paul Simonton motioned to accept and approve the implementation of the New Audit and New Funds Request Protocol policies, supported by Bruce Freimark. **Motion carried.**

**A. Agency Line Item Transfer Requests:**

- **Ash Senior Center**

Betty Begley presented a line item transfer request of \$232.01 to balance out fiscal year 2008.

Loyd Syte motioned to accept and grant the line item transfer request from the Ash Senior Center for \$232.01 to close out fiscal year 2008 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith, supported by Aleta Jackson.

**Roll call:**

Noel Dentner – Yes  
 Gerald Stone – Yes  
 Aleta Jackson – Yes

Nancy Hamman – Yes  
 Loyd Syte – Yes  
 Bruce Freimark – Yes

John Sledge – Yes  
 Paul Simonton – Yes  
 Martin Kaufman – Yes

**Motion Carried.**

- **The Monroe Center for Healthy Aging**

Aaron Simonton commented that he would present the centers line item transfer request after his board gives him approval.

- **Dundee Senior Center**

Ms. Hamad presented in the absence of Bob Clark who could not attend due to illness. The Dundee Senior Center is requesting a line item transfer in the amount of \$3,000.00 balance the centers budget.

Gerald Stone motioned to accept and grant the line item transfer request from the Dundee Senior Center for \$3,000.00 to balance out fiscal year 2008 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith, supported by Paul Simonton.

**Roll call:**

Nancy Hamman – Yes	John Sledge – Yes	Gerald Stone – Yes
Loyd Sype – Yes	Paul Simonton – Yes	Aleta Jackson – Yes
Bruce Freimark – Yes	Martin Kaufman – Yes	Noel Dentner – Yes

**Motion Carried.**

- **Frenchtown Senior Center**

The Frenchtown Senior Center requested to line item transfer \$5.00 to balance out the end of the year.

Gerald Stone motioned to accept and grant the line item transfer request from the Frenchtown Senior Center for \$5.00 to balance out fiscal year 2008 with the stipulation that the funds be used only for the specific line items proposed. Transfers from the approved line items are prohibited without the advance written permission of the Commission. Any funds not used in accordance with the Directive of the Commission shall be returned forthwith, supported by Loyd Sype.

**Roll call:**

John Sledge – Yes	Gerald Stone – Yes	Loyd Sype – Yes
Paul Simonton – Yes	Aleta Jackson – Yes	Bruce Freimark – Yes
Martin Kaufman – Abstention	Noel Dentner – Yes	Nancy Hamman – Yes

**Motion Carried.**

- **Faith In Action for Monroe County**

Nancy Young a line item transfer request of \$918.00 for the remaining cost of a certified audit that is needed to secure a 2009 grant from the Community Foundation of Southeast Michigan.

With the commission contracting with Plante Moran, do perform the Agreed Upon Procedures (AUP) they no longer fund an independent audits.

Paul Simonton motioned to table the Faith In Action for Monroe County until the December meeting.

**Hand vote: Five yes, three no. Motion carried.**

**B. 2009 Monroe County Commission on Aging Meeting Schedule:**

The commission reviewed the 2009 meeting schedule and discussed that possibility of holding all the meetings at the Commission on Aging office instead of traveling all over the county or perhaps reconsidered those that far out of the way for most of the members.

Gerald Stone motioned to table the 2009 Monroe County Commission on Aging Meeting Schedule until the December meeting, supported by Paul Simonton.

**Hand vote: Five yes, four no. Motion carried.**

**Public Time:**

Larry VanWasshenova addressed the commission by stating that the agencies would appreciate an appeal process be added to the Monroe County Commission on Aging Disciplinary policy.

**Adjournment:**

Noel Dentner motioned to adjourn, supported by Nancy Hamman. **Motion carried.** Meeting adjourned at 3:10 p.m.

The next regular board meeting will be held on Wednesday, December 10, 2008 at 1:00 p.m. at the Lake Erie Transit Commission Conference Room, W. Seventh Street, Monroe, MI 48161

*Vicky L. Terrasi*

Vicky L. Terrasi, Recording Secretary