

Terri L. Hamad  
Director

## Monroe County Commission on Aging

### Board Members

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Chairman

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Bruce Freimark

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Paul Simonton

John Sledge

Gerald Stone

### Monroe County Commission on Aging Regular Board Meeting Minutes September 09, 2009 Frenchtown Senior Center

Chairman Martin Kaufman called the meeting to order at 1:07 p.m.

**Members present:** Noel Dentner, Richard Gunn, Nancy Hamman, Martin Kaufman, Paul Simonton, John Sledge Jr., and Gerald Stone.

**Members excused:** Aleta Jackson and Bruce Freimark

Chairman Martin Kaufman led the Pledge of Allegiance and silent prayer.

#### **Approval of the Agenda:**

Noel Dentner made a motion to approve the September 09, 2009 agenda as presented. Supported by Nancy Hamman. **Motion carried.**

**Guests Present:** Larry VanWasshenova, Director, Monroe County Senior Legal Services; Barbara Mazur, Executive Director, Frenchtown Senior Center; Gerilyn Selmek, Regional Supervisor, Area Agency on Aging 1-B; Mark Bohmer, Director of Programming, Mercy Memorial Hospital; Tadd Harburn, Plante & Moran, PLLC; Cheri Boron, Executive Secretary, and Frankie Foidl, Executive Director, Living Independence for Everyone; Emily Stabile Dietician, and Heidi Webb RN, Monroe County Health Department; Floreine Mentel, County Commissioner and Area Agency on Aging 1-B Board of Directors.

#### **Public Time/Time for Frenchtown Seniors:**

Barbara Mazur reported that the center has one thousand twenty-six members. The Adult Day Care program is serving an extremely high number of clients.

#### **Approval of the Commission on Aging Regular Meeting Minutes of August 12, 2009.**

Noel Dentner made a motion to approve the Commission on Aging Regular Minutes of August 12, 2009 as presented. Supported by Gerald Stone. **Motion carried.**

#### **Approval of the Commission on Aging Pre-Budget Workshop Minutes of August 18, 2009.**

Nancy Hamman made a motion to approve the Commission on Aging Pre-Budget Workshop Minutes of August 18, 2009 as presented. Supported by Gerald Stone. **Motion carried.**

#### **Approval of the Commission on Aging Budget Hearing Minutes of August 25, 2009.**

Noel Dentner made a motion to approve the Commission on Aging Budget Hearing Minutes of August 25, 2009 as presented. Supported by Richard Gunn. **Motion carried.**

#### **Approval of the Commission on Aging Budget Hearing Minutes of August 27, 2009.**

Gerald Stone made a motion to approve the Commission on Aging Budget Hearing Minutes of August 27, 2009 as presented. Supported by Richard Gunn. **Motion carried.**

**Approval of the Commission on Aging Budget Hearing Minutes of September 01, 2009.**

Noel Dentner made a motion to approve the Commission on Aging Budget Hearing Minutes of September 01, 2009 as presented. Supported by Nancy Hamman. **Motion carried.**

**Approval of the Commission on Aging Budget Hearing Minutes of September 03, 2009.**

Gerald Stone made a motion to approve the Commission on Aging Budget Hearing Minutes of September 03, 2009 as presented. Supported by Noel Dentner. **Motion carried.**

**Approval of the Final Financial Statements of August 2009:**

Ms. Hamad presented the August 2009 Financial Reports. Gerald Stone made a motion to accept and place on file the August 2009 Financial Reports. Supported by Richard Gunn. **Motion carried.**

**Commission Members' Report:**

Paul Simonton reported that they put up one ramp in Carleton, and are taking one down this week in Newport.

**Correspondence:**

The Commission reviewed the list of correspondence.

**Director's Report:**

Ms. Hamad reported that last night at the County Board of Commissioners meeting of September 08, 2009, the county board voted to extend an offer of employment to Robert Brackenbury as the new CFO/Administrator. Currently, he is working as the Assistant Attorney General at the Michigan Department of the Attorney General Office, and is from Pittsfield Township. Prior to him becoming attorney, he was the assistant to the vice president at the Eastern Michigan University for business and finance.

**Unfinished Business:**

**A. Strategic Planning Committee Report for August:**

No meeting scheduled due to budget hearings.

**B. Monroe County Senior Legal Services Update:**

Larry VanWasshenova provided the following data:

- They received 126 new clients for August.
- They have 190 clients total.
- They closed 84 cases in August.
- They have 255 active cases.
- They have 137 litigated cases.
- They sent out 84 forms in August with only one person refusing to fill out the form.
- They collected \$740.00 in program income for August.
- 66.6% clients served in August were 100% of poverty or less.
- They did 33 outreach cases in August.
- No conferences attended in August.

John Sledge questioned the longest case the agency is still working on. Mr. VanWasshenova replied a case that was opened in 2005. Mr. Sledge questioned what type of case it is. Mr. VanWasshenova replied litigation.

Paul Simonton questioned how much money have they collected in contributions year-to-date? Mr. VanWasshenova does not have the year-to-date and is working on other information for Ms. Hamad that includes that information. Mr. Simonton questioned how many of the 126 new cases

are court cases. Mr. VanWasshenova is unsure and only knows the number of litigated cases they have open. Mr. VanWasshenova will e-mail Ms. Hamad a chart on the case types that are open as well as closed cases.

Richard Gunn questioned what other source of revenue the agency has besides the Commission on Aging. Mr. VanWasshenova replied that the commission is their main source of revenue with the second being Area Agency on Aging 1-B then United Way and donations.

**New Business:**

**A. Plante & Moran Agency Agreed Upon Procedures (AUP) Presentation:**

Tadd Harburn distributed a summary as well as provided an overview of the results of the AUP engagement findings. Mr. Harburn commented that they found many variances in the original number of units and clients reported versus estimated number of units and clients the agencies planned to serve.

Mr. Harburn suggested having the unit definition of service defined so there is consistent data collected from the agencies. This could be done by putting as many agencies and/or programs on a unit-based contract (fee-for-service).

**Public Time:**

Floreine Mentel addressed the commission regarding KI pill distribution. Beginning October 1, 2009, the State of Michigan will be making a free supply of potassium iodide, or KI, available to people living or working within 10 miles of a nuclear power plant in Michigan. You can also get more information from the Michigan Department of Community Health on October 20, 2009 between 2:00 p.m. to 4:00 p.m. or 7:00 p.m. to 9:00 p.m. at the Monroe County Community College.

**Adjournment:**

Nancy Hamman made a motion to adjourn, supported by Paul Simonton. **Motion carried.** Meeting adjourned at 2:00 p.m.

The next regular board meeting will be held on Wednesday, October 14, 2009 at 1:00 p.m. at the Monroe County Commission on Aging Conference Room, 29 Washington Street, Monroe, MI 48161.

*Vicky L. Terrasi*

Vicky L. Terrasi, Prepared Minutes