



David P. Thompson

**MONROE COUNTY DRAIN COMMISSIONER
COUNTY AGENCY**



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NOTICE TO PROPERTY OWNERS

Step 1: Prior to submitting your Drain Culvert Application to this office, you must obtain a permit or waiver from the Michigan Department of Environmental Quality (MDEQ). The MDEQ Jackson District Office phone number is (517) 780-7690. They will determine if a permit or waiver is issued. Failure to obtain a MDEQ permit or waiver may result in legal action and or fines against the property owner.

Step 2: Complete and submit the Drain Culvert Application.

Step 3: At the proposed tile site, provide a bright colored stake with owner's name clearly printed upon it.



Drain Culvert Application

Date: _____

Property Owner: _____

Mailing Address: _____

Home Telephone Number: _____

Work Telephone Number: _____

Property Tax Code Number: _____

Section Number: _____ Township: _____

Drain Name: _____

Location of the Proposed Tile

Road: _____

Nearest North-South Cross Road: _____

Nearest East-West Cross Road: _____

Describe where the tile is to be installed: _____

Name and phone number of installing contractor: _____

Culvert pipe length requested: (minimum is 24 lineal feet) _____

**Fees: Residential and/or farm crossing.....\$250.00
Commercial, industrial, developments, etc.....\$500.00+**
+Fees listed are the minimum and include only one elevation stake.