

THINK MICHIGAN WORKS!

Learn more about the FREE employment services available at your local center.

INFORMATION SESSIONS HELD EVERY TUESDAY AT 9:00 AM.

A. Services Available to Everyone



1. **Michigan Talent Bank and Job Bank** – www.michigan.gov/talentbank
2. **Access to conveniently located job search websites on One Stop computers "Favorites"**
3. **Microsoft Word programs and templates for resumes, cover/thank you letters**
4. **Dynamic Labor Market Information**
Available to assist you in making informed choices for your future at www.milmi.org
5. **Apply for unemployment benefits online at www.michigan.gov/uia or by phone at 1-866-500-0017**

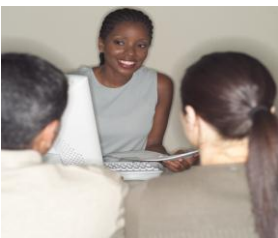


6. **Your office away from home**
Phones, fax/copy machines, mail and online resources at no cost to you
7. **Assessment tools**
Licensed Career Counselor on-site. MI-CAR self-assessment can be accessed at www.mi-car.org/assessment
8. **Tutorials: Microsoft Office 2003 CD's, typing tutorial program**
9. **Continuing your education**
College catalogs, course curriculum and program acceptance procedures, financial aid packets (Apply for a Pell Grant at www.fafsa.gov), GED completion (*The Learning Bank*: 734-457-0091, *Orchard Adult Ed*: 734-265-3777, *Bedford Adult Ed*: 734-850-6050)



10. **Library of job search handouts**
Valuable information to guide you through a productive job search
11. **Career Trax Workshops and Job Search Networking Sessions**
Workshops to help you enhance your job search skills and strategy
12. **Community Partners located on-site**
Veteran's Representative, Michigan Rehabilitation Services Representative, Monroe County Community College Representative

B. Workforce Investment Act (WIA) Services



Are you interested in valuable *one-on-one* professional job search assistance?

SEE A MICHIGAN WORKS! REPRESENTATIVE TODAY regarding your eligibility for either of the following WIA programs:

- * **Adult Worker** - 18 years-old or over with a family income under \$40,000 a year
- * **Dislocated Worker** - Laid-off from a declining field and currently receiving or have exhausted unemployment benefits



Monroe Service Center
1531 N. Telegraph Road
Monroe, Michigan 48162
(734) 240-7950



Supported by the State of Michigan and the Southeast Michigan Community Alliance.

Equal Opportunity Employer. Auxiliary aids and services are available upon request to individuals with disabilities. Monroe County TTY for the Hearing Impaired only: (734) 240-7300. Michigan Relay Center callers use 711 or 1-800-649-3777.