

**Minutes of the Regular Meeting of the  
Board of Trustees of the Monroe County  
Employees Retirement System**

Regular meeting of the Board of Trustees of the Monroe County Employees Retirement System held on March 23, 2009 at 4:30 P.M. in the Board of Commissioner's Meeting Room at 125 E. Second St., Monroe, Michigan.

PRESENT: Nancy Colpaert, Jim Davies (arrived at 5:00), John Fowler, George Jondro, Bill Myers, Jim Morgan (left at 5:15) and David Thompson.

ABSENT: Bill Sisk, excused

ALSO PRESENT: Debra Elmore, Retirement Specialist; Charles Londo, Secretary, Sam Galanis and Michael Cho, Consultants and Thomas Michaud, Legal Counsel

With a quorum being present, Chairman Thompson called the meeting to order at 4:30 P.M.

Motion by Jim Morgan, supported by George Jondro to approve the minutes of the February 23, 2009 meeting. All in favor, motion carried.

Motion by George Jondro, supported by Nancy Colpaert to approve the agenda as submitted. All in favor, motion carried.

**Citizens Time** – none

**Presentations** – Gary Faiella, Felecia Ryans, Comerica Bank – Securities Lending

Mr. Faiella gave the Trustees an update on Securities Lending. He has been managing the Securities Lending operation at Comerica Bank for 20 years. Lee Munder Capital is no longer involved with the Securities Lending portfolio, Wachovia Securities is now in charge.

Comerica Bank is waiving their fee of 22% at this time even though they are incurring expenses. Wachovia makes 18% with the Retirement System receiving the remaining 60%.

**Minutes Monroe County  
Employees Retirement System  
Board of Trustees**

March 23, 2009 – Page 2

The Retirement System will have to make up the loss of \$365,996.15 in May due to Sigma Financial. They are now in receivership. The maturity date of the securities is May 18, 2009.

Keri Hepburn, Marvin Flewellen of Invesco

The offshore fund that Invesco was presenting to the Board for investment is not open to new investors at this time. Invesco is looking at a Worldwide Fixed Income Group for the Retirement System to invest in. Ms. Hepburn apologizes to the Retirement Board for making the mistake concerning the offshore fund.

Thomas Dubari – Pacific Income Advisers

Mr. Dubari gave a report for the 4<sup>th</sup> quarter 2008. The portfolio was up \$532,346.00 for the 4<sup>th</sup> quarter. The portfolio was at 4.5% for 4<sup>th</sup> quarter and 5.82% year to date for 2008 as opposed to the benchmark of Barclays Capital U.S. Intermediate Gov/Credit Bond Index at 4.61% for 4<sup>th</sup> quarter and 4.93% for year to date for 2008.

Mr. Dubari gave the reason for doing well was they minimized exposure and were underweight in corporate bonds, financial bonds and BBB rated bonds. The portfolio duration is three years.

Motion by George Jondro, supported by Jim Davies to approve consent agenda as listed below:

**A. Retirements – March 1**

Paula Ashley, Planning  
Barbara Barron, Parks  
Mary Barszcz, Friend of Court  
Cheryl Beck-Hill, Probate Juvenile  
Sharen Bitz, County Clerk  
Linda Boberg, District Court Probation  
Wilbur Burkett, Friend of Court  
Laurie Burson, Sheriff's Office  
Sharon Cawood, Equalization  
Jeff Doom, Drain Commission  
Sharon Flowers, District Court  
Joseph Grifka, Fairview  
Elizabeth Heiden, Circuit Court

**Minutes Monroe County  
Employees Retirement System  
Board of Trustees**

March 23, 2009 – Page 3

Pamela Jones, Drain Commission  
Lorraine Koli, County Clerk  
Karen Manning, County Health  
Crystal Reed, Treasurer's Office  
Wanda Lee Rumler, District Court  
James Ryland, Historical Museum  
Nancy Sauer, Friend of Court  
Rosemary Snow, District Court  
James VanArkel, Deferred, Fairview – March 12  
Glenda White, Emergency Management  
Frederick Wickenheiser, Equalization  
Alan Willingham, Sheriff's Office  
Elizabeth Wonsowski, Friend of Court  
Debra Wrobel, District Court

**B. Financial Reports – On File with Retirement Specialist**

1. Comerica Bank Consolidated Statement, Cash Account Statement, Anchor Capital Advisors, Boyd Watterson Asset Management, Brandywine Asset Management Global, Brandywine Asset Management LCV, Eagle Global Advisors Intl. Equity, NWQ Investment Management and International Value Equity, Pacific Income Advisors, Renaissance Investment Company and International Equity, Smith Group Asset Management, Templeton Portfolio Advisors for period 02/01/09 through 02/28/09 and Securities Lending Statement for January 2009.
2. Boyd Watterson client statement for period ending January 31 and February 28, 2009.
3. Diamond Hill client statement for 2008.
4. Morgan Stanley Vision Account for Anchor Capital Advisors, Brandywine Global Fixed Income, Eagle Global Advisors, NWQ LCV and International, Renaissance Advisors and Renaissance International Group and Smith Asset Management Group for month ending February 28, 2009.
5. Pacific Income Advisors portfolio appraisal for month ending January 31 and February 28, 2009.

**Minutes Monroe County  
Employees Retirement System  
Board of Trustees**

March 23, 2009 – Page 4

6. Tradewinds Global Investors holdings detail as of December 31, 2008.

**C. Communication**

1. Letter dated February 17, 2009 from Nadia Sanchez, Securities Lending Administrator from Comerica Bank concerning GASB Statement 28.
2. GRS NewsScan for January 2009.

All in favor, motion carried.

**Invoices**

Motion by Jim Davies, supported by Nancy Colpaert to approve for payment the following invoices, subject to house audit:

1. Invoice #24574 dated March 13, 2009 in the amount of \$38,856.00 from Boyd Watterson Asset Management for investment management fees for period 12/01/08 through 02/28/2009.
2. Invoice #49030309 dated February 26, 2009 in the amount of \$3,479.04 from Brandywine Global Investment Management for investment management fees (Traditional) for 01/01/09 – 02/25/09.
3. Invoice dated February 27, 2009 in the amount of \$150.00 from Comerica Commercial Card Service for 2009 MAPERS Membership and registration for one trustee to attend the One-Day Educational Seminar.
4. Invoice #1355 dated March 3, 2009 in the amount of \$15.30 from Monroe County Finance Department for February 2009 postage.
5. Invoice #20090211000137 dated December 31, 2008 in the amount of \$9,967.98 from NWQ Investment Management Company for investment management fees for 4<sup>th</sup> quarter 2008.
6. Invoice #20090211000228 dated December 31, 2008 in the amount of \$18,689.09 from Tradewinds Global Investors for investment management fees for 4<sup>th</sup> quarter 2008.

**Minutes Monroe County  
Employees Retirement System  
Board of Trustees**

March 23, 2009 – Page 4

7. Invoice dated February 24, 2009 in the amount of \$4,970.00 from VanOverbeke, Michaud & Timmony, P.C. for legal services rendered for 4<sup>th</sup> quarter 2008.
8. Invoice #103685 dated March 11, 2009 in the amount of \$19,775.00 from Wells Fargo Insurance Agency for renewal of fiduciary liability insurance for 09/10.

All in favor, motion carried.

**Refunds**

Motion by Jim Davies, supported by George Jondro to approve the following refunds:

1.	Paula Ashley, Planning	\$ 8,784.87
2.	Barbara Barron, Parks	\$ 6,686.93
3.	Mary Barszcz, Friend of Court	\$20,763.46
4.	Cheryl Beck-Hill, Probate Juvenile	\$ 558.06
5.	Wilbur Burkett, Friend of Court	\$17,208.76
6.	Laurie Burson, Sheriff's Office	\$ 4,898.08
7.	Sharon Cawood, Equalization	\$ 4,229.31
8.	Nationwide Retirement (FBO Sharon Cawood)	\$ 8,868.70
9.	Jeff Doom, Drain Commission	\$ 5,948.55
10.	Nationwide Retirement (FBO Jeff Doom)	\$ 8,180.33
11.	Joseph Grifka, Fairview	\$ 177.63
12.	Elizabeth Heiden, Circuit Court	\$ 6,753.54
13.	Great West (FBO Elizabeth Heiden)	\$16,910.50
14.	Pamela Jones, Drain Commission	\$ 4,065.76
15.	Lorraine Koli, County Clerk	\$ 5,444.51
16.	Theresa Morgan, District Court	\$ 1,703.56
17.	Great West (FBO Theresa Morgan)	\$ 6,050.71
18.	John Muth, Road Commission	\$32,102.36
19.	Wanda Lee Rumler, District Court	\$ 886.11
20.	Nationwide Retirement (FBO Wanda Rumler)	\$ 1,623.44
21.	Nancy Sauer, Friend of Court	\$ 868.74
22.	Alan Willingham, Sheriff's Office	\$33,715.33
23.	Great West (FBO Alan Willingham)	\$10,000.00
24.	MCCCU (FBO Alan Willingham)	\$30,776.23
25.	Elizabeth Wonsowski, Friend of Court	\$ 3,370.69

26. Great West (FBO Elizabeth Wonsowski) \$ 7,175.48

All in favor, motion carried.

### **Retirement Payments**

Motion by John Fowler, supported by Nancy Colpaert to pay the following retirement payments:

1.	Paula Ashley, Planning	\$1,351.59
2.	Barbara Barron, Parks	\$1,900.12
3.	Mary Barszcz, Friend of Court	\$1,861.72
4.	Cheryl Beck-Hill, Probate Juvenile	\$2,755.02
5.	Sharen Bitz, County Clerk	\$1,782.41
6.	Linda Boberg District Court Probation	\$1,068.03
7.	Wilbur Burkett, Friend of Court	\$3,394.55
8.	Laurie Burson, Sheriff's Office	\$1,792.94
9.	Sharon Cawood, Equalization	\$2,208.14
10.	Jeff Doom, Drain Commission	\$2,192.51
11.	Sharon Flowers, District Court	\$2,191.40
12.	Joseph Grifka, Fairview	\$2,873.66
13.	Elizabeth Heiden, Circuit Court	\$2,127.48
14.	Pamela Jones, Drain Commission	\$1,671.37
15.	Lorraine Koli, County Clerk	\$1,626.54
16.	Karen Manning, County Health	\$1,072.77
17.	Theresa Morgan, District Court	\$1,761.42
18.	Crystal Reed, Treasurer's Office	\$2,304.85
19.	Wanda Lee Rumler, District Court	\$1,379.12
20.	James Ryland, Historical Museum	\$1,588.07
21.	Nancy Sauer, Friend of Court	\$1,552.22
22.	Rosemary Snow, District Court	\$2,508.83
23.	James VanArkel, Deferred, Fairview (pro-rated for March)	\$ 363.40
24.	Glenda White, Emergency Management	\$1,423.95
25.	Frederick Wickenheiser, Equalization	\$2,646.25
26.	Alan Willingham, Sheriff's Office	\$2,659.91
27.	Elizabeth Wonsowski, Friend of Court	\$1,572.14
28.	Debra Wrobel, District Court	\$2,223.90

All in favor, motion carried.

### **Communications**

1. Letter dated February 24, 2009 from Washtenaw County Human Resources concerning previous service time of 19 years and 2 months to be used for reciprocal service for Rebecca Head, County Health Director.

**Minutes Monroe County  
Employees Retirement System  
Board of Trustees**

March 23, 2009 – Page 5

Motion by Bill Myers, supported by Jim Davies to accept and place on file. All in favor, motion carried.

2. Letter dated February 23, 2009 from Richard Rod, retiree wanting his 1099P amended to show the Medicare Supplement payment as non-taxable income.

Motion by Bill Myers, supported by Jim Davies to accept, place on file and refer to Legal Advisor. All in favor, motion carried.

**Proposed Resolutions**

Motion by John Fowler, supported by George Jondro to accept and place on file the following resolutions:

1. Maureen Sharp, Mental Health – Appl for Deferred Retirement
2. Alan Willingham, Sheriff's Office – Appl for Service Retirement
3. James VanArkel, Fairview – Deferred Service Retirement
4. Paula Ashley, Planning – Service Retirement
5. Barbara Barron, Parks – Service Retirement
6. Mary Barszcz – Service Retirement
7. Cheryl Beck-Hill, Probate Juvenile – Service Retirement
8. Sharen Bitz, County Clerk – Service Retirement
9. Linda Boberg, District Court Probation – Service Retirement
10. Wilbur Burkett, Friend of Court – Service Retirement
11. Laurie Burson, Sheriff's Office – Service Retirement
12. Sharon Cawood, Equalization – Service Retirement
13. Jeffery Doom, Drain Commission – Service Retirement
14. Sharon Flowers, District Court – Service Retirement
15. Joseph Grifka, Fairview – Service Retirement
16. Elizabeth Heiden, Circuit Court – Service Retirement
17. Pamela Jones, Drain Commission – Service Retirement
18. Lorraine Koli, County Clerk – Service Retirement
19. Karen Manning, County Health – Service Retirement
20. Theresa Morgan, District Court – Service Retirement
21. Crystal Reed, Treasurer's Office – Service Retirement
22. Wanda Lee Rumler, District Court – Service Retirement
23. James Ryland, Museum – Service Retirement
24. Nancy Sauer, Friend of Court – Service Retirement
25. Rosemary Snow, District Court – Service Retirement
26. Glenda White, Emergency Management – Service Retirement

**Minutes Monroe County  
Employees Retirement System  
Board of Trustees**

March 23, 2009 – Page 6

27. Frederick Wickenheiser, Equalization – Service Retirement
28. Alan Willingham, Sheriff's Office – Service Retirement
29. Elizabeth Wonsowski, Friend of Court – Service Retirement
30. Debra Wrobel, District Court – Service Retirement

All in favor, motion carried.

**Attorney Report**

Mr. Michaud in continuing to work on the AON litigation. Next hearing is April 15. He also has the contract for the Retirement Specialist ready. The job description is still being worked on. Motion by Nancy Colpaert, supported by Bill Myers to approve and forward to the Board of Commissioners for their approval. All in favor, motion carried.

Mr. Michaud has the EDRO and Resolution ready for Richard Raymo, Jr. a County Agency employee. Motion by Jim Davies, supported by Nancy Colpaert to accept resolution as presented. All in favor, motion carried.

**Consultant Report**

Mr. Galanis reviewed the valuation report for month ending February 28, 2009. The fund is valued at \$136,472,288.59 down from the \$143,271,121.77 as reported the previous month. The fund was down approximately 4.46% for the month. The S & P was down 10.7% for the month. The fund has 37% invested in stocks, 6% cash and the rest in fixed income.

**Old Business**

- Disability Retiree Re-exams
  - David Funk – Doctor has approved to do his re-examination, just waiting for an invoice since he requires a pre-payment.
- Retirement Specialist replacement status – Discussed under Attorney report. Contract is ready and approved. Needs to be signed and forwarded to Board of Commissioners for their April 14, 2009 meeting.
- Special election to fill Pamela Jones vacant position has been scheduled for March 30, 2009

**Minutes Monroe County  
Employees Retirement System  
Board of Trustees**

March 23, 2009 – Page 7

**New Business** - none

**Trustee Comments** - none

Motion by George Jondro, supported by Jim Davies to adjourn. All in favor, motion carried. Meeting adjourned at 6:20 P.M.

Respectfully Submitted,

David Thompson, Chairman  
Monroe County Employees Retirement  
System Board of Trustees