

**Monroe County Employees Retirement  
System Board of Trustees  
AGENDA  
December 14, 2009 5:00 P.M.  
Board of Commissioners Chambers**

1. Roll Call / Call to Order
2. Approval of Minutes – November 23, 2009 regular meeting
3. Approval of Agenda
4. Citizens Time
5. Presentation – None
6. Consent Agenda

A Retirements

Christopher Porkarski, disability, Sheriff's Office	November 23
Sandra Mell, deferred, Treasurer	December 13
Arlyne Balog, Sheriff's Office	December 31
Kay Hammac, Buildings & Grounds	December 31
Emma Jones, Buildings & Grounds	December 31
Charles Karm Jr., Friend of the Court	December 31
Beverly Kiley, Prosecuting Attorney	December 31
Shirley Parrish, Prosecuting Attorney	December 31
John Sieb, Family Court	December 31
Gregory Simonton, District Court	December 31
Tina Todd, District Court	December 31
Marcia White, Sheriff's Office	December 31

B. Financial Reports – **On File with Retirement Specialist**

1. Comerica Bank Consolidated Statement, Cash Account Statement, Anchor Capital Advisors, Boyd Watterson Asset Management, Brandywine Asset Management Global, Eagle Global Advisors, NWQ Investment Management and International Value Equity, Pacific Income Advisors, Renaissance Investment Company and International Equity, Smith Group Asset Management, Templeton Portfolio Advisors for the period of 11/01/09 through 11/30/09 and Securities Lending Statement for October, 2009.

2. Morgan Stanley Smith Barney Client Statement for Anchor Capital Advisors, Eagle Global Advisors, NWQ LCV and International, Renaissance Investment Advisors and International, Smith Group Asset Management and Templeton Portfolio Advisors for the period ended November 30, 2009.
3. Smith Group Asset Management Monthly Portfolio Summary for the period ended November 30, 2009.
4. Templeton Portfolio Advisors Quarterly Report as of September 30, 2009.

C. Communication

1. Templeton Portfolio Advisors Privacy Notice 2009.
2. Communication dated October 29, 2009 from Judge Jack Vitale stating he delivered a check on December 30, 1999 to Mr. Londo for repayment of his contributions and interest to the pension system.

7. Approval of Bills

1. Invoice #1561 dated December 2, 2009 in the amount of \$8.56 from County of Monroe Finance Department for November 2009 Postage.

7A. Refunds

- |                                            |             |
|--------------------------------------------|-------------|
| 1. Sandra Mell, deferred, Treasurer        | \$ 633.43   |
| 2. Christopher Porkarski, Sheriff's Office | \$58,329.11 |

7B. Retirement Payments

- |                                                                          |             |
|--------------------------------------------------------------------------|-------------|
| 1. Sandra Mell, deferred, Treasurer<br>**(pro-rated for December)        | \$ 358.72   |
| 2. Christopher Porkarski, Sheriff's Office<br>**(pro-rated for November) | \$ 4,476.66 |

8. Communications

1. Application for Service Retirement for Emma Jones, Buildings & Grounds.
2. Application for Service Retirement for Charles Karm, Jr., Friend of the Court.
3. Application for Service Retirement for Beverly Kiley, Prosecuting Attorney.

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4. Application for Service Retirement for Gregory Simonton, District Court.
5. Application for Service Retirement for Tina Todd, District Court.
6. Application for Service Retirement for Marcia White, Sheriff's Office.
7. Communication dated November 25, 2009 from Vickie Koczman, Deputy Clerk concerning issuance of 13<sup>th</sup> checks for 2009.
9. Resolutions
  1. Emma Jones, Buildings & Grounds – Application for Service Retirement
  2. Charles Karm Jr., Friend of the Court – Application for Service Retirement
  3. Beverly Kiley, Prosecuting Attorney – Application for Service Retirement
  4. Sandra Mell, Treasurer – Deferred Service Retirement
  5. Shirley Parrish, Prosecuting Attorney – Application for Service Retirement
  6. John Sieb, Family Court – Application for Service Retirement
  7. Gregory Simonton, District Court – Application for Service Retirement
  8. Tina Todd, District Court – Application for Service Retirement
  9. Marcia White, Sheriff's Office – Application for Service Retirement
10. Attorney's Report
  1. Settlement Report
  2. Rollover Notice
11. Consultant's Report
  - Valuation report for month ended November 30, 2009
12. Old Business
  - David Funk, Sheriff's Office – Sent letter to Mr. Funk informing him that his pension will be suspended if he fails to cooperate
  - Legal contract – sending out RFP
13. New Business
  - Set Meeting Schedule and Administrative Calendar for 2010
14. Trustee Comment
15. Administrative Calendar
16. Adjourn

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The County of Monroe will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling Sandy Calkins, Retirement Specialist, 125 E. Second St., Monroe, MI 48161 at 734-240-7264.