

# MINUTES

## REGULAR MEETING OF THE MONROE COUNTY PLANNING COMMISSION

- DATE and TIME:** July 12, 2017 at 7:30 p.m.
- PLACE:** Monroe County Courthouse Annex  
Board of Commissioners' Committee Room  
125 East Second Street  
Monroe, MI 48161
- MEMBERS PRESENT:** Mary Webb, Chairman; Scott Assenmacher; Dan Brooks; Rebecca Curley; Floreine Mentel; Greg Moore, Jr.; Larry See, Jr.; Herb Smith; Mike Sperling
- MEMBERS EXCUSED:** Mark Brant, Patrick Miller
- MCPC STAFF PRESENT:** Robert Peven, Planning Director; Ryan Simmons, Planner
- OTHERS PRESENT:** Jeremy Michaud, 13952 Stowell Road, Dundee; Brian W. Palke, 119 E. 7<sup>th</sup> St. Monroe

1. A quorum being present, Chairman Webb called the meeting to order at 7:30 p.m. and the Commission proceeded to transact business.
2. Chairman Webb led the Commission in the Pledge of Allegiance.
3. Adopt/Revise Agenda – Motion by Mrs. Mentel, supported by Mr. Sperling to adopt the agenda that is on the table.

**MOTION CARRIED**

4. Approval of the Minutes of the June 14, 2017 Meeting – Motion by Mr. Sperling, supported by Mr. See, to accept the minutes of the June 14, 2017 meeting and to place them on file.

**MOTION CARRIED**

5. Call to the Public – Chairman Webb stated that the Planning Commission will address the case that the applicants are present for and that they will be able to speak regarding the case.

6. Communications:

A. Correspondence

1. Letter from Monroe County Farm Bureau dated June 30, 2017 seeking policy resolution suggestions. – Chairman Webb stated that the Farm Bureau will be meeting soon and working on this. She asked the Planning Commissioners to write down and mail to the Bureau any suggestions that they might have and they will consider them.
2. Letter from Mary Webb, President, Friends of Fairview, regarding the 2016 Recap for Fairview County Home. – Chairman Webb stated that if someone wanted to be a member of Friends of Fairview to just fill in one of the slips.

B. Information

1. Invitation to Monroe County Bicentennial celebration on Friday July 14 at 9 am. – Chairman Webb mentioned that this will be a special event and that a lot of people have worked hard on it.
2. Monroe County Health Department, Healthy Herald, July 2017

3. Monroe County Health Department, Tire Collection Dates, July 2017
4. Sen. Dale Zorn – “Sen. Zorn’s Scoop” newsletter
5. Village of South Rockwood – “The Southern Post” - July 2017

Motion by Mr. Smith, supported by Mr. Sperling, to accept the Correspondence and Information.

**MOTION CARRIED**

7. Old Business:

A. Partners in Planning Update

1. Village of Estral Beach – Mr. Simmons stated that Staff received notice that the Village of Estral Beach’s Master Plan is completed. He stated that the Village did not consult with Staff much, and that he searched on the internet for answers for a few questions for them. Overall he stated that he did less than an hour’s worth of work for them. He said that Jeff Boudrie provided some data for them, as well.

Mr. Simmons stated that he has not had the chance to look at the Village’s Plan in detail yet but that he will check to make sure that it meets all of the requirements of the State Planning Act, and that Staff has 63 days to review the Plan. He stated that he will get in touch with the Village if he discovers that there is a legally required element that is missing from the Plan.

Chairman Webb asked if the Village is aware of the 63 day time limit for reviewing the Plan. Mr. Simmons stated that he is not certain, as it was not mentioned in the cover letter that was sent that there is 63 days to review the Plan, and normally this is included in the text of the letters for the Master Plans that Staff reviews. Mr. Peven stated that it is clear in the State Act that there is a 63 day time limit. He confirmed that this is the Village’s actual Draft Plan, so that limit would now apply, and that Staff had only just received the plan on July 10<sup>th</sup>. Mr. Simmons stated that the Plan is short in length, so it would probably be on the August County Planning Commission agenda for review by the Commissioners unless he notices something missing from the Plan that is legally required to be there. Mr. Peven stated that the Village might want more help from us to do their Zoning Ordinance rather than their Master Plan, as the Master Plan is the first step required before the Zoning Ordinance, which is what the Village initially came to the County needing assistance with.

- B. Monroe County Remonumentation Program – Mr. Peven stated that there is nothing to report. He mentioned the four high school interns that are currently working in the Planning Department right now. He stated that they are good kids and they are getting a lot of benefit out of the work they are doing with us.
- C. Monroe County Capital Improvement Plan – Mr. Simmons stated that the Department issues a call for projects and the deadline has now passed. He stated that several departments have submitted projects, but that they are still waiting for projects from Mr. Bosanac regarding parks and facilities improvements. He stated that the Committee that will look at the projects should be set up now, and then once he has the full list of projects then they can begin meeting.

Chairman Webb asked if anybody was willing to serve on the Capital Improvement Plan Committee. Mr. Brooks, Mrs. Mentel and Chairman Webb all volunteered.

8. New Business:

A. Consent Agenda

Motion by Mr. Sperling, supported by Mr. Brooks, to approve Staff’s recommendations for all cases except for Case 200.1-7-17-19, which is to be pulled from the Consent Agenda.

**MOTION CARRIED**

**TOWNSHIP ZONING REVIEW**

200.1-7-17-18

Ida Township (text)

Ida Township is proposing to amend Sections 2.2, 5.14 and 6.8 of its Zoning Ordinance. The proposed amendments concern the storage of semi-trailers/tractor-trailers within the Township.

Recommendation: That the Monroe County Planning Commission advise the Ida Township Board that it recommends approval of the proposed amendments for the reasons stated in Staff's report.

**OTHER REVIEW**

200.3-7-17-1

Resilient Monroe: City of Monroe 2016 Master Plan

The City of Monroe has released a copy of "Resilient Monroe: 2016 Master Plan" for review and comment.

The Master Plan consists of a profile of the City, an analysis of the existing conditions within the City, and then a look at both transportation and land use/redevelopment goals, with an Action Plan at the end that outlines a timetable and lists which parties need to be involved in order to achieve these goals.

Recommendation: That the Monroe County Planning Commission submit Staff's comments to the City of Monroe.

**AMENDMENTS TO THE AGENDA**

**TOWNSHIP ZONING REVIEW**

200.1-7-17-19

Dundee Township (map)

This is an official request to change the zoning on a parcel totaling approximately 10 acres from AG-1, Agricultural District to C, General Commercial District, with conditions. The purpose of the proposed rezoning is to construct a self-storage business on the site. The parcel is located on the east side of Irish Road just south of M-50.

Staff recommends that the Monroe County Planning Commission advise the Dundee Township Board that it recommends denial of the proposed zoning change request, as the proposed rezoning is problematic due to its lack of access to the site from a paved road, and due to a lack of assurance in the applicant's proposed contract for adequate lighting protection, landscaped buffering, and water runoff provisions for the property.

Mr. Simmons presented the case, stating that it was a conditional zoning case in which the only proposed use was a self-storage facility, and that there is a preliminary site plan that is part of the conditions. He stated that Staff's reasons for recommending denial were due to concerns about the location of the site off of an unpaved road, and due to concerns about the site's lighting affecting neighboring properties. He noted that other townships in the County have stricter standards when it comes to self-storage uses. He stated that, while Staff's analysis mentioned the lack of a greenbelt for the site, that the site does actually have a proposed greenbelt and that Staff did not notice it on the copy of the site plan that was sent.

Brian Palke of 13952 Stowell Road, Dundee, the applicant for the case, spoke regarding the rezoning request. He stated that Staff has valid concerns but he believes that his application has met these concerns. He stated that he believes the proposal meets the Township's designation in their Master Plan of Medium Density Residential for the site. He stated that the site will be secure and have a lot of

lighting and video surveillance. He stated that there will not be a staffed building, so there would not be a burden on the infrastructure, and the only visitors to the site will be the renters themselves, so there will not be a lot of traffic on the site. He stated that the lighting code that he will have to follow is strict and that he will have engineers advising him. He mentioned that there will be a greenbelt for the site, and that hundreds of bushes and trees will be required, and that there will be a detention pond to control water runoff from rain.

Mr. Palke stated that he also owns the three lots fronting M-50 adjacent to the site that are currently zoned Residential, but that the Township told him that they are worried about entry from M-50 to the site due to safety concerns with the slow down and speed up upon entering and leaving the site, so it was the Township who suggested entry to the site from Irish Road. He stated that he received a letter from an engineering assistant with the Monroe County Road Commission stating that entry from Irish Road would not be a problem as per the Monroe County Site Plan Guidelines. He stated that he believes his proposed use is a perfect fit for the property and fulfills a need as it prevents clutter in yards, and that he is a responsible business owner who is locating this business on this particular site so as to not cause any conflicts with his neighbors. He mentioned that he received a unanimous vote from the Township Planning Commission regarding both the zoning of the property and the specifics of what he wants to put on the property, and asked the County Planning Commissioners if they had any questions for him.

Mr. Assenmacher asked if the concern in Staff's review was for the lighting on the site or about how the lighting would affect neighboring properties. Mr. Simmons stated that the concern reflected a member of the public at the Township Planning Commission meeting regarding lighting and security for the site. Mr. Palke elaborated, stating that he was at the meeting and the concern was regarding off-site lighting. He stated that the green belt will obscure much of the lighting, and that there are requirements that the lighting is shielded. He also stated that customers will not have 24-hour access to the site.

Mr. Peven stated that Staff was concerned about the lack of provisions for on-site storage facilities in Dundee Township compared to other townships in the County. He stated that mini-warehouses were not listed as a specific type of use in the Ordinance itself. Mr. Simmons stated that there is a general mention of storage facilities but that is it. Mr. Peven stated that the Township's Zoning Ordinance is old and also does not have stringent lighting regulations due to a lack of commercial facilities in the Township.

Mr. Brooks stated that his impression from Staff's review was not as much concern about the use on the site but rather with the Township's regulations. Mr. Peven stated that this was the case and a lot of concerns are site plan related which is not usual with a zoning case, but is relevant with this particular rezoning due to the fact that the site plan is part of the zoning conditions. Mr. Brooks asked if the applicant could say he would do things but then if the application is approved not do them. Mr. Peven stated that the applicant would still have to go through the site plan review process in the Township. Mr. Palke stated that he would also have to follow state engineering codes. Mr. Assenmacher stated that the Drain Commission and Road Commission would also review drainage issues. Addressing the dust issues, Mr. Assenmacher stated that the Road Commission has no say in the zoning, and that what the letter was stating is that access to the site from the road could be a reasonable access and does make sense from a safety point of view. He stated that the intersection with M-50 is not an ideal one, but that is a whole different topic. He stated that if the road is eventually paved, they would have to put in a full commercial approach.

Mr. Assenmacher stated that, in regards to dust from traffic to the site on the unpaved road, he could understand about concerns with it during construction, but that while the site is running, they could check at the Road Commission to see what kind of traffic the typical self-storage site would generate and see if it is a legitimate concern. Mr. Peven stated that this was something that Staff discussed and was also uncertain about. Mr. Assenmacher stated that this type of factual data would help to determine whether dust is a real concern or not. Mr. Palke stated that they put the entry to the property as north on the

property as feasible to minimize travel on the unpaved road. He stated that he believes less than 50 cars a day will access the site, but he does not himself know this to be factual.

Chairman Webb asked how many units the site would have. Mr. Palke stated that he thinks it will be about 320 units total, but the site will likely be developed gradually, as he does not have the cash to fully develop it at once. Mr. Moore asked Mr. Palke if he paid for a feasibility study that would show how many cars or people would access the site and how many units to build in the first phase. Mr. Palke stated that he did receive a free feasibility study from one of his suppliers that stated that there is a need for his proposed land use in the area and that his site would be a good location for it, although it did not state there was a need yet for everything that is shown on his plan. He stated that, in all honesty, the report was free and from someone who was trying to sell him something. Mr. Moore asked if the report included visitors per day. Mr. Palke stated that it did not. He stated though that based upon his own research, historically every 100 units generates approximately 10 visitors per day. He stated that most of those who use storage sites do not visit them on a daily basis. Mr. Assenmacher asked if the units would all be cold storage. Mr. Palke stated that they would. Mr. Moore asked if there would be humidity control. Mr. Palke stated that there were no plans for that.

Mr. Peven asked if there would be a sign and if it would be visible from M-50 or just from Irish Road. Mr. Palke stated that he would like to put a sign visible from M-50 on one of the parcels he owns that fronts the highway. Mr. Peven asked if there would be an office on site. Mr. Palke stated that there will not be an office and that everything will be done web-based and digitally. Mr. Peven asked about how storage of boats and recreational vehicles would be handled and if there will be locked units. Mr. Palke stated that 40 foot by 12 foot lots around the facility near the fence, and that untitled or unlicensed cars would not be allowed.

Mrs. Mentel asked what the size of the units would be. Mr. Palke stated that they would be 10x20, 10x30 and all the way down to 5x5. Mrs. Mentel asked whether there would be a keypad and a gate. Mr. Palke stated that there would be a gate and keypad to access the property and then the renters would have their own locks on their own storage areas. He stated that there would also be 40-foot buildings with hallways and smaller storage areas inside. He stated that he may change some of the buildings depending upon what the need in the community is at the time, but the sizes are what he will build. Mrs. Mentel asked if any of them are large enough to store an antique car in. Mr. Palke stated yes, but that they will be limited to 16 feet tall for runoff reasons.

Mr. Moore asked if this would be voted upon tonight. Chairman Webb stated that it would. Mr. Assenmacher stated that he believed Staff's concerns about lighting, runoff and the green belt were addressed in the site plan. He mentioned Staff's concerns about the unpaved road, the inconvenience to neighbors and possibly the access to the site at the five points intersection and stated that he was looking for further response from Staff regarding these issues.

Mr. Peven then asked Mr. Assenmacher his opinion about whether it would be preferable to have access from Irish Road rather than M-50 due to safety reasons. Mr. Assenmacher stated that from an access management view Irish Road makes the most sense. He stated that eventually the parcels fronting M-50 will have access to it when they are developed, though, and that ideally there should be as few access points to M-50 as possible in order to limit conflict points, and that a service drive or access to M-50 as far east as possible away from the intersection would be ideal. Mr. Peven and Mr. Assenmacher agreed that the intersection was problematic. Mr. Assenmacher stated that ideally Irish Road should tee-up better with Dixon Road and Dixon should tee-up better with M-50, but that this is not likely to happen soon. Mr. Peven asked if there was a flashing yellow light at the intersection. Mr. Assenmacher stated that there is not and that there are two stop signs, as Irish stops at Dixon and Dixon stops at M-50.

Mr. Assenmacher stated that he thought the Planning Commission was getting deep into the site plan process and that the thinking should be whether the zoning makes sense for the property. Mr. Peven stated that it is a contractual zoning case and that the concept site plan is part of the application. Mr. Assenmacher stated that these concerns should be mentioned if they eventually move to accept the rezoning.

Mrs. Mentel asked about what would happen regarding access to the site in the winter when there is snow on Irish Road. Mr. Palke stated that it is likely that he will be taking care of that portion of Irish Road as part of his responsibility to his clients. Mr. Sperling asked if this was allowed. Mr. Assenmacher stated that the Road Commission realizes that people sometimes have to do this. Mr. Moore asked about Staff's language in the report regarding lack of assurance in the applicant's proposed contract. Mr. Simmons stated that these concerns were in regards to the road, lighting, runoff and the greenbelt that were mentioned in Staff's report, and that Staff's concerns were that these be addressed more specifically in the application. He stated that Staff's concerns were not about the proposed use on that site but rather about these concerns being properly addressed.

Mr. Smith stated that he would like to make a motion to move to question. Mr. Brooks pointed out that there has not been a motion made yet, and that he is about to make one.

Motion by Mr. Brooks, supported by Mr. Sperling, that the requested rezoning for Case 200.1-7-17-19 should be approved contrary to Staff's recommendation.

**MOTION CARRIED**

Mr. Peven reminded the Planning Commission that it is generally the policy not to send Staff's review back to the Township when the Planning Commission recommends against Staff's recommendation because the report has arguments contrary to the Commission's recommendation. Mr. Brooks stated that he agreed that Staff had valid concerns regarding the site and read it that Staff was not against the rezoning itself. Mr. Peven stated that the Township can request Staff's review through the Freedom of Information Act as well as request the meeting minutes from this meeting.

200.1-7-17-20      Bedford Township (text)

Bedford Township is proposing to amend Article II, Section 400.201 and Article XV, Section 400.1502 of its Zoning Ordinance. The proposed amendments concern composting operations within the Township.

Recommendation: That the Monroe County Planning Commission advise the Bedford Township Board that it recommends approval of the proposed amendments for the reasons stated in Staff's report.

200.1-7-17-21      Bedford Township (map)

This is an official request to change the zoning on a parcel totaling approximately 2.111 acres from C-1, Local Business District to R-2A, One-Family Residential District. The purpose of the rezoning is to split and then either build upon or sell the subsequent lots. The parcel is located on the southeast corner of Samaria Road and Lewis Avenue.

Recommendation: That the Monroe County Planning Commission advise the Bedford Township Board that it recommends approval of the proposed zoning change request, as the rezoning is a downzoning from its current C-1, Local Commercial zoning, is in agreement with adjacent land uses, and for the other reasons stated above.

200.1-7-17-22      Bedford Township (map)

This is an official request to change the zoning on a parcel totaling approximately 53.509 acres from PUD, Planned Unit Development District to R-1, One-Family Residential District. The purpose of the

rezoning is so that the Township can revoke the Planned Unit Development classification of the properties, as the developer has no interest in developing the properties based upon the terms of the PUD agreement. The parcel is located at the northeast corner of the intersection of Summerfield Road and Consear Road.

Recommendation: That the Monroe County Planning Commission advise the Bedford Township Board that it recommends approval of the proposed zoning change request, as the rezoning is in agreement with both the Monroe County Comprehensive Plan and the Bedford Township Master Plan, and with adjacent land uses, and for the reasons stated above.

**FEDERAL REVIEWS**

200.2-7-17-2

Applicant: Huron River Watershed Council

Title: Agricultural Nutrient Reduction in the Huron River Watershed

The Huron River Watershed Council has applied for a grant of \$649,353 from the Environmental Protection Agency's Great Lakes Program towards a total project cost of \$812,318 in order to fund its program "Agricultural Nutrient Reduction in the Huron River Watershed." This program is a three-year "pay for performance" program in which agricultural producers in the Huron River watershed will be reimbursed for implementing various Best Management Practices (BMPs) that help to contribute towards phosphorus reduction in the Huron River and in western Lake Erie.

Recommendation: That the Monroe County Planning Commission endorse this application by the Huron River Watershed Council.

9. Budget & Finance:

A. 2018 Planning Commission Budget – Mr. Peven went through the budget for the Commissioners. He stated that he was required to submit it on July 7, but made sure to mention that it was subject to approval by the Planning Commission. Mr. Peven explained that the decline in the amount budgeted for part-time employees was due to the retirement of Lee Markham and himself, and that when the new director is hired there will be three full-time employees without any part-time employees except for the mapping interns, which accounts for the \$10,000 in that line item.

Mr. Peven pointed out the slight reduction in subscriptions and periodicals as there has been a reduction in the fee that the Department pays to the American Planning Association. Mr. Brooks asked if the subscriptions were online. Mr. Peven stated that a lot are, but that they pay \$800 to the APA to send them journals and that they also receive a service from them called the Planning Advisory Service where they provide assistance and sample ordinance materials if requested by Staff.

Mr. Peven stated that the only other big change was the copier expense. He stated that the old copier was paid off, but now the Department has a new machine, so the budgeted amount needs to be increased. Mr. Assenmacher asked if this was for purchase or maintenance. Mr. Peven stated that it is to cover the monthly payments that are being made on the machine over time and that it is like rent to own.

Mr. Peven stated that the proposed budget has been submitted and Mr. Bosanac and the Finance Department will call them down to go over each line item at some time within the next month. He stated that they have not given out the amount that will be budgeted to full-time employees for 2018 yet and that is out of the Planning Commission's hands as these amounts are fixed, as opposed to the Department's discretionary budget. He stated that while the discretionary budget has been reduced by about \$45,000, that it will probably be about \$100,000 more to hire the new full-time director.

Mr. Peven explained that the Planning Commission should approve the budget, although he had to submit it before their approval based upon the time when the budget request is sent out and when the deadline is set.

Motion by Mr. Brooks, supported by Mr. Sperling, to approve the proposed 2018 Planning Commission Budget

**MOTION CARRIED**

Mr. Peven stated that the last page was the six-month report for 2017, showing that the Department has spent about 47% of its budgeted amount. He stated that he is concerned about the subscriptions and periodicals line item and that he needs to talk to Jeff Boudrie about why we are over on that item. He stated that he is also concerned that we have spent 89% of our allotted amount already on the copier line item, so an adjustment will be needed there.

B. Planning Director Update – Mr. Peven stated that he has no update and that he was hoping that Mr. Brant would be present to give an update on this. He stated that the last time he checked about a month ago they were still taking applications as they were not happy about the number of applications that had been received, and that this could be due to the salary that is being offered for the position. Mr. Moore stated that, based upon advice from one of his constituents, that Mr. Bosanac decided to expand publication of the position to some other journals, and that the building association had some suggestions for expanding the search.

C. 2016 Annual Report – Mr. Assenmacher asked about the Annual Report that was passed out at the last meeting and whether action should be taken on it. Mr. Simmons stated that what was handed out was a draft copy and that none of the Commissioners had informed him of any changes that they would like to see. Mr. Assenmacher stated that he had a couple of suggestions that he could talk to Staff about afterwards. Mr. Simmons stated that the Report has not been approved yet. Mr. Peven stated that it should have been on the Agenda. Mr. Assenmacher stated that his suggestions are very minor ones. Mr. Peven agreed that he could just give them to Mr. Simmons after the meeting. Chairman Webb asked for a motion to approve the Report.

Motion by Mr. Sperling, supported by Mrs. Mentel, to approve the 2016 Annual Report

**MOTION CARRIED**

10. Committee Member's/Director's Report:

A. Lake Erie Transit Commissioner Report – Mr. Simmons stated that Dr. Miller called him before the meeting saying that he could not be present at the meeting, but that Dr. Miller wanted him to inform the Planning Commission that there was no meeting in July and that there has been no news about the RTA that would necessitate any change in operations for Lake Erie Transit.

B. Monroe County Parks and Recreation Commission Update – Mrs. Mentel stated that they have 156 reservations at this point. She stated that all of the trash is being picked up at all of the parks on a regular basis. She stated that the fences at Waterloo have been cleared of excessive weeds and the floating dock is in, and that they had the fishing tournament and it went well. Boards have been replaced at picnic tables and at a bench, and weeds were cut along the riverbank. A new large grill has also been placed. She stated at Nike Park a tree was cut down and two stumps were ground out so the chips could be recycled. Extra weeding and spraying was done for the tractor show. She stated that there still needs to be some grading done for the parking area. She stated a new replacement flag was put up at Heck Park and weeding and spraying was done. Loranger Square was also weeded, and the Bicentennial will be on July 14. She stated mowing and trimming is done on a constant basis. Vienna Park has had weed killer put down and the diamonds were dragged. She stated a large tree was brought down by a storm at the Country Store and that it destroyed a bench but did not hit the sound posts. Staff has cut up the tree and removed the debris, and the remainder of the tree will be removed by a service. She stated West County Park was sprayed for ticks and there will be some brush clearing. She stated that someone set up furniture by the

River again and that will be taken out. She stated that the new kayak launch by Ida-Maybee Road is being used all the time. She mentioned the help from the National Park Service due to the former reservation at West County Park and that there will now be more visitors and new signs going up. She stated that the summer help is doing well.

Mr. Sperling asked if alcohol is permitted at the parks. Mrs. Mentel stated that she did not think so due to the liability. She stated that it is probably done by people who are not blatant about it, though, but that they have not had the police called yet.

- C. Monroe County Road Commission Report – Mr. Assenmacher presented the 2017 map of the County showing all of the roads the Road Commission will be working on, emphasizing that a lot of road work will be done this year. He stated that the map also shows the bridge repairs but not the culverts, but that a lot of those are being worked on too. Mr. Peven asked about Plank Road stating that he thought it was already done. Mr. Assenmacher stated that they are chip sealing it now to keep it in good condition.

Mr. Assenmacher also presented the new Road Commission infographic that will be shown at the County Fair this year. He mentioned that there will be a television screen showing drone camera footage of the Ida West project from 2016. He stated that the MCRC will be putting out a survey to the public asking how they would best like to receive information from the Road Commission and whether they like that the Road Commission has a booth at the Fair. They stated that there will be a QR Code to allow immediate access to the survey site. He stated that he will have a SurveyMonkey link and he will provide a link to the Commissioners when it is up.

Mr. Sperling mentioned that he complained to the Monroe News about a picture of the Roessler Street bridge being used for Road Commission projects when it is not even their jurisdiction. Mr. Moore asked if there was a zoomable PDF of the infographic. Mr. Assenmacher stated that there is an interactive map on the Road Commission's website, but that he also can provide Mr. Moore with anything else he might need, and that there is also a scannable QR code for the Map.

11. Other Items from Members:

- A. Mr. Brooks asked if the Planning Commission is doing a newsletter. Mr. Peven stated that they are behind due to Lee Markham's retirement, but that Staff would try to get one out if the Planning Commission wants to see one. Chairman Webb agreed that a new newsletter should be published in order to communicate to the Townships.

12. Next Meeting is scheduled for August 9 at 7:30 p.m.

13. Adjournment: Motion by Mr. Smith, supported by Mr. Sperling, to adjourn the meeting. The meeting concluded at 8:42 p.m.

**MOTION CARRIED**

**MEETING ADJOURNED**

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