



County of Monroe, Michigan
Volunteer Services Application
Monroe County Historical Museum &
River Raisin Territorial Park



Instructions: Please complete all three pages of the Volunteer Services Application and return to the Museum Director. Completion of the application does not guarantee selection as a volunteer for the Monroe County Historical Museum and River Raisin Territorial Park. For the full volunteer policy of the County of Monroe, Michigan, please request Policy Number 451.

Volunteer Positions

(Please rank in order of interest; 1 being of most interest and 5 being of least interest.)

Visitor Services

Responsible for a variety of visitor services, including greeting visitors, responding to public inquiries and related front desk duties such as answering the telephone, redirecting calls, processing gift shop sales, etc.

Programs Docent

Conduct tours for youth and adult groups at the Monroe County Historical Museum and the River Raisin Territorial Park related to Monroe County local history. Most educational tours are during the school day and involve elementary age children.

Living History

Perform activities reflecting everyday life for a variety of historical periods. Volunteers in this position usually demonstrate skills, domestic activities, and military knowledge. Period clothing is usually worn and background knowledge of specific time periods helpful. Used primarily for special events such as Lantern Tours and for programs at River Raisin Territorial Park.

Museum Collections

Assist staff with research and collections management. Familiarity with computers, photography, scanning, and PastPerfect Collections Management Software is helpful. Works in our Research Center and collections storage.

Special Projects

Assist staff with setup for special events, in-house programs, and exhibit fabrication. May include physical labor, carpentry, site maintenance, etc.



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Volunteer Position Applied For: _____

Name: _____

Address: _____ **City:** _____ **ZIP:** _____

Phone: _____ **Email:** _____

Driver's License Number: _____ **State:** _____

Social Security Number: _____ **Date of Birth:** _____

List any previous names: _____

Emergency Contact: _____ **Phone:** _____

Past Volunteer Experiences: _____

Current Employer (If Applicable): _____

Days and times available for volunteering (check all that apply):

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9:00 to Noon		Noon to 4:00 pm		4:00 pm to 9:00 pm	

Hobbies/Interests/Skills: _____

Education/Credentials: _____

Indicate any physical accommodation required or physical limitations related to the duties of the volunteer position for which you are applying: _____

References: Please list three non-family members and include name, address, phone, and email.

1. _____

2. _____

3. _____

Signature: _____ **Date:** _____



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Disclosure Statement

By this document, THE COUNTY OF MONROE, MICHIGAN discloses to you that a consumer report may be obtained for volunteer program purposes as a part of a background investigation, if applicable, for the volunteer position for which you are applying.

Please sign below to signify receipt of this disclosure:

Volunteer Name (Please Print): _____

Volunteer Signature: _____ Date: _____

Waiver for Volunteer Services

By signing below, I hereby waive and release THE COUNTY OF MONROE, MICHIGAN together with all of its agents, directors, employees, contractors, and volunteers from any liability in the event I should be injured while volunteering for the THE COUNTY OF MONROE, MICHIGAN.

I further agree and authorize THE COUNTY OF MONROE, MICHIGAN to obtain a consumer report and/or obtain reference checks, as may be required, as a part of the program activity for which I am volunteering.

Volunteer Name (Please Print): _____

Volunteer Signature: _____ Date: _____

If you are under 18, this must be signed by a parent/guardian.