

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JANUARY 18, 2022

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, January 18, 2022. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	George Jondro	David Swartout	
Mark Brant	Randy Richardville	Greg Moore, Jr.	
Dawn Asper	Sharon Hill	J. Henry Lievens	

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Lievens led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer

V. APPROVAL OF AGENDA

Motion by Commissioner Jondro, supported by Commissioner Swartout to approve the January 18, 2022 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (01/04/2022 Organizational Meeting)

Motion by Commissioner Lievens, supported by Commissioner Asper to approve the minutes as presented for the January 4, 2022 Organizational Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

IX. FINANCE MATTERS

1. Approval of the 01/19/2022 Accounts Payable Current Claims Report in the amount of \$496,168.20

Motion by Commissioner Hoffman, supported by Commissioner Moore to accept the 01/19/2022 Accounts Payable Current Claims Report for \$496,168.20.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	Sharon Hill	J. Henry Lievens			

Motion carried.

2. Letter dated January 18, 2022 from Ms. Aundrea Armstrong, Acting Administrator/Chief Financial Officer submitting the recommended Budget Calendar for development of the 2023-2024 County of Monroe Annual Line Item Budget.

Ms. Armstrong presented the Budget Calendar for development of the 2023-2024 County of Monroe Annual Line Item Budget.

Motion by Commissioner Lievens, supported by Commissioner Hill to accept the communication, place it on file, and approve the Budget Calendar for development of the 2023-2024 County of Monroe Annual Line Item Budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	Sharon Hill	J. Henry Lievens			

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 01/07/2022 in the amount of \$5,202,012.28
 1. Check Register dated 01/14/2022 in the amount of \$470,043.52

Motion by Commissioner Jondro, supported by Commissioner Asper to approve the Consent Agenda as presented.

XI. COMMUNICATIONS

Board Action:

1. Letter dated January 10, 2022 from Mr. Michael Woolford, Equalization Director submitting the 2021 Monroe County Equalization Study.

Click [here](#) for the summary of the 2021 Equalization Study.

Click [here](#) for complete 2021 Equalization Study.

Mr. Woolford explained the study.

Motion by Commissioner Jondro, supported by Commissioner Asper to accept the communication and place the study on file.

Voice vote taken. Motion carried.

2. Letter dated January 12, 2022 from Mr. Brian Egen, Chairman, Monroe County Museum System Board of Trustees and Mr. Andrew Clark, Director, Monroe County Museum, requesting approval of the Monroe County Museum System's Bylaws and Ordinance which were adopted by the Monroe County Museum System Board of Trustees on March 24, 2021.

Chairman Brant read the request into the record.

Motion by Commissioner Moore, supported by Commissioner Hoffman to accept the communication, place it on file and approve the changes and adopt the revisions of the Museum Bylaws.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	Sharon Hill	J. Henry Lievens			

Motion carried.

Motion by Commissioner Moore, supported by Commissioner Swartout to accept the communication, place it on file and approve the changes and adopt the revisions of the Museum Ordinance.

Motion carried.

3. Letter dated January 12, 2022 from Mr. Mark Brant, Chairman, Board of Commissioners providing the 2022 Board of Commissioners Committee appointments.

Chairman Brant explained that the appointments are essentially the same as in 2021.

Motion by Commissioner Hill, supported by Commissioner Jondro to accept the Chairman’s communication and place it on file as a permanent record of the 2022 Committee appointments.

Voice vote taken. Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

1. Revisions and updates to the Monroe County Board of Commissioners By-Laws and Rules of Procedure.

Motion by Commissioner Moore, supported by Commissioner Hill to approve the Monroe County Board of Commissioners By-Laws and Rules of Procedure as presented and adopt the accompanying Resolution.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	Sharon Hill	J. Henry Lievens			

Motion carried.

2. Chairman Brant discussed the upcoming Road Commissioner interviews which will be at the February 15, 2022 meeting.

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS—Commissioner Jondro commenced a discussion about the new Humana insurance coverage, as it relates to prescription drug coverage for retirees and how some of them have had their prescription coverage denied. Ms. Aundrea Armstrong explained that she is aware of the issue and are working to correct it. Ms. Armstrong further asked that Commissioners direct the retirees to call the HR Department with any questions/concerns about the new coverage.

XVII. MEMBERS TIME

Commissioner Asper—This Saturday is a special day with regard to babies and abortions and if you have an opportunity to attend an event, I would encourage you to do so.

Commissioner Swartout—That’s a lot of work to do on the Equalization Study, so great job. Great job to our Acting CFO; I think she’s doing a wonderful job.

Commissioner Moore—Thank you to Mike (Woolford). I appreciate you getting the report done timely and accurately. A constituent called me about extreme flooding on Temperance Road. I went out and took pictures and sent them to the Road Commission. The problem was fixed quickly and the constituent was very happy. I see Dori from Road Commission is in attendance and I want to thank her publically for helping out with this constituent.

Commissioner Jondro—Mike (Woolford) good job with the Equalization study.

All other Commissioners passed.

Ms. Aundrea Armstrong, Acting Administrator/CFO updated the Board on the status of ARPA funds. Treasury adopted the rules on January 6. County wants to make sure that we are reviewing the rules. Teams are interviewing applicants. Expect to have recommendation to the Board by the end of the 1st quarter. Want to make sure we spend the money where it needs to be spent for the best needs of the community.

XII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:26 p.m. with no further business to conduct.