

MONROE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
APRIL 4, 2023

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, April 4, 2023. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by County Clerk, Annamarie Osment, as follows:

PRESENT			ABSENT
Mark Brant	Randy Richardville	Greg Moore, Jr.	David Hoffman
Dawn Asper	David Vensel	J. Henry Lievens	
Jay Heinzerling	David Swartout		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Asper led the Pledge of Allegiance.

IV. OPENING PRAYER

County Clerk, Annamarie Osment led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the April 4, 2023 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (03/21/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the minutes as presented for the March 21, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—

1. Presentation of Sheriff's Office 2022 Annual Report by Sheriff Troy Goodnough.  
**Click [Here](#) for the 2022 Annual Report.**
2. Presentation of Central Dispatch 2022 Annual Report by Ms. Donna Kuti, Central Dispatch Director.  
**Click [Here](#) for the 2022 Annual Report.**

3. Resolution to Establish Monthly Surcharge Rate for Central Dispatch 9-1-1 System Funding:
  - a. Letter dated March 29, 2023 from Mr. Michael Bosanac, Administrator/Chief Financial Officer, recommending approval of the Resolution to establish the surcharge at \$2.00 per line, per month.
  - b. Letter dated March 28, 2023 from Ms. Donna Kuti, Director, Central Dispatch providing recommendation from 9-1-1 District Authority Board for the 2023-2024 9-1-1 Surcharge.

Motion by Commissioner Lievens, supported by Commissioner Richardville to approve the Resolution to establish the 2023-2024 Surcharge Rate for Central Dispatch 9-1-1 at \$2.00 per line, per month.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

IX. FINANCE MATTERS—None

1. Approval of the 04/05/2023 Accounts Payable Current Claims Report in the amount of \$1,110,099.12

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to accept the 04/05/2023 Accounts Payable Current Claims Report for \$1,110,099.12 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
  - a. Check Register dated 03/24/2023 in the amount of \$1,140,444.60
  - b. Check Register dated 03/31/2023 in the amount of \$819,355.64

Motion by Commissioner Asper, supported by Commissioner Swartout to confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			

Jay Heinzerling	David Swartout				
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Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated March 23, 2023 from Sheriff Troy Goodnough requesting approval to adopt the updated Animal Control Ordinance.

Chairman Brant read the request into the record.

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to accept the communication, place it on file and approve the request to adopt the updated Animal Control Ordinance.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

2. Letter dated March 28, 2023 from Mr. Michael Woolford, Equalization Director submitting the 2023 Monroe County Equalization Report with a state equalized value of \$9,036,529,269.

Chairman Brant read the request into the record. Mr. Woolford explained the report and answered questions.

Click [Here](#) for 2023 Equalization Report.

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to accept the communication, place it on file and approve the 2023 Monroe County Equalization Report as submitted and authorize the Board Chairman and County Clerk to sign Form L-4037 and Form L-4024 and transmit the same to the Michigan Department of Treasury.

Roll Call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

3. Letter dated March 29, 2023 from Mr. Jeff McBee, Community Planning & Engagement Director, submitting the proposed updates to the City of Monroe’s Master Plan for review and approval of the County Planner’s recommendations.

Chairman Brant explained the request and answered questions.

- Orchard East Subarea Plan (Link to full plan: <https://www.monroemi.gov/cms/One.aspx?portalId=10126595&pageId=18658213>)
- River Raisin Heritage Corridor East Master Plan (Link to full plan: <https://www.monroemi.gov/cms/one.aspx?portalId=10126595&pageId=16104870>)
- City of Monroe Parks, Trails, and Recreation Master Plan and Bicycle and Pedestrian Master Plan (Link to full plan: <https://www.monroemi.gov/cms/one.aspx?portalId=10126595&pageId=14898969>)

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to accept the communication, place it on file, and approve the recommendations of the County Planner and transmit the recommendations to the City of Monroe.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

4. Letter dated March 29, 2023 from Ms. Donna Kuti, Central Dispatch Director, requesting Mr. Arthur Bronson to serve as the Alternate Citizen-at-Large on the 9-1-1 District Board for the remainder of the 2022-2023 9-1-1 District Board term.

Chairman Brant read the request into the record.

Motion by Commissioner Asper, supported by Commissioner Heinzerling to approve to accept the communication, place it on file and approve Mr. Arthur Bronson to serve as the Alternate Citizen-at-Large on the 9-1-1 District Board for the remainder of the 2022-2023 9-1-1 District Board term.

Voice vote taken. Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the March 21, 2023 meeting: None

XVII. MEMBERS TIME

Commissioner Swartout— Pass

Commissioner Heinzerling—Thank you to everyone who made a presentation. They were wonderful.

Commissioner Vensel—Pass

Commissioner Lievens—Pass

Commissioner Asper—Congratulations to the new Chief Deputy. Happy Resurrection Day and I hope you have a wonderful time with your families while reflecting on our Savior.

Commissioner Moore—I always like the thorough work that Mike Woolford and his department do. Talking about chasing sales took me back a few years when we had a former commissioner on this Board questioning that. The state law is very specific on what you can and cannot charge as well as uncapping. It happened to me this year when I added a garage and it increased the value but it was capped and manageable. I appreciate that.

Commissioner Hoffman—Excused

Mr. Bosanac—Thank you Ms. Osment for filling in for us. She's always a reliable person. The 9-1-1 Surcharge is being used to pay for over 1,000 public safety radios for first responders throughout the county. Two days after Easter we will give the State of the County address. We do it in a team approach with Chief Judge Brown, Sheriff Goodnough, Stacey Goans and the Deputy Administrator and I participating.

Commissioner Richardville—Pass

Commissioner Brant—Pass

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:35 p.m. with no further business to conduct.

Respectfully submitted by:

*Lisa E. Sanders*

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners