

MONROE COUNTY BOARD OF COMMISSIONERS  
 REGULAR MEETING MINUTES  
 AUGUST 2, 2022

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, August 2, 2022. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	George Jondro	J. Henry Lievens	Greg Moore, Jr. (Excused)
Mark Brant	Randy Richardville		Sharon Hill (Resigned)
Dawn Asper	David Swartout		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Jondro led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Hoffman to approve the August 2, 2022 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (07/19/2022 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the minutes as presented for the July 19, 2022 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

IX. FINANCE MATTERS

1. Approval of the 08/03/2022 Accounts Payable Current Claims Report in the amount of \$498,856.59

Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the 08/03/2022 Accounts Payable Current Claims Report for \$498,856.59

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

- Letter dated July 21, 2022 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting reports filed with the Michigan Department of Treasury in compliance with Public Act 202 of 2017 regarding the Monroe County defined benefit pension and retiree health care trust funds.

Mr. Bosanac explained the reporting process to the Board.

Motion by Commissioner Lievens, supported by Commissioner Swartout to accept the communication, place it on file, and acknowledge the governing board's action in receiving the reports in the official meeting minutes as recommended.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

- 2023 Budget Guidelines-Summary presentation of the 2023 Budget Guidelines from Mr. Michael Bosanac, Administrator/Chief Financial Officer.

Click here for the [Link](#) to Budget Guidelines.

Mr. Bosanac gave the presentation of the 2023 Budget Guidelines and answered questions. Click here for the [Link](#) to the PowerPoint Presentation of the 2023 Budget Guidelines.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept and place on file the 2023 Budget Guidelines and use the framework and assumptions within the guidelines to prepare the Recommended 2023 Budget and 2024 Budget Projections subject to updated financial information.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

4. Letter dated July 28, 2022 from Sue Maier, Director of Fiscal Services providing corrective action plan submitted to Michigan Department of Treasury for Monroe County related to Governmental Accounting Standards Board Standard 84 deficiencies and previously corrected budget adjustment in Fund 259-Michigan Indigent Defense.

Ms. Maier explained the Corrective Action Plan.

Motion by Commissioner Lievens, supported by Commissioner Swartout to accept the communication and place it on file confirm acknowledgement of the Corrective Action Plan.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
  - a. Check Register dated 07/22/2022 in the amount of \$910,809.36
  - b. Check Register dated 07/29/2022 in the amount of \$339,226.68

Motion by Commissioner Lievens, supported by Commissioner Asper, to approve the Consent Agenda as presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated July 25, 2022 from Chief Deputy Chad Zeunen, Monroe County Sheriff's Office, requesting approval to submit a grant application and accept the award from the Office of Highway Safety Planning for the Traffic Enforcement Grant for Fiscal Year 2023 in the amount of \$66,923 to conduct impaired driving, distracted driving, seat belt and speed enforcement. There are no matching funds required for this grant program.

Chairman Brant read the request into the record.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the communication, place it on file, and approve the request to submit a grant application to accept the award from the Office of Highway Safety Planning for the Traffic Enforcement Grant for Fiscal Year 2023 in the amount of \$66,293 with no matching funds required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

2. Letter dated July 19, 2022 from Chief Deputy Chad Zeunen, Monroe County Sheriff's Office, requesting approval to submit a Risk Avoidance Program (RAP) application from the Michigan Municipal Risk Management Authority for \$2,092.50 to assist in the cost of Command Level 1 Training. If awarded the Sheriff's Office portion will be funded from the FY2022 Sheriff's Office budget in the amount of \$698.00.

Chairman Brant read the request into the record and Chief Deputy Zeunen answered questions.

Motion by Commissioner Lievens, supported by Commissioner Asper to accept the communication, place it on file and approve the request to submit a Risk Avoidance Program (RAP) application from the Michigan Municipal Risk Management Authority for \$2,092.50 to assist in the cost of Command Level 1 Training with a match of \$698.00 to be funded from the FY2022 Sheriff's Office budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

- Letter dated July 27, 2022 from Ms. Alana Horkey, Victim Rights Coordinator, requesting approval to apply and accept a grant award of \$219,477 from the Michigan Department of Health and Human Services to provide Crime Victim Rights services for the period of October 1, 2022 through September 30, 2023. The grant requires a County match of \$53,432. Of this total, \$13,358 is required for 2022 and is included in the budget; the balance of \$40,074 is requested for inclusion in the 2023 budget.

Chairman Brant read the request into the record.

Motion by Commissioner Lievens, supported by Commissioner Jondro to accept and place on file the communication and support applying and accepting the Crime Victim Services grant as outlined. Additionally, approve the required 2022 match from the current budget and refer the 2023 County match to the Administrator for the inclusion in the 2023 budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

- Letter dated July 20, 2022 from Monroe County Sheriff Troy Goodnough, submitting request to approve School Resource Officer agreements with the school districts of Ida, Jefferson, Mason and Airport with a cost sharing allocation of 66.6% to the respective school district and 33.4% to the County. The maximum cost to the County for the balance of 2022 is \$77,978 with the cost to be charged to the Sheriff's Office budget subject to a possible supplemental appropriation to cover any remaining shortfall in the 2022 budget.

Undersheriff Jeff Pauli and Mr. John Krimmel, Superintendent, Airport Schools Superintendent explained the request.

Motion by Commissioner Lievens, supported by Commissioner Asper to accept the communication, place it on file and approve the request to authorize the Chairman to execute

the school resource officer agreements with the school districts of Ida, Jefferson, Mason and Airport. Further, the agreements will provide for a cost sharing allocation of 66.6% to the respective school district and 33.4% to the County with the maximum cost to the County for the balance of 2022 of \$77,978 subject a possible additional appropriation in 2022.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	J. Henry Lievens		Greg Moore, Jr.	
Mark Brant	Randy Richardville			Sharon Hill (Resigned)	
Dawn Asper	David Swartout				

Motion carried.

5. E-mail communication dated July 25, 2022 from Ms. Sharon D. Lemasters-Hill submitting her resignation effective August 1, 2022 as the District 6 County Commissioner.

Chairman Brant explained the communication and thanked Ms. Lemasters-Hill (in her absence) for her public service over the years.

Motion by Commissioner Lievens, supported by Commissioner Asper to accept the communication, place it on file, and acknowledge the resignation of Commissioner Sharon D. Lemasters-Hill and extend the governing board’s appreciation of her service as a member of the Board in representing District 6.

Voice vote taken. Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since July 19, 2022 meeting: None

XVIII. MEMBERS TIME

Commissioner Jondro—Great to see the officers going to school and getting additional training.

Commissioner Asper—Please go out to the Fair and enjoy the most wonderful time of the year in this County.

Commissioner Swartout—Pass

Commissioner Lievens—Pass

Commissioner Hoffman—Glad to see Dori from the Road Commission is in attendance. Thanks to the Sherriff's Office for everything they are doing. Mr. Krimmel, thanks for attending the meeting.

Commissioner Moore—Excused.

Mr. Bosanac – Pass

Commissioner Richardville—Pass

Commissioner Brant—For years we took calls that were complaints about the Road Commission. I call Dori on a regular basis and she makes sure things get done. There was a project in my district that took four years to complete, but no one ever calls/called to praise the Road Commission for the work they do. I would like to publically say thank-you and you do/did a great job. Please take that back to your Board and employees.

XIX. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:53 p.m. with no further business to conduct.

Submitted by:

*Lisa E. Sanders*

Lisa E. Sanders

Deputy Clerk

Monroe County Board of Commissioners