

BOARD OF COMMISSIONERS 2011 WORK PLAN RESULTS

FINAL

DRAFTED 01/23/11 @ 12/31/11

#	WORK PLAN SUBJECT/DEPARTMENT	WORK PLAN SUBJECT DESCRIPTION	BEGIN ACTION	END ACTION	STATUS 12/20
1	CBA-CORRECTIONS OFFICERS-SHERIFF	RATIFY CBA AND DETERMINE USE OF SAVINGS OVER BUDGETED 2011 FUNDS	JANUARY	JANUARY	COMPLETE
2	CBA-PROBATION OFRS-FAMILY CT	COMPLETE NEW CBA WITH PROBATE COURT REPRESENTED PROBATION OFFICERS	JANUARY	FEBRUARY	COMPLETE
3	CBA-SUPERVISORS-YOUTH CENTER	COMPLETE NEW CBA WITH PROBATE COURT REPRESENTED SUPERVISORS	JANUARY	FEBRUARY	COMPLETE
4	CBA-FRIEND OF THE COURT	COMPLETE NEW CBA WITH FOC REPRESENTED EMPLOYEES. USE ANY SAVINGS TO OFFSET FOC FUND SHORTFALL FROM 2010 OPERATING BUDGET	JANUARY	MARCH	COMPLETE
5	SOLID WASTE	BOARD TO MAKE APPOINTMENT OF COMMISSIONER TO SOLID WASTE PLANNING COMMITTEE TO REPLACE VACANCY FROM C. VELLIQUETTE	JANUARY		COMPLETE
6	911 DISTRICT AUTHORITY APPTS	APPOINTMENT OF TWO (2) ADDITIONAL COMMISSIONERS TO 911 AUTHORITY BOARD	JANUARY	JANUARY	COMPLETE
7	911 DIRECTOR POSITION	FINAL RESOLUTION ON THE EMPLOYMENT OF A 911 DIRECTOR AND ASSOCIATED ISSUES WITH THE FILLING OF THE DIRECTOR POSITION	JANUARY	FEBRUARY	COMPLETE
8	FACILITY CONSOLIDATION	ONGOING LOOK AT CONSOLIDATION OF OPERATIONS INTO FACILITIES WITH THE ADDITIONAL STAFF REDUCTIONS AND POTENTIAL BY MODIFYING SPACE; COST SAVINGS	JANUARY	2012	IN PROGRESS
8A	COMMUNITY DENTAL CLINIC	PROPOSAL TO ENTER INTO CONTRACTUAL AGREEMENTS & EXPAND DENTAL PROGRAM TO SERVICE MEDICAID ELIGIBLE CLIENTS. EXPANDED SPACE AT PUBLIC HEALTH	SEPTEMBER	2012	IN PROGRESS
9	LOCAL DEPUTY CONTRACTS	COMPLETE REVISED LOCAL DEPUTY CONTRACTS WITH LOCAL GOVERNMENTS	JANUARY	FEBRUARY	COMPLETE
10	EMPLOYMENT STRATEGY	DEVELOPMENT OF COMPREHENSIVE EMPLOYMENT STRATEGY	JANUARY	SEPTEMBER	
11	INMATE DORMITORY	3RD PARTY FINANCIAL ANALYSIS OF OPERATIONS. CONSIDER OPTIONS TO: -CLOSE ALL -CLOSE PORTIONS -CONTRACT OUT OPERATIONS	FEBRUARY	APRIL	COMPLETE
12	EMPLOYEE BENEFIT COUNSELOR	FINAL BOARD DECISION ON RETAINING COUNSELOR. MGT.STAFF & LABOR/MGT PANEL HAVE DIFFERENT RECOMMENDATIONS.	FEBRUARY	MARCH	COMPLETE
13	SOLID WASTE	SOLID WASTE PLANNING COMMITTEE TO UPDATE BOARD ON RECOMMENDATIONS	FEBRUARY	APRIL	IN PROGRESS
14	DEPUTY SHERIFF FUNDING	DEVELOP FRAMEWORK AND OPTIONS TO FUND DEPUTY SHERIFFS FOR COUNTY ROAD PATROL AND LAW ENFORCEMENT SERVICES. EXPANDED LOCAL CONTRACTS OTHER LOCAL AGENCIES PARTNERSHIPS, SERVICE CONSOLIDATION	FEBRUARY	JUNE	PARTIAL
14A	SECONDARY RD PATROL FUNDING	DETERMINE LEVEL OF COUNTY FUNDING AND STATE GRANT FUNDING FOR 2012 BUDGET	APRIL	JULY	COMPLETE
15	EMERGENCY MANAGEMENT	SCREENING PANEL TO NAME REPLACEMENT EMD DIRECTOR	FEBRUARY	FEBRUARY	COMPLETE
16	PARKING ORDINANCE REVENUE	MONTHLY REPORT FROM PROSECUTOR/DISTRICT COURT ON PROGRESS/STATUS OF REVENUE	FEBRUARY	MONTHLY	ONGOING

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16A	6 MONTH PROSECUTOR EMPLOYEE	STATUS ON ANY CONTINUED FUNDING OF CLERICAL POSITIONS FUNDED TO 7-1-2011	MAY		COMPLETE
17	OVERSIGHT/MONITORING 2011 BUDGET	PROVIDE OVERSIGHT AND KEEP ABREAST OF CHANGES WITH 2011 BUDGET. ADJUST AS NEEDED DUE TO ANY REVENUE CHANGES AND AMENDMENTS THROUGHOUT YEAR	FEBRUARY	ONGOING	ONGOING
18	RETIREE HEALTH CARE PLAN	UPDATE PLAN TO REFLECT RECENT CHANGES FROM: -COLLECTIVE BARGAINING AGREEMENTS -JUDGES WHO BY RESOLUTION ARE NOW INCLUDED -FUTURE JUDGES AND EMPLOYEES ON HOW OR IF BENEFIT ELIGIBLE	FEBRUARY	JULY	COMPLETE
18A	RETIREE HEALTH CARE BOARD	FIDUCIARY ISSUE WITH RHC BOARD: STRUCTURE AND AUTHORITY OF RHC RELATED TO FIDUCIARY RESPONSIBILITY	FEBRUARY	JULY	IN PROGRESS
19	2012 PRELIMINARY BUDGET	RECEIVE UPDATE ON 2012 BUDGET FROM FINANCE BASED ON 2011 EXPENDITURES & TRENDS AND ANTICIPATED CHANGES IN REVENUE. USE AS BASE FOR 2012 BUDGET	FEBRUARY	APRIL	COMPLETE
20	GOVERNMENT TASKFORCE	TASKFORCE OF LOCAL BUSINESS LEADERS TO DEVELOP IDEAS ON MAKING GOVERNMENT MORE CUSTOMER FOCUSED. WORK WITH HR DIRECTOR TO DEFINE ISSUES/OUTCOMES	FEBRUARY		
21	UNFUNDED MANDATES	ADDRESS ISSUE OF UNFUNDED MANDATES FROM LANSING. CONNECT WITH OTHER COUNTIES/COMMUNITIES TO ADDRESS THE ISSUE	FEBRUARY	MARCH	
22	HISTORICAL COMMISSION/MUSEUM	REPORT/PLAN FOR SUSTAINABILITY TO BOARD POST PUBLIC ACT 88 FUNDING	FEBRUARY	AUGUST	COMPLETE
23	ACCOMPLISHMENT ACCOUNTABILITY	DEVELOP A CUMMULATIVE TRACKING FORM TO RECORD AND ACCOUNT FOR THE ACCOMPLISHMENTS AND GOALS MET BY THE BOARD/ORGANIZATION AND USED TO REPORT ON A PERIODIC BASIS	FEBRUARY	QUARTERLY	PARTIAL
24	FRIEND OF THE COURT	GET FINAL FOC FUND REPORT ON 2010 DEFICIT AND CLOSE DEFICIT PRIOR TO AUDIT	MARCH	MARCH	COMPLETE
25	LEGISLATIVE UPDATE	SCHEDULE AND HAVE DISCUSSIONS WITH LOCAL STATE LEGISLATORS OR THEIR AIDES ON ISSUES IMPACTING MONROE COUNTY GOVERNMENT IN LANSING. WITH NEW GOVENOR MANY ITEMS ARE PLANNED. COULD BE SATURDAY COFFEE MTG. CONSIDER ONE OF THE UPDATES HELD IN LANSING	MARCH		
26	DELINQUENT TAX BONDING	PROJECTION OF AMOUNT AND AUTHORIZATION TO ISSUE BONDS FOR COVERING THE DELINQUENT TAX COLLECTIONS FOR LOCAL TAXING UNITS	MARCH	APRIL	COMPLETE
27	BUDGET CALENDAR	SUBMIT DRAFT 2012 BUDGET CALENDAR FOR ADOPTION	MARCH		COMPLETE
28	ENERGY GRANT REPORT	REPORT OF OUTCOMES OF EECBG PROJECTS AND PROPOSAL FOR FUNDING FUTURE ENERGY PROJECTS	MARCH		COMPLETE
29	PUBLIC HEALTH	REPORT AND PRESENTATION BY PUBLIC HEALTH ON ORGANIZATION AND OVERVIEW	MARCH		COMPLETE
30	ROAD COMMISSION	CONSIDER APPROVAL OF BONDING FOR FACILITY CONSTRUCTION PROJECT	MARCH		DELETE

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31	2010 REAPPORTIONMENT	CLERK, TREASURER, PROSECUTING ATTORNEY, POLITICAL PARTY CHAIRMAN MEET TO DETERMINE THE RESULTS OF 2010 CENSUS AND ANY REAPPORTIONING	MARCH	JUNE	COMPLETE
32	COOPERATIVE EXTENSION	MOU WITH MSU ON PROGRAM SERVICES AND COSTS. DISTRICT COORDINATORS TO PRESENT PLAN AND COST OPTIONS TO COUNTY. FEE FOR SERVICES/HOURS	APRIL-MAY		COMPLETE
33	CBA-ASSISTANT PROSECUTORS	DEVELOP FRAMEWORK FOR ASSISTANT PROSECUTORS NEGOTIATIONS	APRIL	MAY	COMPLETE
34	LITIGATION UPDATE	UPDATE TO BOARD IN CLOSED SESSION ON ALL OUTSTANDING LITIGATION MATTERS	APRIL	MAY	
35	WEAPONS IN THE WORKPLACE	CONSIDER WAIVING THE EXISTING POLICY AND ALLOWING EMPLOYEES TO CARRY CONCEALED WEAPONS IN BUILDINGS IN ACCORDANCE WITH STATE LAW	APRIL		IN PROGRESS
36	EQUALIZATION	EQUALIZATION REPORT	APRIL		COMPLETE
37	CBA-DEPUTIES & COMMAND-SHERIFF	DEVELOP FRAMEWORK FOR DEPUTY SHERIFF & COMMAND NEGOTIATIONS (ACT 312)	MAY	JUNE	COMPLETE
38	INDUSTRIAL DEVELOPMENT	SCHEDULE AND RECEIVE AN ANNUAL REPORT ON ACTIVITIES OF IDC	MAY		
39	MENTAL HEALTH AUTHORITY	SCHEDULE AND RECEIVE AN ANNUAL REPORT ON MENTAL HEALTH PROGRAMS, SERVICES AND OUTCOMES	JANUARY	FEBRUARY	COMPLETE
40	AUDIT/CAFR	INDEPENDENT AUDITOR PRESENTS AUDIT AND FINANCE COMPLETES CAFR	MAY-JUNE	MAY	COMPLETE
41	EQUALIZATION	APPROVAL OF COUNTY MILLAGE RATES (DEPARTMENT OF TREASURY FORM L-4029)	MAY		COMPLETE
42	ROAD COMMISSION	SCHEDULE AND RECEIVE AN ANNUAL REPORT ON ACTIVITIES AND OUTCOMES, PROJECTS, ISSUES FROM ROAD COMMISSION	JUNE	TBD	
43	SEMCOG	SCHEDULE AND RECEIVE AN ANNUAL REPORT ON ACTIVITIES AND ISSUES RELATED TO COUNTY PARTICIPATION IN SEMCOG	JUNE		
44	LAND BANK	PROPOSAL FOR CREATION OF AND IMPLEMENTATION OF LAND BANK ADMINISTERED THROUGH THE COUNTY TREASURER	JUNE	AUGUST	COMPLETE
45	PUBLIC HEALTH	REPORT AND PRESENTATION ON JOINT COMMISSION ON ACCREDITATION & PROGRAMS	JUNE		COMPLETE
46	TREASURER	REPORT ON TAX FORECLOSURE FUND BY COUNTY TREASURER	JUNE		COMPLETE
47	COURTS/JAIL	PURSUE INSTALLATION AND USE OF VIDEO ARRANGEMENT EQUIPMENT AND PROCEDURES FOR USE IN COUNTY DISTRICT COURTROOMS. FEASIBILITY OF PILOT PROGRAM	JUNE	OCTOBER	IN PROGRESS
48	13TH PENSION CHECK	DISCUSSION OF STATUS OF 13TH CHECK WITH LIBRARY, RD. COMMISSION, COUNTY	JULY	NOVEMBER	COMPLETE
49	FERMI III/PLANNING	MONITOR THE NRC'S DRAFT ENVIRONMENTAL IMPACT STATEMENT ON FERMI III	SEPTEMBER		IN PROGRESS
50	RETIREE HEALTHCARE VALUATION	REPORT OF THE 20TH VALUATION OF MONROE COUNTY RETIREE HEALTHCARE PLAN	SEPTEMBER		IN PROGRESS
51	PUBLIC HEALTH	PUBLIC HEALTH PROGRAMS UPDATE/STATUS & OUTLINE OF EMERGING ISSUES	SEPTEMBER		

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52	EQUALIZATION	APPORTIONMENT REPORT	OCTOBER		COMPLETE
53	FLOOD PLAIN MAPPING	MONITOR AND PROVIDE CONTINUED INPUT ON FEMA INSURANCE FLOOD MAPS	ONGOING		IN PROGRESS

SUMMARY STATUS AS OF 12/31/2011:

34 ITEMS COMPLETE

2 ITEMS ON GOING *(Carried forward into 2012 work plan)*

10 ITEMS IN PROGRESS *(Carried forward into 2012 work plan)*

1 ITEM DELETED

2 ITEMS PARTIAL COMPLETION

8 ITEMS NO ACTION