

Addendum Number 1

March 1, 2019

**County of Monroe, Michigan
Request for Proposals
Carpet Replacement Program**

This addendum is issued prior to the receipt of proposals and award of contract, in order to provide changes and or clarifications in the proposal requirements issued by the County. This addendum will become part of the Request for Proposal and any contractual obligations shall be met by the respective parties to the ensuing contract.

Please amend the Request for Proposal dated February 21, 2019 on page 4 the following information and clarifications:

A. Receiving Office

Due Date of Submittal was incorrectly listed on page 4 as March 4, 2019 please regard the following correction:

The final date for submitting a proposal for the project is **Thursday, March 7, 2019 at 4:00 p.m. Eastern Standard Time** to Annamarie Osment, Monroe County Finance Department, 2nd Floor, 125 East Second Street, Monroe, MI 48161. Your proposal envelope must be sealed and clearly marked “**Carpet Replacement Program**” so that no error in opening may occur. Alternatively, firms may submit proposals electronically by the same deadline via e-mail as a separate Microsoft word document attachment to Annamarie_Osment@monroemi.org. Indicate on the cover of the transmission a sealed proposal is attached.

Sincerely,

Annamarie Osment
Operations Coordinator